

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD TUESDAY, FEBRUARY 17, 2015

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Acting Mayor Scott D Gibson who led the assembled in the pledge of allegiance. Present were Acting Mayor Scott D Gibson, Trustee Paul E Clifford, Trustee Kevin J Smith, Trustee Anthony J Fraboni, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Police Chief Thomas R Struble, Clerk/Treasurer Donna J Beardsley and Senior Account Clerk Typist Rhonda E Slater. Also present were Water Supervisor Harley Connelly and Code Enforcement Officer Gregory Larnard. Absent were Mayor R Mark Swinnerton, Superintendent of Utilities Mark L Specchio, Park Manager Michelle Hyde and Electric Supervisor Minard LaFever. There were three others in attendance.

ADDITIONS OR DELETIONS TO AGENDA

Water Supervisor Harley Connelly had one litigation matter for executive session.

Clerk Beardsley added Town of Dix Fire Protection agreement as item 5.9a

Acting Mayor Gibson added Fire Department generator purchase as item 5.9b.

Clerk Beardsley had one conference request to be added to the agenda.

Superintendent Perry added bobcat purchase as item 5.2a.

PUBLIC BE HEARD

Schuyler County Walking Maps - Christina Brink

Christina Brink was not in attendance; the matter was tabled.

Movies in the Park - Sara Caldwell

Sara Caldwell was not in attendance; the matter was tabled.

APPROVAL OF MINUTES

Minutes for Regular Meeting February 4, 2015

Minutes

Trustee Anthony J Fraboni made the motion to approve the minutes for the regular meeting of the Board of Trustees held on February 4, 2015. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve. The vote was as follows:

Yea: Acting Mayor Scott D Gibson, Trustee Anthony J Fraboni, Trustee Kevin J Smith

Nay: None

Abstain: Trustee Paul E Clifford Motion Carried.

REPORTS

Parks Department Report

Parks Report January 31 - February 13, 2015

Trustee Kevin J Smith made the motion to approve the Parks Department report as presented. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Street Department Report

Street Report January 29 - February 12, 2015

Trustee Paul E Clifford made the motion to approve the Street Department report as written. Trustee Kevin J Smith seconded the motion. Superintendent Perry explained that he has ordered more salt, but this purchase will put the Village over budget for snow removal. The Board then discussed the recent water main breaks. There have been four main breaks in the last ten days – one lateral break, two circumference breaks and one bonnet break. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Bobcat Purchase

Superintendent Perry received permission to start getting quotes on a new bobcat purchase on state contract. The Village will purchase a new vehicle and auction off the old vehicle. In recent years, the Village has been able to sell

the used bobcat for almost as much as the purchase price of a new one. Water Supervisor Connelly stated that the Village should look into pricing for a new backhoe as well.

Water Department Report

Water Report January 29 - February 11, 2015

Trustee Anthony J Fraboni made the motion to approve the Water Department report as submitted. Trustee Kevin J Smith seconded the motion. Water Supervisor Connelly expounded on the water main breaks and commented that other than N Glen Ave, the breaks have occurred in areas that are not known to be problem locations and are more than likely due to the cold weather. Acting Mayor Gibson then asked about the water main at the Franklin Street bridge. Supervisor Connelly stated that the Village should look into eliminating this main and explained how this could be done. Other options were also provided. Acting Mayor Gibson then informed the public that there is still a boil water notice in effect for the areas surrounding the water main breaks. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Electric Department Report

Electric Report February 2 - 13, 2015

Trustee Paul E Clifford made the motion to approve the Electric Department report. Trustee Kevin J Smith seconded the motion. Clerk Beardsley provided optional dates and times to set up a meeting with NYPA to discuss the rate study and NYPA reports. She will route the information to the Board and await their response. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Wastewater Department Report

Sewer Report January 28 - February 12, 2015

Trustee Anthony J Fraboni made the motion to approve the Wastewater Department report. Trustee Kevin J Smith seconded the motion. Supervisor Connelly discussed the meeting with PaneLogic, Koester and Kaman regarding the configuration of the PLC for chlorination control. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Sewer Credit Requests (3)

Sewer Credit Requests

Trustee Kevin J Smith made the motion to approve a sewer credit of 22,890 gallons with a cost of \$212.42 for 3370 Wedgewood Road for a broken pipe. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Anthony J Fraboni made the motion to approve a sewer credit for Patrick and Barbara Franzese, owners of 3336 State Route 14, for fourteen units at a cost of \$98.56 for a broken water line. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Anthony J Fraboni made the motion to approve a sewer credit for Harvey O'Harra, owner of 301 N Perry Street, for six units at a cost of \$27.54 for a broken pipe in his cellar. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Barton & Loguidice Contract

A contractual agreement between the Village of Watkins Glen and Barton & Loguidice was presented to the Board. The matter was tabled to the next meeting.

