



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, DECEMBER 17, 2019

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk who led the assembled in the pledge of allegiance. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Water Supervisor Martin Pierce, Street Supervisor Kenny Barber, Electric Supervisor Minard LaFever and Code Enforcement Officer Darrin Stocum. There were approximately four other persons in attendance.

PUBLIC BE HEARD

There were no public concerns.

APPROVAL OF MINUTES

Minutes for Regular Meeting December 3, 2019

The minutes were tabled.

DEPARTMENT REPORTS

Trustee Anthony Fraboni made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Padua Tank Replacement Project – Award Electrical Work Contract

Deputy Mayor Louie Perazzini made the motion to award the Padua water storage tank mixer electrical service and connection work to Bouille Electric, Inc in the amount of \$12,960.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Padua Tank Replacement Project – Change Order #1 Vacri

Trustee Nan Woodworth made the motion to approve change order number one in the amount of \$140,923 for Vacri Construction which includes several proposals and T&M work during the project such as fence level spreader, bypass piping, pavement and lawn restoration. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Resolution Accepting Grant Funds Through OPRHP

Trustee Anthony Fraboni made the motion to approve the following resolution for the Clute Park Redevelopment Project. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Environmental Protection Fund (“EPF”) or EPF164109 for the purpose of funding the Watkins Glen Clute Park Redevelopment project;

WHEREAS, the Village of Watkins Glen is authorized and directed to accept these grant funds

in an amount not to exceed \$415,700 for the project described in the grant application;

WHEREAS, the Village of Watkins Glen is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for Watkins Glen Clute Park Redevelopment project;

WHEREAS, the Village of Watkins Glen is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

THEREFORE, BE IT RESOLVED, that the governing body of the municipality delegates signing authority to execute the Master Contract and any required deed of easement to the individual(s) who hold(s) the following elected or appointed municipal office(s) or employment position title(s): Mayor and/or Village Clerk.

[Resolution Designating Election Day and Polling Place](#)

Trustee Nan Woodworth made the motion to approve the following resolution regarding Village elections. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen, New York hereby designates Wednesday, March 18, 2020 as Village Election Day and declares there will not be a Village Registration Day and also designates that the Community Center in Clute Park, 155 S. Clute Park Drive, Watkins Glen, NY will be the Election Day polling place for the entire Village of Watkins Glen. The hours the polls will be open are 12:00 Noon until 9:00 p.m. for the purpose of the Village Elections.

[Sewer Credit Request – 3286 County Route 30](#)

Trustee Anthony Fraboni made the motion to approve a 51-unit sewer credit for Ron and Barb Cowles, owners of 3286 County Route 30, in the amount of \$688.50 for a broken water line located somewhere between the ford box at the road and the house. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Spillman Public Safety Software – Police Department](#)

Trustee Anthony Fraboni made the motion to approve the Village to enter into an agreement, in conjunction with Schuyler County Emergency Management, for new public safety software for the Watkins Glen Police Department for a one-time fee not to exceed \$26,413.18 and providing there are no additional annual contract fees. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[ESD Streetlighting Grant – Draw Request #2](#)

Trustee Laurie DeNardo made the motion to approve the submittal of draw request number two for the ESD streetlighting grant in the amount of \$362,089.30. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[DASNY “SAM” Grant – Grant Disbursement Agreement](#)

Trustee Laurie DeNardo made the motion to ratify and approve the Mayor’s execution on December 4, 2019, of a \$1,200,000 Grant Disbursement Agreement with DASNY (Dormitory Authority of the State of New York) and to authorize the Mayor to sign all necessary additional documents in conjunction with the DASNY State and Municipal Facilities Program (“SAM”) grant for the replacement of the Village water tank for which the preliminary application was submitted on May 13, 2019. Trustee Anthony Fraboni seconded the motion. The Board then voted

on the motion and all were in favor. Motion Carried.

[DASNY “SAM” Grant – Draw Request #1](#)

Trustee Anthony Fraboni made the motion to approve the submittal of draw request number one for the DASNY “SAM” grant for the replacement of the Village water tank in the amount of \$941,395.90. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Advertisement of Meter Reader Position](#)

Trustee Nan Woodworth made the motion to approve the posting of a meter reader position for the Village of Watkins Glen. Deputy Mayor Louie Perazzini seconded the motion. Discussion followed with inquires as to whether the position would be full or part time, what the salary would be and how the position would be reflected in the budget. Trustee Nan Woodworth then withdrew her motion to approve the posting of a meter reader position for the Village of Watkins Glen. Deputy Mayor Louie Perazzini also withdrew his second. The matter was tabled.

