

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD TUESDAY, FEBRUARY 4, 2015

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Mayor R Mark Swinnerton, Jr. who led the assembled in the pledge of allegiance. Present were Mayor R Mark Swinnerton, Trustee Scott D Gibson, Trustee Paul E Clifford, Trustee Kevin J Smith, Trustee Anthony J Fraboni, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Police Chief Thomas R Struble, Clerk/Treasurer Donna J Beardsley and Senior Account Clerk Typist Rhonda E Slater. Also present was Electric Supervisor Minard LaFever. Absent were Code Enforcement Officer Gregory Larnard, Fire Chief Judson Smith, Superintendent of Utilities Mark L Specchio, Park Manager Michelle Hyde and Water Supervisor Harley Connelly.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Clerk Beardsley had one executive session personnel item.

Trustee Gibson had one item for executive session regarding the LOSAP program.

PUBLIC BE HEARD

There were no public comments.

APPROVAL OF MINUTES

Minutes for Regular Meeting January 20, 2015

Minutes

Trustee Scott D Gibson made the motion to approve the minutes for the regular meeting of the Board of Trustees held on January 20, 2015. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Parks Department Report

Parks Department Report

Trustee Anthony J Fraboni made the motion to approve the Parks Department report as written. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Movies on the Lake - Sara Caldwell

Special Events Request

Trustee Fraboni brought up concerns with the food and wine sales section of the Movies on the Lake request letter. Chief Struble stated that the sponsors would need special licensing to sell wine. Discussion continued with how the event should be handled and what fees should be charged to the vendors. Mayor Swinnerton responded that the first step would be for Sara Caldwell to fill out an event application and follow the Village's procedures for special event requests.

Street Department Report

Street Report January 19 - 28, 2015

Trustee Kevin J Smith made the motion to approve the Street Department report as presented. Trustee Anthony J Fraboni seconded the motion. Superintendent Perry explained that the Street Department has experienced a few breakdowns during plowing, but all the vehicles are up and running now. More snow is expected to be coming our way by Thursday. He further stated that starting tomorrow morning he will have the crews start scooping up snow from off of Franklin Street, beginning with the area in front of the Municipal Building. Mayor Swinnerton inquired about the salt issue with Schuyler ARC. Superintendent Perry stated that he had not heard back from them. Clerk Beardsley interjected that she had received a phone call late in the afternoon requesting to set up a meeting between the Schuyler ARC and the Village of Watkins Glen to discuss the matter. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Water Department Report

Water Report

Trustee Scott D Gibson made the motion to approve the Water Department report as submitted. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Electric Department Report
Electric Report

Trustee Kevin J Smith made the motion to approve the Electric Department report as provided. Trustee Anthony J Fraboni seconded the motion. Electric Supervisor Minard LaFever presented a truck purchase request for a new bucket truck. The quote was a piggyback price from a bid package for Onondaga County. It was for roughly \$220,000. The Mayor stated that the Board will need to know what impact such a large purchase like this would have on the current electrical rates before making any decisions. Trustee Fraboni asked about the possibility of renting or leasing such a vehicle on an as needed basis. Supervisor LaFever stated that currently we are receiving help via mutual aid, but that when an emergency happens, the last thing that the Village would want to be doing is looking for a way to rent a vehicle. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Wastewater Department Report
Sewer Report January 14 - 28, 2015
Sewer Plant Report 1-19 1-30 2015

Trustee Anthony J Fraboni made the motion to approve the Wastewater Department report. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Sewer Credit Requests (2)
Sewer Request - Dugo
Sewer Request - Dugo

Trustee Scott D Gibson made the motion to approve a sewer credit request for Nicholas Dugo, owner of 112 E Eighth Street, for a broken pipe in the amount of twenty-nine units with a cost of \$133.11. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Sewer Request - Powell
Sewer Request - Powell

Catherine J Powell, owner of 330 S Franklin Street, submitted a request for sewer credit for broken pipes. In her request, she asked for sewer credit for a water leak from February 2014 and for a water leak from January 2015. In her letter, she stated that she was not aware that a sewer credit could be granted for water usage due to broken pipes. Trustee Gibson stated that he has no problem crediting her account for the current year's leak, but that the books have already been closed for last year, therefore no credit could be granted for the usage from 2014. Trustee Scott D Gibson made the motion to approve a thirty-seven unit credit in the amount of \$169.83 for the water usage in January 2015. He declined the credit for 2014 for the aforementioned reason. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Zoning and Building Department Report
Zoning & Building Report

