

BOARD REPORT PARKS DEPARTMENT  
March 16 - 28, 2019

Cleaning center – floors, rest rooms, kitchen, windows, cleaning closets  
Monthly ladder and fire extinguisher inspections, center hood and playground inspections  
Monthly / daily vehicle inspections  
Follow up on insurances – building rentals, seasonal campers, seasonal boaters  
Community center use: Tuesday night dance classes, Saturday night social dances, Rotary Antique Show, Whitetail Deer Banquet, Finger Lakes Trollers Fishing Show  
Continue taking pavilion and center rentals requests for 2019  
Continue to replenish dog bags in the park dog stations  
Still need to replace toilet and urinal flush valves in community center – Hunt cannot find the blueprints  
Contractor continues working on the floor and shower stalls in park office rest rooms  
Still working through bugs with the new Windows 10 and Office 365 – and camp reservation system / credit card system  
Repairing picnic tables  
Continue taking camp reservations – we are full for NASCAR, Italian Festival and Woodstock weekends. Numerous other weekends are fulling quickly. National Jet Ski weekend moved to August 24 -25  
Getting pricing on a new copier/ printer/ fax machine – starting to have some problems with the current machine which is about seven years old.  
Met with John from the auction regarding the zero - turn mower  
Worked on more FEMA paperwork, tub grinder – going with Chemung County Soil and Water – April 10<sup>th</sup> grinding will begin  
Still getting prices for the headwall for North Glen Ave. FEMA related. First quote is \$32,500  
Campground Manger camp reservation system – installed the new upgrade ASTRA. Looking at setting up a third workstation for the new system – included in the price.  
Seasonal camp, boat parking and dock leases and payments are coming in  
Camp reservations continue to come in  
Filled vacant boat parking slots in the boat launch area. A large turnover this year.  
Gathering seasonal staff applications (park maintenance, park office, cemetery), interviewing and checking references. Numerous staff willing to return from past years. Looking for a few new park office staff - staffing an office seven days a week minimum 9 – 6pm  
Meeting regarding putting up a life jacket loan stand over in the kayak launch