

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, MARCH 1, 2010

The public session of the meeting was called to order by Mayor Judith H Phillips at 7:00 pm. Present were Trustees Gregory A Coon, William E Smagner, Nicholas P Kelly and Wayne N Weber. Superintendent of Utilities Mark L Specchio and Superintendent of Streets, Parks and Cemeteries Donald R Perry, Clerk/Treasurer Donna J Beardsley and Account Clerk/Typist Rhonda E Slater were also present. Absent was Police Chief Thomas R. Struble. There were approximately seven people in attendance.

PUBLIC
SESSION -
ATTENDANCE

PUBLIC CONCERNS:

Jylle Benson-Gauss, owner of the Good Groceries located at 316 E Fourth Street, was present to request permission to hold the Farmer's Market from 1pm-7pm on Friday afternoons from May 28th through October 29th at LaFayette Park. The only known exception would be September 10th when the Grand Prix Festival is held. Trustee Coon made the motion to approve her request. Trustee Smagner seconded the motion. All were in agreement. Motion Carried.

PUBLIC
CONCERNS

Barbara Cook was also present to see if any advancement has been made in designating an area for a dog park in the Village. Mayor Phillips admitted that nothing has been done on the Village's end. Trustee Kelly suggested that Ms. Cook and Clerk/Treasurer Beardsley get together to discuss hypothetical scenarios to present to the insurance company to obtain more information regarding liability requirements.

Gregg Bittler was present to request a change in parking regulations on the south side of Tenth Street to allow for a personal tour bus pick up/drop off spot and permission to drive on Village Streets with the tour buses. The Board responded with concern over the busyness of the Street because of the Sheriff's Department, coupled with the fact that the Village is unable to "gift" anything to anyone, including parking spaces. Much discussion followed, in which the Board suggested that he should look into asking permission from Mr. Chicken to use part of their lot. He was requested to find out further info and then come back before the Board to get permission to drive on Village Streets.

Melissa Teed and Sharon Laughlin were present to discuss the problems with parking behind Famous Brands. Their suggestion to rectify the issues was to enforce two hour parking year round in Village lots. No decisions were made by the Board.

DEPARTMENT HEADS' REPORTS:

Trustee Kelly made the motion to approve the department heads' reports as presented to the Board. Trustee Coon seconded the motion and all were in accord. Motion Carried.

DEPARTMENT
HEADS'
REPORTS

Trustee Kelly made a motion to approve a second request from George Conway, owner of the Seneca Lake Watch Bed & Breakfast. The initial problem spanned two billing periods. The second month's credit would be for 161 units of sewer at a credit of \$724.50. Trustee Smagner seconded the motion. All were in favor. Motion Carried.

Trustee Kelly then made a motion to approve an eight unit sewer credit to Robert Hollister for leaking pipes. The credit would total \$36.00. Trustee Weber seconded the motion. All concurred. Motion Carried.

After a brief discussion, Trustee Kelly made the motion to approve a 24 unit sewer credit for the Parks department for a hot water tank that broke. Trustee Coon seconded the motion and all were in accord. Motion Carried.

Trustee Coon made the motion to extend a camping rate reduction for the Penn Yan Friendship Squares square dancing group who are scheduled to utilize Clute Park Campground September 17, 18 & 19, 210. The rate would be reduced from the current \$39.00 per site to \$32 per site. Trustee Kelly seconded the motion. All were in favor. Motion Carried.

CONFERENCE REQUESTS:

Trustee Weber made the motion for Superintendent Specchio, along with one person from the sewer department and two people from the water department, to attend a Finger Lakes Water Works Association conference at the Watkins Glen Harbor Hotel on April 1st. Trustee Coon seconded the motion. All agreed. Motion Carried.

CONFERENCE
REQUESTS

Trustee Kelly made the motion for Superintendent Specchio, Water Supervisor Harley Connelly and Wastewater Supervisor David Burt to attend a New York Rural Water Association conference on May 24-27, 2010 at the Turning Stone Resort in Verona, NY. The cost would be \$650/person which includes the cost of the conference, meals and lodging. Trustee Weber seconded the motion and all were in accord. Motion Carried.

BOARD CONCERNS:

Trustee Weber made the motion to approve the allocation of funds for seed, fertilizer and topsoil to repair the soccer field. Trustee Kelly seconded the motion and all were in agreement. Mayor Phillips stated that the Village was making a commitment to make it a playable field, with maintenance to be done by soccer league/committee in the future. Motion Carried.

BOARD
CONCERNS

Trustee Weber had one personnel item for executive session.

Trustee Coon had no Board concerns.

Trustee Kelly had no Board concerns.

Trustee Smagner made the motion to approve curbside parking striping for the business located at 400 N Porter Street, as requested by Sandy Marsh. Trustee Kelly seconded the motion and all agreed. Motion Carried.

Trustee Smagner discussed the Electric Department 10 yr forecast and his concerns surrounding the retirement of the current Supervisor Minard LaFever. The issue was tabled for further discussion.

Dumpster Day was scheduled for May 8, 2010 from 8:00am to 12:00pm.

The signage needs on First Street for the odd/even parking was discussed.

Clerk/Treasurer Beardsley gave the Board notice of the 14th Annual Leadership Conference to be held April 15th Corning Community College.

She then briefly discussed a letter received from Joe's Hots for use of LaFayette Park to set up his hot dog vending cart. The issue was tabled to the next Board meeting.

The Board set the summer Board meetings for one meeting a month from June through September on the third Monday of every month. They also moved the start times from 7pm to 8pm.

