

## BOARD MINUTES FOR ELECTRIC DEPARTMENT

November 12 2021

### Week of November 1st 2021

- Substation checks.
- \* UFPOs, safety review.
- \* Confirming pole numbers on street inventory.
- Replaced broken primary insulators 9<sup>th</sup> and Magee streets.
- Trucks materials and storeroom. Deliveries.
- Meter reading, transfers.
- Service complaints/requests.
- Safety review and scheduling.
- New tree plantings. village wide.
- Assisted wwtp manhole repairs.
- 1<sup>st</sup> year apprentice school, Hughey.

### Week of November 8th 2021

- Meter reading, delinquents, transfers, account confirmations.
- Substation
- UFPOs
- Clean and maintenance of shop.
- Vehicle maintenance and cleaning.
- transformer records and field work.
- job review, vehicle specs for replacement.
- Assist NYDOT in tree cutting on Old Corning Hill.
- storeroom, inventory of new materials, restocking trucks.
- New service 218 8<sup>th</sup> street.
- Village wide tree plantings.