

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD MONDAY, APRIL 6, 2015

**PLEDGE OF ALLEGIANCE**

Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Kevin Thornton, Superintendent of Public Works Mark Specchio, Superintendent of Streets, Parks and Cemeteries Don Perry, Police Chief Thomas Struble, Clerk/Treasurer Donna Beardsley and Senior Account Clerk/Typist Rhonda Slater. Also present were Park Manager Michelle Hyde, Code Enforcement Officer Gregory Larnard and Water Supervisor Harley Connelly. Absent was Electric Supervisor Minard LaFever. There were approximately twenty-six others in attendance.

**OATH OF OFFICE**

Newly elected Mayor Samuel Schimizzi and Trustees Gary Schmidt and Kevin Thornton were sworn into office by Clerk Beardlsey. Newly elected Justice Connie Fern Miller was sworn into office by prior Justice Nicholas Dugo.

**PUBLIC BE HEARD**

Frank Spena was present and offered his assistance to the new Board on behalf of the Schuyler County Environmental Management Council.

Scott Gibson, resident of 5 Orchard Ave, was present to inquire about the prior administrations appointment of Rick Evans to the vacated Trustee seat of Paul Clifford. Clerk Beardsley stated she had spoken with a person from NYCOM about the matter and that it was their determination that the appointment ended with prior Mayor Swinnerton's term, which was today at noon.

Raphael Specchio, Jr. then spoke to the Board regarding a request for tree removal on Division Street and a sewer credit request for his property at Summit Ave. Mayor Schimizzi thanked him for bringing the matters to their attention and stated that the Board would review the matter.

**ADDITIONS OR DELETIONS TO AGENDA**

Superintendent Perry added Surplus Backhoe and Street Sweeper Rental to the agenda.

**APPROVAL OF MINUTES**

Minutes for Regular Meeting March 17, 2015

March 17, 2015 minutes

Minutes for Special Meeting March 23, 2015

March 23, 2015 minutes

Due to a lack of a voting quorum, the above minutes will not be able to be voted upon. Mayor Schimizzi accepted the minutes as public record.

**REPORTS**

**Parks Department Report**

Parks Report March 14 - April 3, 2015

Trustee Anthony Fraboni made the motion to approve the Parks Department report as submitted. Trustee Gary Schmidt seconded the motion. Park Manager Hyde requested permission to go to bid for mowing for Lakeview Cemetery. The Board was in favor. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Summer Rec Hire**

Recreation Director Request

Trustee Gary Schmidt made the motion to hire Jessica Stansfield as a co-director for the 2015 summer recreation program at a rate of \$15.00/hr. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Center Use Request**

Roller Derby Center Use Request

Trustee Kevin Thornton made the motion to approve the use of the Community Center by the roller derby team "Dolls of Destruction" for their practices and bouts. The derby, as well as the individual skaters, will be providing insurance liability forms to the Village of Watkins Glen. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## Street Department Report

### Street Report March 16 - April 2, 2015

Trustee Anthony Fraboni made the motion to approve the Street Department report. Trustee Kevin Thornton seconded the motion. Supervisor Perry stated that because of the weather, the Street Department has not been doing much road repairs. He is waiting for warmer weather as hot patch costs the same price as cold patch, but holds up much better. Rick Evans asked about the sidewalk that was removed on Monroe Street. He was informed that new sidewalk will be installed once the weather permits. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Surplus Backhoe

Trustee Gary Schmidt made the motion to declare the 1994 John Deere backhoe surplus and send it to auction in May. The backhoe has been estimated to bring in \$12,000.00-\$14,000.00 at auction. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Street Sweeper Rental

Trustee Anthony Fraboni made the motion to rent a street sweeper from a company out of Syracuse, NY for one month to clean the Village streets with an estimated cost of \$7,950. Some of the cost may be deferred by sharing the sweeper with the Village of Montour Falls and the Village of Burdett. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## Water Department Report

### Water Report March 12 - April 1, 2015

Trustee Anthony Fraboni made the motion to approve the Water Department report as written. Trustee Kevin Thornton seconded the motion. Supervisor Connelly stated that the Village water lines are still unthawing from this winter. He then invited the new Board members to visit the plant. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## Electric Department Report

