



## **REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MAY 16, 2023**

### **PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 6:00 pm by Mayor Laurie DeNardo.

Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Nan Woodworth, Trustee Bob Carson, Trustee Margaret Schimizzi, Superintendent of Public Works Terry Wilcox, Clerk Fred Warrick and Treasurer Angela Ventra. Also present was Superintendent of Parks & Recreation Craig Bond, Code Enforcement Officer Scot Cole, Streets Supervisor Ken Barber, Water Supervisor Meghan Fox, Electric Supervisor Tom Ballard, and Sergeant-in-Charge Ethan Mosher. There were approximately five other persons in attendance.

### **PUBLIC HEARING**

Trustee Nan Woodworth made a motion to open the public hearing on the Zoning and Vendor laws. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

No one came forward to be heard on either law. The public hearing remained open until voting commenced.

### **PUBLIC BE HEARD**

Brian Toy of the Southern Tier Central Regional Planning & Development Board came to speak on a capital project planning program, which includes a free software program for the village to track and organize capital projects, which will help with future budgeting. The Village in conjunction with SCT Planning will form a project committee to begin.

Kip Zeiter, Coordinator of Visitor Services and Outreach for International Motor Racing Research Center (IMRRC) inquired on the process of placing a memorial bench for Harley Earl.

### **APPROVAL OF MINUTES**

#### **Minutes for the Regular Meeting held on May 2, 2023**

Deputy Mayor Peter G. Cherock made a motion to approve the minutes for the regular Board meeting held on May 2, 2023. Trustee Bob Carson seconded the motion. In further discussion, Mayor Laurie DeNardo noted two corrections, which the Clerk has since revised. The Board then voted on the motion and all were in favor. Motion Carried.

### **DEPARTMENT REPORTS**

Trustee Margaret Schimizzi made the motion to approve all Department Head reports. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### **CLOSING THE PUBLIC HEARING**

Deputy Peter G. Cherock motioned to close the public hearing. Trustee Margaret Schimizzi seconded the motion and all were in favor. Motion carried.

### **VOTING ITEMS**

#### **Clute Park Concession Stand**

Trustee Nan Woodworth made the motion to approve Robert Swayze's Clute Park Concession Stand application. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Receiveable Write-Offs](#)

Trustee Bob Carson made the motion to approve the resolution for receivable write-offs. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### [Resolution Awarding Engineering Consultant](#)

Trustee Nan Woodworth made the motion to approve the resolution awarding Larson Design Group as an engineering consultant. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Sewer Credit](#)

Trustee Nan Woodworth made the motion to approve the request for sewer credit for 126 Lakeview Avenue in the amount of \$120.00. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Zoning Law Amendment](#)

Trustee Nan Woodworth made the motion to approve the zoning law amendments. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Vendor Law Repeal and Replace](#)

Trustee Bob Carson made the motion to repeal the current vendor law and replace it with a revised version. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Third Street as a Two-Way](#)

Deputy Mayor Peter G. Cherock made the motion to renew and confirm that Third Street remains a two-way street until made permanent by pending revised street laws. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Adopted Budget for 2023-2024](#)

Trustee Nan Woodworth made the motion to adopt the 2023 – 2024 fiscal year budget. Deputy Mayor Peter G. Cherock seconded the motion. In further discussion, Mayor Laurie DeNardo included that the budget is open to amendments as needed during the fiscal year. The Board then voted on the motion and all were in favor. Motion Carried.

### [Sewer Credit](#)

Trustee Bob Carson made the motion to approve the request for sewer credit for 228 N. Glen for \$20. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Mayoral Appointments](#)

Trustee Margaret Schimizzi made the motion to approve the mayoral appointment of Stacy Parish and Alan Benedict to the Zoning Board of Appeals. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [LaFayette Park Rental Application](#)

Deputy Mayor Peter G. Cherock made the motion to approve the revisions to the LaFayette Park Rental application to change the fee for non-profits to \$35.00, to include electricity at no additional charge. Trustee Margaret Schimizzi seconded the motion. Trustee Nan Woodworth abstained. The remaining Board then voted on the motion and all were in favor. Motion Carried.

## AUDIT

### General Audit

Deputy Mayor Peter G. Cherock made the motion to approve the general audit dated May 12, 2023 in the following amounts:

General	\$70,098.33	Sewer	\$111,390.57
Electric	\$139,537.96	Water	\$9,381.24
Joint Activity (CVWRF)	\$9,730.96	Water Project	\$28,335.54

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### LaFayette Park – DRI Improvements

Mayor Laurie DeNardo announced that rotted posts on the playground were discovered during the LaFayette project and repairs are being worked on. It is uncertain at this time how long before the playground reopens. Bathrooms are going in as part of the project and lights are also in the works.

### Corvette Festival – May 20<sup>th</sup> & 21<sup>st</sup> - Update

Superintendent of Parks and Recreation Craig Bond stated participation is now 189 cars between the two days. Police overtime to be paid through festival funds.

### Village Office Summer Hours

The Village Office summer hours begin Tuesday, May 30<sup>th</sup> and ends Friday, September 1<sup>st</sup>. Hours are Monday – Thursday 7:30am – 4:30pm and Friday 7:30 – 1:30pm.

### Cemetery

A review of services and costs is needed and committee will be formed complete this task.

### Italian-American Festival

Mayor Laurie DeNardo confirmed the Village's participation in the Italian-American Festival parade.

### Sidewalks

The Board will continue to strictly adhere to the current guidelines regarding sidewalk repair and removal, including adhering to the guidelines related to sidewalks and tree removal. Scot to begin initiating letter for sidewalks out of compliance.

### Board Meeting of June 6th

The June 6<sup>th</sup> Board meeting is cancelled and a third meeting in May (5/30) has been scheduled in its place. The time of 6pm at the Municipal Building remains the same.

### Recycling Program

A request is out for proposals on recycling for village residents for the new fiscal year.

### Lakeside Trolley

Lakeside Trolley is operational as of May 19<sup>th</sup> and all village employees have been offered a free ticket upon request. Employees should inform the Mayor if interested.

## EXECUTIVE

Deputy Mayor Peter G. Cherock made the motion to move to an executive session. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried at 7:30 p.m.

**ADJOURN**

With no further business to come before the Board, Trustee Nan Woodworth made the motion to adjourn at 8:30 p.m. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick  
Village Clerk