



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, OCTOBER 19, 2021

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson and Village Clerk Lonnie Childs. Also, present were Parks and Event Center Manager Craig Bond, Code Enforcement Officer Darrin Stocum, Sergeant-in-Charge Ethan Mosher, Supervisor of Village Electric Minard LaFever and Water Treatment Plant Operator-in-Charge Martin Pierce. Absent was Superintendent Terry Wilcox and Village Treasurer Rhonda Slater. There were three other persons in attendance.

### MAYORAL APPOINTMENTS

Trustee Laurie DeNardo made the motion to approve the Mayoral Appointment of Alexander Gill-Petchar to the Planning Board effective immediately to fill the vacancy created by the resignation of James Adesso. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### PUBLIC BE HEARD

There were no comments from the public.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting October 5, 2021

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on October 5, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The Board was informed that the Ice-Skating program at Clute Park will start November 19, 2021 and approximately 130 trees are being planted Village wide.

### VOTING ITEMS

#### Park Consultant – Michelle Hyde

Trustee Bob Carson made the motion to hire Michelle Hyde as a consultant for the Parks Department at \$35/hr. for an additional 20 hours. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Sewer Credit Request – Wilkins, 101 N. Monroe

Trustee Laurie DeNardo made the motion to approve a sewer credit request for Wilkins in the amount of \$50.00 for a faulty toilet at a vacant residence. Trustee Nan Woodworth seconded the motion. It was discussed that under the current sewer credit policy, the Village does not extend credit for water that goes down the sewer drain. The Board then voted on the motion and all were opposed. Motion Failed.

### [Sewer Credit Request – Romeo, 707 N. Perry](#)

Trustee Laurie DeNardo made the motion to approve a sewer credit request for Romeo in the amount of \$70.00 for a garden hose that was left running. Trustee Bob Carson seconded the motion. It was discussed that under the current sewer credit policy, the Village does not extend credit for this type of negligence. The Board then voted on the motion and all were opposed. Motion Failed.

### [Resolution - Water Improvement Project, Municipal Solutions, WIIA Grant](#)

Trustee Nan Woodworth made the motion to approve the following resolution. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen engaged Larson Design Group to complete an engineering report for the Village's Comprehensive Water Improvement project identifying the current water systems shortcomings, the proposed infrastructure improvements necessary to improve performance, and the projected costs for residents of the Village and outside the Village water users: and

WHEREAS, affordability for Village residents and property owners is a significant concern in advancement of the proposed project: and

WHEREAS, the Village is eligible for Drinking Water State Revolving Loan and Grant funding based upon the Draft 2022 State Revolving Fund Intended Use Plan (IUP) ranking and the Village's desire to submit a competitive application to obtain WIIA funding to assist in making the project economically viable to the Village's water users.

NOW, THEREFORE, be it RESOLVED as follows:

1. The Village Board authorizes Municipal Solutions, Inc. to prepare an application for Water Infrastructure Improvement Act grant funds from the NYS Environmental Facilities Corporation (EFC).
2. The Village Board authorizes Mayor Luke Leszyk and Rhonda Slater in her role as Village Treasurer, to execute the application and any necessary supporting document required to apply for Water Infrastructure Improvement Act grant funds from the NYS Environmental Facilities Corporation (EFC).
3. This resolution shall take effect immediately.

### [Resolution - Greater Tompkins County Municipal Health Insurance Consortium Agreement](#)

Deputy Mayor Louie Perazzini made the motion to approve the following resolution. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen (municipality) is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010),

WHEREAS, Article 47 of the New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for

governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review and upon acceptance of any new Participant hereafter, and

WHEREAS, by motion 001-2021 the Consortium's Board of Directors recommends approval of the 2022 Amended Agreement, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by its municipal board,

WHEREAS, the Village of Watkins Glen is in receipt of the proposed amended Agreement and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the attached 2022 Amended Municipal Cooperative Agreements, now therefore be it

RESOLVED, that the Village of Watkins Glen approves and authorizes the Chief Executive Officer to sign the 2022 Amendment to the Municipal Cooperative Agreement of the Greater Tompkins County Municipal Health Insurance Consortium, and

RESOLVED, further, that the Clerk of the Village of Watkins Glen is hereby authorized to execute this Resolution to indicate its approval, transmit a copy thereof to the Board of Directors of the Greater Tompkins County Municipal Health Insurance Consortium, and take any other such actions as may be required by law.

