

**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD TUESDAY, JUNE 4, 2019**

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk who led the assembled in the pledge of allegiance. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Nan Woodworth, Superintendent of Public Works Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Water Supervisor Martin Pierce and Fire Chief Charlie Smith III. There were approximately fourteen other persons in attendance.

**PUBLIC BE HEARD**

**Connie Fern Miller – House of Hong Sewer Issue**

Attorney Connie Fern Miller was in attendance as a representative of GCCC, Inc. (House of Hong) to formally object to the billing done on July 26, 2018 and to request that the sewer relevy associated with this billing be removed from the 2019 Village tax bill. Mayor Luke Leszyk stated that the Village would turn the matter over to the Village Attorney for review.

**Kristin VanHorn – Village Flowers**

Kristin VanHorn was present to request input concerning the flowers and mulch for the raised flower beds for the Franklin Street and Fourth Street intersection, as well as the tree pits that are up and down Franklin Street from First Street to Ninth Street. The Village Board will provide their suggestions via email at a later date.

**Barbara Cook – Animal Cruelty Law**

Barbara Cook was present to request that the Village consider naming the forthcoming animal control law “Salty’s Law”, a rescue dog owned by Barbara Cook who recently passed away.

**Ken Gilbert – Streetlighting Installation**

Ken Gilbert inquired about the installation of the streetlights for Franklin Street. He was informed that the Village would be putting out an RFP for Installation next week. The lights are tentatively do to be ready by mid-August with installation occurring thereafter.

**APPROVAL OF MINUTES**

**Minutes for Regular Meeting May 21, 2019**

**Minutes for Special Meeting May 30, 2019**

Trustee Anthony Fraboni made the motion to approve the minutes for the regular Board of Trustees meeting held on May 7, 2019 and the special meeting held on May 30, 2019. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**REPORTS**

**Parks Report; Streets Report; Codes Report; Water Report; Sewer Report; Electric Report; Superintendent Report; Police Report; Treasurer’s Report**

Trustee Laurie DeNardo made the motion to approve the Department Heads’ reports as presented. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**VOTING ITEMS**

**Seasonal Lifeguard Staff**

Trustee Anthony Fraboni made the motion to approve the following list of lifeguards for the 2019 beginning on Friday, June 14, 2019. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Co-Directors:		Lifeguards (con):	
Kendra Larson	\$15/hr	Isaac McIlroy	\$12/hr
Jazmin Shea	\$15/hr	Adrienna Solomon	\$12/hr
		Peighton Cervoni	\$12/hr
Lifeguards:		Cameron Holland	\$12/hr
Briana Hayes	\$12/hr	Allison Gibson	\$12/hr
Kelsey Kernan	\$12/hr		

**Theodore Sharack –Sewer Credit Request**

Trustee Laurie DeNardo made the motion to approve a five-unit, \$14.50 sewer credit for Theodore Sharack for his property located at 309 E Fourth Street due to a faulty water heater line. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Watkins Glen Central School District – Water and Sewer Credit Request**

Gayle Sedlack, Business Manager for the Watkins Glen Central School District submitted a letter for Board review at the last Board meeting requesting water and sewer credit because of a pump that was left running and allowed an enormous amount of water to flood the pool and basement area. It has been calculated that the flooding resulted in the use of approximately 330,000 gallons. Since the last meeting, Gayle Sedlack was able to determine that the water was pumped out to the sewer system via their sump pump. Trustee Laurie DeNardo made the motion to approve a \$3,378.10 sewer credit for the Watkins Glen School District. Trustee Anthony Fraboni seconded the motion. Discussion followed. Mayor Luke Leszyk stated that although the school is a taxed based organization, it’s tax base is broader than just the Village of Watkins Glen and includes several surrounding townships and municipalities. He further stated that as such he feels it would be unfair to have the Village of Watkins Glen residents absorb the entire brunt of this error. With no further discussion, the Board then voted on the motion and the vote was as follows:

Yeas: Trustee Anthony Fraboni, Trustee Nan Woodworth  
Nays: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo,  
Abstains: None Motion Failed.