### Electric Report March 16 - Apr 3, 2015

Trustee Kevin Thornton made the motion to approve the Electric Department report as presented. Trustee Gary Schmidt seconded the motion. Superintendent Specchio stated that the Electric Department is in the process of replacing current streetlights with cost effective LEDs. He also stated that the department just installed a new transformer for the old Clifford building at 111 N Franklin Street which is being converted into a brewery by Douglas Thayer. He then stated that the Electric Department will be requesting permission to purchase street trees through NYPA in the near future. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## Wastewater Department Report

### Sewer Report March 9 - April 1, 2015

Trustee Kevin Thornton made the motion to approve the Wastewater Department report. Trustee Anthony Fraboni seconded the motion. Superintendent Specchio shared with the Board that the Village got good ratings on our annual inspections. He then reminded the new Board that the Village is in need of a new Wastewater Treatment Plant Supervisor. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Sewer Credit Requests (3)

#### Sewer Credits

Trustee Anthony Fraboni made the motion to approve a \$255.86 credit for Raphael Specchio, Jr for erroneous billings for his property at 700 N Franklin St. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Kevin Thornton made the motion to approve a sewer credit for Douglas Chamberlain for a broken water line at his residence at 208 S Glen Ave in the amount of 62 units with a cost of \$298.35. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Gary Schmidt made the motion to approve a sewer credit for Jay Felli for a leaking spigot at 3277 Summit Ave in the amount of twenty-two units with a cost of \$100.98. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Zoning and Building Department Report  
Codes Report March 16 - April 3, 2015

Trustee Anthony Fraboni made the motion to approve the Zoning and Building Department report. Trustee Gary Schmidt seconded the motion. CEO Larnard gave a quick update on the matter between the Schuyler ARC and Douglas Thayer. He then discussed several large projects that he is currently involved in and the possibility of the Seneca Frozen Foods project beginning in the near future. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Superintendent's Reports  
Superintendent Projects March 16 - 27, 2015

Trustee Anthony Fraboni made the motion to approve the Superintendent's Reports as submitted. Trustee Kevin Thornton seconded the motion. Superintendent Specchio stated that he is working with Barton and Loguidice on trying to determine the best route for pumping waste up to the new facility with the help of the Village's maps of our infrastructure. He then discussed the installation of new lines within the old pipes to prevent inflow and infiltration. This is a needed endeavor to remain in compliance with our consent order. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Police Department Report  
Police Report for March 2015

Trustee Anthony Fraboni made the motion to approve the Police Department report for the month of March as presented by Chief Struble. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Mayoral Appointments

Trustee Kevin Thornton made the motion to approve the following partial list of Mayoral Appointments. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**MAYORAL APPOINTMENTS**

For Village Political Year April 1, 2015 - March 31, 2016

<u>POSITION</u>	<u>APPOINTEE</u>	<u>TERM EXPIRATION</u>	<u>MEETING FREQUENCY</u>
Deputy Mayor	Gary Schmidt	03/31/2016	
Clerk-Treasurer	Donna J Beardsley	03/31/2019	
Registrar	Donna J Beardsley	03/31/2016	
Village Board of Health	Mayor Schimizzi	03/31/2016	
Cemetery Commissioner	Donna J Beardsley	03/31/2016	
Bingo Commissioner	Donna J Beardsley	03/31/2016	
Village Historian	Jim Scaptura	03/31/2016	
Part-time Police Officers	David Novinsky	03/31/2016	
	Robert Brill	03/31/2016	
	David Stigers	03/31/2016	
	Anthony Tostanoski	03/31/2016	
	Kyle Hatch	03/31/2016	
	Brenen Hardy	03/31/2016	
	Ethan Mosher	03/31/2016	
	Christopher Daloia	03/31/2016	
	David Waite	03/31/2016	
	Richard Pierce	03/31/2016	
Police Matron	Sandra Smith	03/31/2016	
Zoning Board of Appeals	Kathy Fragola	03/31/2018	PRN
	David Wyre	03/31/2016	PRN
	Mark Stephany	03/31/2016	PRN
Housing Authority	Paul Marcellus	03/31/2018	
	John Terry	03/31/2018	
	Peter Widynski	03/31/2018	
	Kathy Collins	03/31/2016	
	Sandra Bartone	03/31/2016	
Planning Board	Joseph Fazzary (Chair)	03/31/2018	3rd Wed Month 7PM
	Tom Fitzgerald	03/31/2017	3rd Wed Month 7PM
	Chris Bond	03/31/2016	3rd Wed Month 7PM
	James Adesso	03/31/2019	3rd Wed Month 7PM
	Tom Merrill	03/31/2019	3rd Wed Month 7PM
Acting Village Justice	Raymond H. Berry	03/31/2016	

