



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MAY 02, 2023

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Laurie DeNardo.

Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Nan Woodworth, Trustee Bob Carson, Trustee Margaret Schimizzi, Superintendent of Public Works Terry Wilcox, Clerk Fred Warrick and Treasurer Angela Ventra. Also present was Superintendent of Parks & Recreation Craig Bond, Code Enforcement Officer Scot Cole, and Sergeant-in-Charge Ethan Mosher. There were approximately three other persons in attendance.

PUBLIC BE HEARD

None

APPROVAL OF MINUTES

Minutes for the Regular Meeting held on March 20, 2023

Trustee Nan Woodworth made a motion to approve the minutes for the regular Board meeting held on March 20, 2023. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Minutes for the Regular Meeting held on April 20, 2023

Trustee Bob Carson made a motion to approve the minutes for the regular Board meeting held on April 20, 2023. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Deputy Mayor Peter G. Cherock made the motion to approve all Department Head reports. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

HIRES

Trustee Nan Woodworth made the motion to approve all hires as listed below from A – M. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

- a. Rehire Patricia Dryburgh, May 29th, \$18/hr, Recreation Attendant;
- b. Hire Abigail Gibson & Allison Gibson, Recreation Attendants, \$15/hr, May 15th ;
- c. Hire Abigail Miller as Lead Summer Recreation Assistant, \$22/hr, June 5th .;
- d. Rehire Connor Novinsky, \$16/hr, Recreation Attendant, May 15th ;
- e. Hire as Recreation Assistants: Lillian Betts, Sue Bills, and Keira Keeley, \$20/hr, June 12th ;
- f. Hire Alyson Gibson & Sarah Jones, Summer Student Aides, \$15/hr, June 26th ;
- g. Rehire Nikhil Manakkal, Lifeguard, May 15th, \$17/hr;
- h. Rehire Cameron Holland, Lifeguard, May 15th, \$19/hr;
- i. Rehire James Dryburgh, seasonal laborer, May 29th for \$18/hr, season 6;
- j. Rehire Michelle Beyler, \$17/hr, seasonal laborer, season 3, June 19th ;
- k. Rehire Matthew Sandritter & Braiden Cannon seasonal laborers, \$16/hr, season 2, May 15th ;
- l. Rehire Macy Fitzgerald & Jonathan Bond-Trimble, seasonal laborers, \$16/hr, season 2, June 19th;
- m. Hire Vincent Ocasio Jr., James Berry, and Owen Moskal as seasonal Laborer \$15/hr, May 15th .

Swim Festival

Trustee Nan Woodworth made the motion to approve the event application for the Finger Lakes Open Water Swim Festival to be held July 14, 2023. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Resolution – Accessible Playground

Deputy Mayor Peter G. Cherock made the motion to approve the resolution awarding the Clute Park Redevelopment Phase III – Accessible Playground Project to Stantec Consulting Services, Inc. for engineering and design & construction management services.

WHEREAS, the Village of Watkins Glen (“Village”) is the owner of the Project Seneca – Clute Park Redevelopment Phase III - Accessible Playground Project (“Project”); and

WHEREAS, pursuant to the Request for Proposal, bids for the project are received, reviewed by the Project Committee (“Committee”), scored, and awarded to the proposer who submits the most favorable overall proposal, as determined by the Village in its sole discretion; and;

WHEREAS, after the Committee tabulated and analyzed the bids received, has recommended award of the Project to Stantec Consulting Services, Inc.

NOW, THEREFORE, BE IT RESOLVED, that based on the recommendation of the Committee, the Village Board Members hereby award the Project to Stantec Consulting Services, Inc., in the amount of \$150,000, allocated as \$75,000 for engineering and design and \$75,000 for construction management services.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

LaFayette Park Rental

The First Presbyterian Church’s application for LaFayette Park rental was tabled

Sewer Credit Appeal

Trustee Bob Carson made the motion to approve the sewer credit appeal for 219 N. Franklin Street in the amount of \$230.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion. All were opposed. Motion denied.

Lakeside Concession Stand

The Clute Park concession stand application for Swayze’s Snack Shack was tabled.

Water Systems Improvement Project Payment Application

Trustee Nan Woodworth made the motion to approve the Water Systems Improvement Project, CDBG Project #1211PW95-21 payment application for \$39,187.50. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Casino Night - WGFD

Deputy Mayor Peter G. Cherock made the motion to approve the building use application for Watkins Glen Fire Department to hold their annual Casino Night. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Tree Removal and Trimming Application

Trustee Bob Carson made the motion to approve the tree removal request for The Carriage House at 124 3rd Street. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were opposed, except for Deputy Mayor Peter G. Cherock. Motion denied.

Police Personnel Changes

Trustee Bob Carson made the motion to approve Officer Anthony Agosto to be added as the “on-call temporary full time” officer and remove officer Wesley Hines, to be placed back into a regular part time position Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Nan Woodworth made the motion to approve the general audit dated May 1, 2023 in the following amounts:

General	\$47,825.56	Sewer	\$107,875.84
Electric	\$15,434.08	Water	\$8,359.82
Joint Activity (CVWRF)	\$15,769.35	Water Project	\$75,082.21

Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Village Clean-Up & Dumpster Day

Mayor Laurie DeNardo reminded everyone that clean-up begins at 7am on May 6th and Dumpster Day is May 13th at 8am – 12p.

Prescription Drug Drop Off

A drug drop-off bin is now located in the lobby of the municipal building next to the Police Department entrance.

Trees

The Village is still seeking an arborist or similar qualified professional to help with advising on the health of any trees in question.

Elected Officials & Mayoral Appointments

Mayor Laurie DeNardo provided a most current list of the elected officials and Mayoral appointments, noting that appointments would continue as needed.

ADJOURN

With no further business to come before the Board, Deputy Mayor Peter G. Cherock made the motion to adjourn at 7:35 p.m. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick
Village Clerk