**Personal Cell Phone Use Supplementation**

Trustee Anthony Fraboni made the motion to establish a \$30/month cell phone use allowance policy for employees utilizing their personal smart phones for Village related business use in lieu of being issued a Village owned phone and extending this supplementation to the Street Supervisor and Village Justice. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**RFP for Installation of Streetlights**

Trustee Laurie DeNardo made the motion for Village Clerk Lonnie Childs to advertise the RFP for installation of streetlights for Franklin Street in the Watkins Review and Express pending the approval of the RFP by the Village Attorney. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Trane Agreements**

Trustee Nan Woodworth made the motion to approve the Trane HVAC contracts for fiscal year June 1, 2019 – May 31, 2020 for the Community Center and the Municipal Building with no change in cost from last year. The cost for the Community Center is \$2,840.16 and the price for the Municipal Building is \$6,047.95 if paid within fifteen days. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**Empire Service Contract – Fire Station**

Trustee Anthony Fraboni made the motion to approve the Fire Department to switch from Verizon and Time Warner cable and approve the new Empire service contract for the firehouse at a cost of \$114.40/month for internet, phone and cable. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**CONFERENCE REQUESTS**

**MEUA Meter School**

Trustee Anthony Fraboni made the motion for Linemen Thomas Ballard, Dale Heichel and Robert Cassidy to attend the MEUA Meter School 101- Introduction to Electrical Meters workshop in Victor, NY on June 18-19, 2019 at a cost of \$25/person. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Tools for Practical Communication**

Trustee Anthony Fraboni made the motion for Street Supervisor Kenneth Barber to attend the Tools for Practical Communication Workshop hosted by Cornell Local Roads Program at Cornell University, Ithaca, NY on June 27, 2019 at no cost. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**AUDIT**

**General Audit**

**Online Payments Audit**

Trustee Laurie DeNardo made the motion to approve the regular audit and the online payments audit in the following amounts. Deputy Mayor Louie Perazzini seconded the motion.

General	\$17,388.65	Sewer	\$4,036.06
Electric	\$53.08	Water	\$3,060.97

Online Audit: NYS Department of Taxation – sales tax \$5,290.24  
2011 Serial Bond, Chase Bank Depository – Municipal Building/Fire Vehicle interest \$19,250.00  
EFC Loan 3692, M&T Bank – 8<sup>th</sup>/Glen Ave Water improvement Bond Interest \$780.40

The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### LimeBike Delivery Date

The Village Board determined that they would request to have LimeBike deliver the bicycles on Friday, June 28, 2019, if possible.

### Clute Park Season Passes

The Board discussed the Clute Park seasonal passes that are typically mailed out with the Village utility bills. The passes that were mailed out last year were good for two seasons – 2018 & 2019. Should Village residents require new passes, there are some available at the Village Office.

Other matters that were addressed: the Village Superintendent, Water Department Supervisor and Fire Chief will meet to discuss the flushing of fire hydrants within the Village; the Franklin Street Project has a tentative completion date of June 28<sup>th</sup>; there will be another Regional Economic Strategic Plan Committee meeting on June 10<sup>th</sup> at 2pm in the Community Center for those who could not attend the last meeting, of which thirty-five persons attended; and the Fire Chief submitted a checklist to be added to the Special Events form.

## EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:57pm for one personnel matter and one contractual issue. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

## RE-ENTER PUBLIC SESSION

Trustee Anthony Fraboni made the motion to exit executive session and re-enter public session at 7:15pm. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

### Contractual Matter – Fire Contracts

Trustee Anthony Fraboni made the motion to approve a \$3,000 decrease to the Town of Dix fire contract for the 2020 season and a \$1,000 decrease to the Town of Reading fire contract for the 2020 season as compared to the 2019 calendar year, making their bills \$89,166 and \$125,676 respectively. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## ADJOURNMENT

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to adjourn the meeting at 7:16pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.  
Respectively Submitted,

Rhonda E Slater