

## BOARD REPORT PARKS DEPARTMENT

March 29 – April 11, 2019

Cleaning center – floors, rest rooms, kitchen, windows, cleaning closets  
Monthly ladder and fire extinguisher inspections, center hood and playground inspections  
Monthly / daily vehicle inspections  
Follow up on insurances – building rentals, seasonal campers, seasonal boaters  
Community center use: Tuesday night dance classes, Saturday night social dances, Whitetail Deer Banquet, Finger Lakes Trollers Fishing Show  
Continue taking pavilion and center rentals requests for 2019  
Continue to replenish dog bags in the park dog stations  
Still need to replace toilet and urinal flush valves in community center – Hunt cannot find the blueprints  
Contractor continues working on the floor and shower stall in park office rest room  
Still working through bugs with the new Windows 10 and Office 365 – and camp reservation system / credit card system  
Repairing picnic tables  
Continue taking camp reservations – we are full for NASCAR, Italian Festival and Woodstock weekends. Numerous other weekends are fulling quickly. National Jet Ski weekend moved to August 24 -25  
Getting pricing on a new copier/ printer/ fax machine – starting to have some problems with the current machine which is about seven years old.  
Still getting prices for the headwall for North Glen Ave. FEMA related. First quote is \$32,500  
Campground Manger camp reservation system – installed the new upgrade ASTRA. Looking at setting up a third workstation for the new system – included in the price.  
Seasonal camp, boat parking and dock leases and payments are coming in  
Camp reservations continue to come in  
Filled vacant boat parking slots in the boat launch area. A large turnover this year of seasonal boat parking.  
Gathering seasonal staff applications (park maintenance, park office, cemetery), interviewing and checking references. Background check. Numerous staff wanting to return from past years. Looking for a few new park office staff - staffing an office seven days a week minimum 9 – 6pm  
Meeting regarding putting up a life jacket loan stand over in the kayak launch  
Repairing leaking toilets in the camp shower house and leaking faucets out in the campground.  
Set up second training for the upgraded camp reservation system – April 16<sup>th</sup>  
Repairing picnic tables  
Coordination for the compost grinding – Chemung County Soil and Water (tub grinder/ table grinder), Schuyler County Soil and Water (excavator), Town of Reading (payloader and dump trucks) and a couple others (dump trucks). Worked April 10<sup>th</sup> and 11<sup>th</sup>.  
Met with another contractor regarding the headwall on N. Glen Ave. – still waiting on quote from them.  
Ordered cleaning supplies, maintenance supplies and PPE to open for the season.  
Gathered backup information for the Mayor regarding the summer recreation program  
Met with Village of Odessa Steve Siptrott, Streets, asking about the tub grinding  
Eight of the ten docks are in for the season – help from the street dept. (Ken & Scott)  
The county will be using the boat launch parking lot SW corner to load stone to repair the break wall in front of Cargill. There will be stone stockpiled in the parking lot for about two weeks starting April 15.