Clerk/Treasurer Beardsley informed the Board that the new Village website kick-off is set for April 1st.

Trustee Kelly made the motion to approve a request from Superintendent Specchio to declare the 1984 Ford F-800 surplus. Trustee Smagner seconded the motion and all were in accord. Motion Carried.

Superintendent Perry had no Board concerns.

Mayor Phillips read a copy of a draft letter to be sent to Bill Tague in approval of the development of apartments on the second story of 400 N Franklin Street, above Jerlando's Restaurant. Trustee Weber made the motion for the Mayor to send the letter. Trustee Kelly seconded the motion and all were in favor. Motion Carried.

Mayor Phillips informed the Board of a Main Street economic development workshop which is to be held at the Watkins Glen Harbor Hotel in April 2010.

RESOLUTIONS:

RESOLUTIONS

Trustee Coon made the motion to approve the following budget transfer for the purchase of office supplies. Trustee Weber seconded the motion and all were in accord. Motion Carried.

WHEREAS, the office of Code Enforcement has moved from the Municipal Building to the new shared public works facility, and

BUDGET
TRANSFER –
ZONING

WHEREAS, moving required the purchase of a new computer and office furniture which has caused the Zoning Contractual Account to be over budget, and

WHEREAS, those funds are set aside in the Capital Reserve Equipment Account,

NOW, THEREFORE, BE IT RESOLVED, that the Village Clerk/Treasurer be, and hereby is, authorized to transfer the sum of \$2,005.66 from Account A231-200 Capital Reserve Equipment to Account A8010.40R Zoning Contractual to cover these expenses.

The next budget transfer resolution for the purchase of software programs was approved with a motion by Trustee Kelly, a second by Trustee Coon and all being of like mind. Motion Carried.

WHEREAS, the Village of Watkins Glen has purchased several different program modules from Harris Computers for day to day operations, and

BUDGET
TRANSFER –
HARRIS
SOFTWARE

WHEREAS, the annual maintenance contract for such programs is \$7,736.14 which has caused the Clerk Contractual Account to be over budget, and

WHEREAS, those funds are set aside in the Capital Reserve Equipment Account,

NOW, THEREFORE, BE IT RESOLVED, that the Village Clerk/Treasurer be, and hereby is, authorized to transfer the sum of \$2,005.66 from Account A231-200 Capital Reserve Equipment to Account A1410.40R Clerk Contractual to cover these expenses.

Trustee Coon made the motion to approve the third budget transfer resolution to cover the expenditures involved in performing the annual audits. Trustee Kelly seconded the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen has contracted with Freed, Maxick & Battaglia, PC to perform audits of financial records, and

BUDGET
TRANSFER -
AUDITS

WHEREAS, the cost of such have caused the Clerk Contractual Account to be over budget, and

WHEREAS, there is money in the Contingency Fund to cover these expenditures,

NOW, THEREFORE, BE IT RESOLVED, that the Village Clerk/Treasurer be, and hereby is, authorized to transfer the sum of \$3,459.23 from Account A1990.4 Contingency to Account A1410.400 Clerk Contractual to cover these costs.

The final budget transfer resolution for the expenditures involved in the labor relations contracts was approved with a motion by Trustee Weber. Trustee Coon seconded the motion. Trustee Smagner asked if the amount being moved was for both contracts to which Clerk/Treasurer Beardsley assured him it was. With no further discussion necessary, the resolution was adopted unanimously. Motion Carried.

WHEREAS, the Village of Watkins Glen has contracted with Michael Richardson to help with labor relations issues, and

BUDGET
TRANSFERS –
LABOR
RELATIONS

WHEREAS, the cost of such have caused the Clerk Contractual Account to be over budget, and

WHEREAS, there is money in the Contingency Fund to cover these expenditures,

NOW, THEREFORE, BE IT RESOLVED, that the Village Clerk/Treasurer be, and hereby is, authorized to transfer the sum of \$5,874.72 from Account A1990.4 Contingency to Account A1410.400 Clerk Contractual to cover these costs.

MINUTES:

MINUTES

Trustee Smagner made the motion to accept the minutes for the February 16, 2010 regular meeting of the Village Board. Trustee Weber seconded the motion. Trustee Kelly abstained from the roll call. The rest were in favor. Motion Carried.

AUDIT:

AUDIT

Trustee Coon made the motion to accept the abstract of unaudited vouchers, along with the add-ons, at the below listed amounts. Trustee Kelly seconded the motion and all were in accord. Motion Carried.

General	\$33,569.60	Water	\$84,361.59
Electric	\$30,126.48	Sewer	\$5,223.15
Cap Projects - CVT	\$5,070.00		

The Village Board filled out the short Environmental Assessment Form for the SEQR involved with the raw water intake project. Trustee Kelly made the motion to make a negative declaration. Trustee Weber seconded the motion and all were in favor. Motion Carried.

EXECUTIVE SESSION:

EXECUTIVE
SESSION

With no further concerns brought before the Board, Trustee Weber made the motion to exit public session and enter executive session for the aforementioned item at 8:47pm. Trustee Coon seconded the motion and all were in accord. Motion Carried.

Trustee Smagner made the motion to exit executive session and re-enter public session at 9:04 pm. Trustee Weber seconded the motion and all approved. Motion Carried.

ADJOURNMENT

There being no further business to come before the Board, Trustee Coon made the motion to adjourn at 9:05 pm. Meeting adjourned.

Respectfully Submitted,

Rhonda E Slater