Zoning and Building Department Report

Codes Report February 2 - 13, 2015

Trustee Kevin J Smith made the motion to approve the Zoning and Building Department report as written. Trustee Paul E Clifford seconded the motion. CEO Larnard relayed to the Board that the Middle School project is going strong; they are currently framing up apartments on the third floor. He also stated that the brewery project in the old Clifford building is also moving along. The Seneca Terrace project and Seneca Frozen Food Locker project will be moving forward come spring. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Superintendent's Reports

Superintendent's Reports February 2 - 13, 2015

Trustee Anthony J Fraboni made the motion to approve the Superintendent's reports. Trustee Paul E Clifford seconded the motion. Trustee Smith asked about the effort to seed the plant. Supervisor Harley Connelly explained that they have taken samples from the mash, but have not heard anything back. Superintendent Specchio is still

trying to determine the best source to supply food for the plant. The plant has not experienced any excursions however. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Justice Report

Annual Justice Report for 2014

Trustee Paul E Clifford made the motion to approve the annual Justice report for calendar year 2014. Trustee Kevin J Smith seconded the motion. The Board discussed his decision not to run for another term and his 28 years of service as judge for the Village of Watkins Glen. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Fire Department

Fire Protection Agreement with Town of Dix

Trustee Paul E Clifford made the motion to approve the fire protection agreement with the Town of Dix. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Generator Purchase

Trustee Paul E Clifford made the motion to approve the purchase of a generator for the fire station at a cost of \$14,107.31 with the funds to come out of the reserves. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Conference Requests

Trustee Paul E Clifford made the motion for anyone who would like to attend the Southern Tier Central Regional Development Board annual conference at Corning Community College on April 1 -2, 2015 be able to attend at a cost of \$40 for one day or \$70 for both days. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Anthony J Fraboni made the motion to approve the audit for February 17, 2015 in the following amounts. Trustee Kevin J Smith seconded the motion.

General	\$26,856.30	Sewer	\$7,700.92
Electric	\$18,060.12	Water	\$7,901.48

The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Inter-Municipal Agreement for Grant Administration Agreement

Trustee Anthony J Fraboni made the motion to approve the following Inter-Municipal Agreement for Grant Administration. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

This agreement is between the County of Schuyler (County) with offices at 105 Ninth St, Watkins Glen, NY, and the Village of Watkins Glen (Village), having its principal office at 303 N Franklin St, Watkins Glen, NY.

WHEREAS, Resolution No. 225-12 supported a Consolidated Funding Application (CFA) to decommission the Watkins Glen and Montour Falls Waste Water Treatment Plants and the development of a new state-of-the-art Green Waste Water Treatment Facility through Project Seneca, and

WHEREAS, said application resulted in funding being awarded to Schuyler County in the amount of \$300,00 for Phase I of the project, and

WHEREAS, to encourage Schuyler County to proceed with Phase I of Project Seneca, Empire State Development (ESD) is offering an additional incentive valued at \$550,000 (award notice attached), and

WHEREAS, said funding must flow through Schuyler County as this is considered to be an amendment to the original award and Schuyler County is the applicant of record, and

WHEREAS, all subsequent applications for funding, including the current round three request that has been deemed a Priority project by the Southern Tier Regional Economic Development Council, designate the Village of Watkins Glen as lead applicant, and

WHEREAS, the County supports the Village of Watkins Glen leadership of this project and desires to accept said funds on behalf of the Village while allowing the Village to manage activities delineated in the scope of work associated with this additional funding,

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Section 1. INTENT: The County, acting through the Schuyler County Administrators Office and the Schuyler County Partnership for Economic Development (SCOPED), agrees to accept and comply with the terms of the Empire State Development Incentive Proposal dated November 3, 2014 (attached) and to administer all grant related activities associated with Capital Grant – Project #Z435 on behalf of the Village of Watkins Glen. Any and all reimbursement associated with this grant will be conveyed to the Village upon receipt by the County as applicant of record.

The Village of Watkins Glen agrees to comply with all terms associated with receipt of grant funding as required by ESD and to pay all costs associated with executing the terms and conditions of the Incentive Proposal. The Village further agrees to submit all invoices eligible for reimbursement under the terms of this grant to the County in a timely fashion.

Section 2. RESPONSIBILITIES OF THE VILLAGE OF WATKINS GLEN: The Village will undertake a Phase I Study and establish a Scope of Services plan for a pending project that consists of constructing a regional state-of-the-art municipal Waste Water Treatment Plant (WWTP) and redevelopment of the formerly industrial Seneca Lake waterfront into a mixed-use and recreational amenities area. The project will be conducted by an engineering firm.

Phase I includes the following tasks:

- Design, Planning and Engineering
- Environmental Investigation and Remediation
- Property Acquisition

Section 3. PAYMENT: Funds will be disbursed to the County by ESD in two installments:

1. 90% of the grant (\$495,000) upon completion (by the Village) of Design, Planning and Engineering, and property acquisition, and documentation verifying project expenditures of approximately \$1,622,500.00;
2. 10% of the grant (\$55,000) upon documentation verifying additional project expenditures (environmental remediation costs) of approximately \$145,000.

All disbursements require compliance with program requirements and must be requested by no later than April 1, 2017. Expenditures incurred prior to December 10, 2013 are not eligible project costs and cannot be reimbursed by grant funds.

The County upon successful completion of the grant requirements by the Village will make application to ESD for reimbursement of all eligible expenses. The County upon receipt of reimbursement of eligible costs incurred by the Village will promptly remit same to Village in their entirety.

BOARD CONCERNS/NEW BUSINESS

There were no Board concerns.

EXECUTIVE SESSION (as needed)

Trustee Paul E Clifford made the motion exit public session and enter executive session for one litigation matter at 8:01pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Paul E Clifford made the motion exit executive session and adjourn the meeting at 8:18pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Respectfully Submitted,

Rhonda E Slater