[Advertisement of Maintenance Mechanic](#)

Trustee Laurie DeNardo made the motion to approve the posting of a Maintenance Mechanic position for the Streets Department at a rate of \$17.20. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Advertisement of Lineworker Helper](#)

Trustee Laurie DeNardo made the motion to approve the posting of a Lineworker Helper position for the Electric Department at a rate of \$19.71. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Southern Tier Central Regional Planning & Development Board \(“STC”\) – Planning Assistance Services](#)

Trustee Anthony Fraboni made the motion to approve the agreement for planning assistance services on an as needed basis for technical support for the Village of Watkins Glen Planning and Zoning Boards at an hourly rate of \$75/hr. plus any other indirect costs (ie. travel expenses and materials). Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[SCT Computers – Maintenance Agreement](#)

Trustee Laurie DeNardo made the motion to approve a three-year contract agreement with SCT Computers for bi-monthly preventative maintenance services for all Village computers, printers and servers. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[SCADA Upgrades – Change Order #1 Vacri](#)

Trustee Anthony Fraboni made the motion to approve change order number one for a credit to the Village in the amount of \$22,057 from Vacri Construction in correlation with the SCADA system improvements. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[2001 Pierce Tanker Bid](#)

Trustee Anthony Fraboni made the motion to accept a counter-offer from the Beaver Dams Volunteer Fire Department for the 2001 Pierce fire engine in the amount of \$60,000. The Beaver Dams Volunteer Fire Department is aware that the truck is currently being loaned out to the Montour Falls Fire Department, but would forward the funds to the Village of Watkins Glen upon its return and completion of an inspection. Deputy Mayor Louie Perazzini seconded the motion. Discussion followed regarding as to whether it was put back out to bid and the price of the offer. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni

Nays: Trustee Laurie DeNardo, Trustee Nan Woodworth.

Abstains: none

Motion Carried.

CONFERENCE REQUESTS

Chamber of Commerce Winter Gala – Board of Trustees

The Board discussed the Winter Gala hosted by the Watkins Glen Chamber of Commerce on Saturday, January 18, 2020 at the Watkins Glen Harbor Hotel with registration starting at 5:30pm. The cost would be \$100/person. The Board members opted to have those wishing to attend purchase their own tickets.

MEUA Second Year Apprentice Program – Robert Cassidy

Deputy Mayor Louie Perazzini made the motion to approve Electric Lineman Robert Cassidy to attend the MEUA/NEPPA Second Year Apprentice Program held at the Fairport Municipal Commission Operation Center in Fairport, NY scheduled April 21-24, 2020, May 19-22, 2020, September 8-11, 2020 and October 6-9, 2020 at a cost of \$5,008 with hotel accommodations. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

MEUA Second Year Apprentice Program – New Hire

Deputy Mayor Louie Perazzini made the motion to approve the new hire to attend the MEUA/NEPPA First Year Apprentice Program held at the Fairport Municipal Commission Operation Center in Fairport, NY scheduled April 14-17, 2020, May 12-15, 2020, September 1-4, 2020 and September 29 – October 2, 2020 at a cost of \$5,008 with hotel accommodations. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

MEUA Lineworker Safety & Training Program

Trustee Laurie DeNardo made the motion for our four linemen – Minard LaFever, Thomas Ballard, Dale Heichel and Robert Cassidy – to attend the eight 2020 Safety Training Classes held at various locations throughout the year and sponsored by the MEUA/NEPPA at a cost of \$1,860/person. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit in the following amounts. Trustee Anthony Fraboni seconded the motion.

General	\$22,380.82	Sewer	\$7,936.00
Electric	\$29,319.72	Water	\$6,026.36
JWWTP	\$1,673.69	Padua Tank Upgrades	\$25,388.60
CDBG Water Study	\$4,230.00		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Trustee Anthony Fraboni made the motion to approve the JPC audit in the amount of \$1,864,350.15. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Snow Removal at Crosswalks on Franklin Street

The Board discussed complaints from the public regarding the crosswalks along Franklin Street where snow has not been removed. Some specific complaints are about the new crosswalk outside the Village Office at the corner of Third and Franklin Streets. The Board stated that snow removal and clearing of the sidewalks is the property owners' responsibility and that we may need to have Codes enforce our sidewalk law.

Letter of Support – Bicycle Route

Mayor Luke Leszyk informed the Board that he would like to send out a letter of support for designating a proposed US Bicycle Route 11 (USBR 11) through Watkins Glen as the proposed to the American Association of State Highway and Transportation Officials. The Board members were in favor.

Trustee Laurie DeNardo had one contractual item for executive session.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 7:11 pm for two personnel issues and one contractual matter. Trustee Anthony Fraboni seconded the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION

Trustee Laurie DeNardo made the motion to exit executive session and re-enter public session at 8:07 pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to hire Thomas Rockwell as the Wastewater Treatment Plant Trainee at \$14.40/hr. starting January 7, 2020; Zachary Ricci as the Water Treatment Plant Operator Trainee at \$14.40/hr. starting January 6, 2020; and Dayne Hughey as the Motor Equipment Operator for the Streets Department at \$15.78/hr. starting January 6, 2020. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Nan Woodworth made the motion to adjourn the meeting at 8:08 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.
Respectively Submitted,

Rhonda E Slater