#### [NYSEG GRT Settlement and Release Agreement](#)

Trustee Bob Carson made the motion to approve the attached Settlement and Release Agreement between NYSEG and the Village of Watkins Glen in the amount of \$3,000.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [Enterprise Fleet Management – Lease Agreement Amendment](#)

Trustee Laurie DeNardo made the motion to approve the master lease agreement amendment to increase the deductible amount per the recommendation of the Village's liability insurance carrier. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [Fire/Safety Inspection Fee Schedule](#)

Trustee Laurie DeNardo made the motion to approve the following Fire/Safety Inspection Fee Schedule. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Areas of Public Assembly: \$60.00 (second follow-up visit no charge) - \$40.00 each additional visit.

Multi-unit Dwellings: \$60.00 (additional \$10.00/unit over three) - \$40.00 each additional visit.

Businesses: \$150.00 - Large (over 2,500 sq. ft)  
\$100.00 – Medium (between 1,000 sq. ft. – 2,500 sq. ft.)  
\$50.00 - Small (Under 1,000 sq. ft)  
second follow-up visit no charge - \$40.00 each additional visit

### Seneca Lake Event Center Cat6 Wiring & Fiber Backbone Installation

The Village received three bids for this wiring project. The lowest bid was deemed incomplete due to the exclusion of labor costs. The second lowest bidder, Techline Communications, are a preferred vendor for this type of work because of their familiarity with our network, having recently completed the installation of the new phone system in the Municipal Building and Park Campground Office. Trustee Bob Carson made the motion to award Techline Communications the project of wiring the Seneca Lake Event Center in the amount of \$10,786.73. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Schuyler County Historical Society Annual Services

Deputy Mayor Louie Perazzini made the motion to approve the Schuyler County Historical Society payment for \$500.00 for the preservation of Village historical materials. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Amend Municipal Solutions Contract – Catherine Valley Water Reclamation Facility

Trustee Nan Woodworth made the motion to approve the amendment to the Municipal Solutions Contract for the construction of the new wastewater treatment facility with an increased cost of \$13,000. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Fire Protection Agreements

Deputy Mayor Louie Perazzini made the motion for the Village Treasure to mail the Fire Protection Agreements to the Town of Dix and Town of Reading in the amounts of \$81,920.00 & \$124,923.00 respectively. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## AUDIT

### General Audit

Trustee Nan Woodworth made the motion to approve the general audit dated October 18, 2021 in the following amounts:

General	\$47,292.38	Sewer	\$160,920.95
Electric	\$151,910.60	Water	\$13,376.00
Joint Activity (CVWRF)	\$25,395.85	DRI Projects	\$10,415.63
LWRP #1	\$1,108.97		

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Online Audit

Trustee Laurie DeNardo made the motion to approve the online audit to pay the 2020 Serial Bond for Water and the 2019 Serial Bond for Water & Electric totaling \$90,616.17. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### JPC Audit

Deputy Mayor Louie Perazzini made the motion to approve the JPC Audit in the amount of \$151,886.05. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### Village Christmas

The Board members were asked to join in the “*Visions of Candy Land*” themed parade for Village Christmas to be held on Friday, December 10, 2021.

### [Refunding Bond for Clute Park Redevelopment Project](#)

The Board members were advised that the \$750k Bond Anticipation Note for the Clute Park Redevelopment Project is being refunded through the lowest bidder Green County Commercial Bank at an interest rate of .4900% on October 28<sup>th</sup>.

### [Short-Term Rental Applications](#)

The Code Enforcement Officer discussed the application process with the Board and it was advised to hold off accepting any applications until the moratorium has been lifted.

### [Trick-or-Treating](#)

Mayor Luke Leszyk made the announcement that trick-or-treating will be held on October 31, 2020 between the hours of 6pm – 8pm. Village residents are reminded to keep their outside lights on if they chose to participate.

### [Municipal Building Back Parking Lot Pavement Project](#)

The Municipal Building back parking lot, along with adjoining neighbor's parcels, will be paved the first week of November.

### [Holiday Fair at Seneca Lake Event Center](#)

Parks and Event Center Manager Craig Bond advised the Board that vendor applications are coming in strong for the Holiday Fair to be held at the Seneca Lake Event Center from 5-9pm on December 3, 2021 and from 9-5pm on December 4, 2021.

### [Watkins Glen Area Chamber of Commerce – New Director](#)

Mayor Luke Leszyk announced the appointment of Nigar Hale as Executive Director, effective November 1, 2021. She will succeed Michael Hardy, who is resigning effective December 3, 2021.

### [ADJOURN](#)

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 6:31 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Lonnie M. Childs  
Village Clerk