

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, JANUARY 20, 2015

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Mayor R Mark Swinnerton, Jr. who led the assembled in the pledge of allegiance. Present were Mayor R Mark Swinnerton, Trustee Scott D Gibson, Trustee Paul E Clifford, Trustee Kevin J Smith, Trustee Anthony J Fraboni, Superintendent of Utilities Mark L Specchio, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Police Chief Thomas R Struble, Clerk/Treasurer Donna J Beardsley and Senior Account Clerk Typist Rhonda E Slater. Also present were Park Manager Michelle Hyde, Water Supervisor Harley Connelly and Code Enforcement Officer Gregory Larnard. Absent were Electric Supervisor Minard LaFever and Fire Chief Judson Smith. There were approximately twenty-one others in attendance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Mayor Swinnerton moved Voting Items from 8.0 to 5.0 on the agenda and moved everything else down.

Trustee Gibson added NYS DOT as item 6.2a to discuss the upcoming repaving of Fourth Street.

Superintendent Perry had one contractual Street Department item for executive session.

Clerk Beardsley had two personnel items – one Police and one Street Department – for executive session.

PUBLIC BE HEARD

Sylvia Fox was in attendance with ten of her students who are desirous of learning the basics of politics and local government workings. The Board applauded those in attendance for their willingness and desire to get involved in their communities and encouraged them to join local governmental boards and committees.

APPROVAL OF MINUTES

Minutes for Regular Meeting January 5, 2015

Trustee Anthony J Fraboni made the motion to approve the minutes for the regular meeting of the Board of Trustees held on January 5, 2015. Trustee Kevin J Smith seconded the motion. Mayor Swinnerton then called for a vote on the aforementioned motion. The vote was as follows:

Yea: Trustee Scott D Gibson, Trustee Kevin J Smith, Trustee Anthony J Fraboni

Nay: None

Abstain: Trustee Paul E Clifford Motion Carried.

VOTING ITEMS

Security Cameras

Clerk Beardsley brought three bids before the Board for eleven security cameras for the Municipal Buildings. There were also bids for two additional cameras for out front of the Municipal Building that would be pointed at Franklin Street and be viewable by the public. The bids were as follows:

Covert Security Incorporated, Penn Yan, NY -	\$16,700 base bid and \$3,600 for the two additional cameras
Teledair Communications, Sayre PA -	\$16,399 base bid and \$2,179 for the two additional
Techline Communications, Big Flats -	\$11,627.73 base bid (with a monitor fee of \$750-\$900 per office and \$1500-1900 for the two additional cameras

At the recommendation of Clerk Beardsley, Trustee Scott D Gibson made the motion to purchase the cameras from Techline and have them install the cameras with a not to exceed limit of \$16,000. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Village of Watkins Glen, Village of Montour Falls and Barton & Loguidice Amendment #3

A brief overview of the amendment outlining the work that leads up to construction of the new plant was provided by Ken Knutsen with Barton & Loguidice. Trustee Gibson further expounded that the document discusses the hurdles, both environmental and financial, that have been overcome and where the project is going and why.

Trustee Anthony J Fraboni made the motion to approve the Village of Watkins Glen, Village of Montour Falls and Barton & Loguidice Amendment #3 as attached. Trustee Scott D Gibson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Rick Weakland then distributed two worksheets outlining the projected user fees for individual alternatives. The first alternative (A) shows the projected costs if each Village were to go it alone with their existing plants. Alternative (B) shows the projected costs if each Village were to go it alone and build separate plants. The final alternative would be the regional approach, which would be to move forward with the new regional wastewater treatment plant. According to his model, the best alternative for keeping the user fees at a minimum over the long haul is for each Village to proceed with the regional approach. Mayor Swinnerton stated that although there will be monetary benefits experienced over the long haul, the environmental benefits will be seen immediately.

Engagement Letter - Project Financing Bond Counsel Services

Engagement Letter

An Attorney from Harris Beach was present regarding an engagement letter for services in obtaining the best market rate financing for the Village and briefly summarized the attached letter. Trustee Anthony J Fraboni made the motion to approve the engagement letter with Harris Beach for the provision of project financing bond counsel services to the Village of Watkins Glen. Trustee Scott D Gibson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Resolutions

Project Seneca SEQRA Resolution

Project Seneca SEQRA Resolution

Trustee Paul E Clifford made the motion to approve the attached resolution issuing a negative declaration pursuant to the NYSEQRA for the Project Seneca Regional Wastewater Facility. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Bond Resolution

Bond Resolution

Trustee Scott D Gibson made the motion to approve the bond resolution authorizing the issuance of up to \$17,509,429 in serial bonds or bond anticipation notes to the Village to finance the Village's share of the cost of the regional wastewater treatment facility being undertaken jointly with the Village of Montour Falls as attached. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Polling Place Designation Resolution

Polling Place Resolution

Trustee Paul E Clifford made the motion to approve the following polling place designation resolution. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen, New York hereby designates that the Community Center, 155 Clute Park Drive as the polling place for the entire Village of Watkins Glen on March 18, 2015 between the hours of 12:00 Noon and 9:00 p.m. for the purpose of the Village Elections.

2015 Election Inspectors

Election Inspectors

Trustee Kevin J Smith made the motion to approve the following resolution approving the election inspectors for the March 18, 2015 election. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREFORE, Election inspectors who are trained on the voting machines are needed to work at the upcoming Village Election on March, 18, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen, New York hereby approve the Village Clerk's recommendation and do hereby appoint Judith Caruso, Vera Franzese, Helen Marie Balthasar and Mary Bond as election inspectors for the March 18, 2015 Village Election.