Trustee Kevin J Smith made the motion to approve the Zoning and Building Department report as presented. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Superintendent's Reports
Superintendent's Projects 1-19 1-30 2015

Trustee Anthony J Fraboni made the motion to approve the Superintendent's Reports. Trustee Kevin J Smith seconded the motion. Trustee Smith asked if anyone knew if the food to mass ratio has been taken care of at the wastewater treatment plant. No one on the Board had received any updates on the matter. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Police Department Report
Police Report for January 2015

Trustee Anthony J Fraboni made the motion to approve the Police Department report for the month of January 2015. Trustee Kevin J Smith seconded the motion. Chief Struble commented that his department is sending more stuff electronically and cutting back on paper products by not printing out all the reports. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Scott D Gibson made the motion to approve the audit for February 3, 2015 in the following amounts. Trustee Anthony J Fraboni seconded the motion.

General	\$33,295.29	Sewer	\$8,153.63
Electric	\$20,335.75	Water	\$6,421.62

The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

**Resolution - Unpaid Taxes
Delinquent Taxes**

Trustee Scott D Gibson made the motion to approve the following resolution. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the following is an account of the unpaid taxes as of February 1, 2015 for the 2014-2015 tax year of the Village of Watkins Glen:

2014 UNPAID TAXES (as of February 1, 2015)

PARCEL #	OWNER	Address	Tax Due
64.08-3-16	Bauman Timmy Sr	207 Bath St.	\$469.32
65.14-1-25	Blanchard Jeffrey E	808 Magee St.	\$1,002.88
64.08-3-72	Claire Patsy L	256 Lee Road	\$450.85
65.45-1-2	Clark Sally S	104 Madison Ave.	\$523.65
65.14-1-2	Cornerstone Homes	404 Perry St.	\$484.34
65.13-1-45	Dahl John S	229 S. Jackson St.	\$659.87
65.13-1-50	Dahl John S	S. Jackson St.	\$60.39
65.63-1-12	Giasi Michael	904 Perry St.	\$491.73
65.09-2-18	Harding Gregory E	206 N. Decatur St.	\$1,224.94
65.13-3-1	Harding Gregory E	113 E. Second St.	\$1,045.08
65.18-1-25	Hoagland Leroy	407 Twelfth St.	\$666.27
65.13-4-5	Jankowski Tamra & John	128 Monroe St.	\$625.13
65.13-3-35	Kenney Michele	306 Fourth St.	\$737.43
65.13-3-65	Knapp-Cruttenden Sheila	505 Porter St.	\$860.13
65.09-3-16	Nyre Wayne A	118-120 Monroe St.	\$631.50
65.53-1-42	O'Shaughnessy Louise	300 Franklin St.	\$2,153.44
65.53-1-60	Pesco Edward	305 S. Madison Ave.	\$528.02
64.12-1-17	Redick Patricia	240 N. Glen Ave.	\$676.84
65.14-2-19	Richardson James	1004 Porter St.	\$614.44
65.13-2-5	Savard Gary R	123 Fifth St.	\$2,797.28
65.13-4-27	Seaman Kenneth A	105 E. Eighth St.	\$844.68
65.18-1-27.12	Strawser Katherine R	100 Shannon St.	\$560.00
65.13-4-40.2	Strawser-Sonner Laura	Ninth St.	\$24.58
65.13-4-41	Strawser-Sonner Laura	807 N. Porter St.	\$883.20
65.14-1-28	Tomassi John	801 Magee St.	\$756.72
			\$19,772.71

NOW, THEREFORE, BE IT RESOLVED, that this Board having compared this account of unpaid taxes with the original tax roll and found it to be correct, we hereby certify there is a grand total of \$19,772.71 in back taxes due on the 2014-2015 warrant and hereby authorize the Village Clerk to advertise said properties for sale.

BOARD CONCERNS/NEW BUSINESS

Trustee Smith inquired about the Justice reports. Clerk Beardsley stated that they will be provided to the Board by the next meeting.

Superintendent Perry requested permission to attend the 2015 CHIPS Event in Albany, NY on March 3, 2015 provided he can obtain a hotel room. The Board was in favor.

EXECUTIVE SESSION (as needed)

Trustee Scott D Gibson made the motion to exit public session and enter executive session for one personnel matter and to discuss the LOSAP program at 7:42pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURNMENT

Trustee Scott D Gibson made the motion to exit executive session and adjourn the meeting at 8:00pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Meeting Adjourned.

Respectfully Submitted,

Rhonda E Slater