**Mayor Samuel Schimizzi made the following Liaison and Working Assignments:**

<u>POSITION</u>	<u>APPOINTEE</u>	<u>MEETING FREQUENCY</u>
Budget	Mayor Schimizzi & all Trustees	
Cemeteries	Mayor Schimizzi & Clerk Beardsley	
Computer System	Clerk Beardsley	
County Environmental Council	Representative - Frank Spena	
Police Employee Negotiations	Trustee Schmidt & Trustee Thornton	
Equipment Maintenance	Trustee Fraboni	
Finances	Mayor Schimizzi & all Trustees	
Fire Department	Trustee Schmidt & Trustee Thornton	
SCOPED	Mayor Schimizzi & Trustee Fraboni	1st Wed Month 7AM
Police	Trustee Schmidt & Trustee Thornton	
Properties and Buildings	Mayor Schimizzi & all Trustees	
Watkins Glen Youth Center, Inc (Royce-Haight Trusts)	Trustee Fraboni	Every 3 months
Ecological Master Plan	Trustee Fraboni	Every other month
Youth Commission	Trustee Fraboni	
Official Newspaper	Watkins Review & Express	
Official Depositories	HSBC	
	Chemung Canal Trust Co	
	Community Bank, NA	
	JP Morgan Chase	
Investment Policy	Mayor Schimizzi & Clerk Beardsley	

**CONFERENCE REQUESTS**

Trustee Gary Schmidt made the motion to approve a hotel stay for Electric Supervisor Minard LaFever for his MEUA conference in Syracuse, NY at a cost of \$121.00. The conference was approved at the last regular meeting of the Board of Trustees. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**AUDIT**

Trustee Anthony Fraboni made the motion to approve the audit for April 6, 2015 in the following amounts. Trustee Kevin Thornton seconded the motion.

General	\$39,088.33	Sewer	\$5,227.35
Electric	\$10,813.93	Water	\$17,646.66

The Board then voted on the motion to approve and all were in favor. Motion Carried.

**VOTING ITEMS**

**Banking Resolution  
Resolution**

Trustee Kevin Thornton made the motion to approve the attached banking resolution. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**BOARD CONCERNS/NEW BUSINESS**

Superintendent Specchio discussed the village-wide recycling program. Clerk Beardsley stated the last contract was for two years so no action is needed this year.

Rick Evans stated that he felt he was still a Board member until a replacement Trustee is named, but he refrained from discussion tonight until the matter can be cleared up.

Trustee Fraboni inquired about Dumpster Day. Clerk Beardsley recommended holding the event on May 9, 2015 from 8am - noon. Trustee Kevin Thornton made the motion to approve the aforementioned event. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Kevin Thornton made the motion to go out to bid for the cleaning of the Municipal Building. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Supervisor Connelly requested that the Village Board work on adopting a Water Department budget for 2015-2016 fiscal year. Clerk Beardsley stated that they would be working on the General Fund budget first and then the utilities accounts.

Trustee Anthony Fraboni made the motion to approve the Grand Prix Festival to host their annual event on September 11, 2015. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to accept the resignation of Amedeo Fraboni from the Planning Board. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### ADJOURNMENT

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to adjourn at 7:55pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Respectfully Submitted,

Rhonda E Slater