REPORTS

Parks Department Report

Parks Report January 5 - 16, 2015

Trustee Kevin J Smith made the motion to approve the Parks Department report as presented. Trustee Paul E Clifford seconded the motion. Park Manager Hyde commented that the camp reservations are picking up. Mayor

Swinnerton stated he would like to set up a review of the Auburn pavilion facility for a Saturday or Sunday in the near future to see if a similar project would be a fit for updating the Clute Park pavilion in the Village of Watkins Glen. Park Manager then stated that she was starting to look at the upcoming summer recreation program as it pertains to counselors and program changes. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Street Department Report

Street Report January 1 - 16, 2015

Trustee Anthony J Fraboni made the motion to approve the Street Department report. Trustee Scott D Gibson seconded the motion. Trustee Clifford asked about pothole repairs. Superintendent Perry replied that the crews have cold patch on their trucks now and have already addressed some areas such as Third Street. The Board then voted on the motion to approve and all were in favor. Motion Carried.

NYSDOT

Trustee Gibson have a quick overview of the work that is planned to be done on Fourth Street and asked Superintendent Specchio if the Village needs to address street lighting while the road is being redone. Superintendent Specchio explained that the construction of the street would not lend itself to underground lighting. Water Supervisor Connelly commented that all the sewer and water mains are under the sidewalks on Fourth Street so they are not an issue of concern either.

Water Department Report

Water Report January 1 - 14, 2015

Trustee Paul E Clifford made the motion to approve the Water Department report as written. Trustee Kevin J Smith seconded the motion. Trustee Clifford inquired about the Town of Dix insurance claim. Water Supervisor Connelly stated that it was from the lightning strike and the claim is almost wrapped up. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Electric Department Report

Electric Report January 5 - 15, 2015

Trustee Anthony J Fraboni made the motion to approve the Electric Department report as submitted. Trustee Paul E Clifford seconded the motion. Mayor Swinnerton asked if there was any new information on the power blip from two weeks ago. Superintendent Specchio stated that no reason or explanation of the cause has been forthcoming, but that it was a NYSEG issue. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Wastewater Department Report

Sewer Report January 5 - 14, 2015

Trustee Scott D Gibson made the motion to approve the Wastewater Department report as provided. Trustee Kevin J Smith seconded the motion. Superintendent Specchio stated that the plant is still in compliance and no issues have arisen. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Zoning and Building Department Report

Codes Report January 5 - 16, 2015

Trustee Kevin J Smith made the motion to approve the Zoning and Building Department report. Trustee Paul E Clifford seconded the motion. Trustee Smith commended CEO Larnard for introducing the Middle School project manager to all the Village Department Heads. Trustee Clifford then inquired about the meeting with Schuyler County Planner Kristen VanHorn in regards to a county wide solar permit process for Solar Schuyler. CEO Larnard stated that the meeting went well and discussed how everything will be inspected and approved. CEO Larnard did comment that he feels the Village will need to contact NYPA to discuss metering. The matter is not pressing at this time however, since nothing is coming up soon. The Village still has time to figure everything out. Mayor Swinnerton then inquired about the list of grandfathered signs and whether or not the list has been located. He was informed that it could not be found. Discussion followed as to how to proceed and what bearing this matter would have on the upcoming Local Law for Zoning. The Board then voted on the motion to approve the report and all were in favor. Motion Carried.

Superintendent's Reports

Superintendent's Projects January 5 - 16, 2015

Trustee Kevin J Smith made the motion to approve the Superintendent's reports. Trustee Anthony J Fraboni seconded the motion. Trustee Smith inquired about the bugs at the wastewater treatment plant. Superintendent Specchio stated that they are still not getting enough food. He is still reviewing the matter with Barton & Loguidice,

but they are looking at possibly obtaining waste material from a milk plant in Auburn. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Fire Department Report

Trustee Scott D Gibson made the motion to approve the Fire Department report. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Police Department Annual Report
Annual Police Report for 2014**

Trustee Anthony J Fraboni made the motion to approve the Police Department 2014 annual report. Trustee Scott D Gibson seconded the motion. Chief Struble passed around one of the new bullet proof vests obtained by his department. The Board briefly discussed some of the arrests such as larceny and drug possession. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**CONFERENCE REQUESTS
Finger Lakes Water Works Training**

Trustee Scott D Gibson made the motion to approve sending Water Supervisor Harley Connelly, Water Treatment Plant Mechanic Martin Pierce and Superintendent Mark Specchio to the Finger Lakes Water Works Training on the upcoming regulatory changes in Geneva, NY on February 5, 2015 at a total cost of \$66.00. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Anthony J Fraboni made the motion to approve the audit for January 20, 2015 in the following amounts. Trustee Kevin J Smith seconded the motion.

General	\$29,570.58	Sewer	\$14,944.15
Electric	\$162,464.44	Water	\$8,085.50

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Superintendent Specchio explained that this would be a good time of year for purchasing new Christmas decorations for the next holiday season. Mayor Swinnerton requested that Superintendent Specchio see if a representative could come with information and/or samples to present ideas or personally collect information for a committee to review.

Superintendent Perry informed the Board that the 2015 Grassroots Advocacy Campaign for Local Roads and Bridges (CHIPS event) will be held March 3-4, 2015. He will be bringing it forward in February for approval.

EXECUTIVE SESSION (as needed)

Trustee Scott D Gibson made the motion to exit public session and enter executive session at 8:24pm for one contractual matter and two personnel matters. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURNMENT

Trustee Scott D Gibson made the motion to exit executive session and adjourn the meeting at 8:43pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Meeting Adjourned.

Respectfully Submitted,

Rhonda E Slater