

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, APRIL 20, 2015

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00 pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Trustees Anthony J Fraboni and Kevin Thornton. Along with the above Board members, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Superintendent of Utilities Mark L Specchio, Police Chief Thomas R Struble and Clerk/Treasurer Donna J Beardsley were present. Park Manager Michelle Hyde and Electric Department Supervisor, Minard LaFever were in the audience, along with approximately twelve other people. Absent was Trustee Gary Schmidt.

TRUSTEE APPOINTMENT

Mayor Schimizzi informed those present that he was appointing Laura DeNardo to fill the unexpired term of Trustee Paul Clifford. Clerk Beardsley administered the Oath of Office to Laura DeNardo.

PUBLIC BE HEARD

Jylle Benson-Gauss was present to request permission to hold the Farmer's Market in LaFayette Park again this year from May to October. There was some discussion regarding the market and Ms. Benson-Gauss informed the Board that this was the 10th anniversary of the Farmer's Market. Trustee Thornton made the motion to approve the request to hold the Farmer's Market in LaFayette Park for the 2015 season. Trustee Fraboni seconded the motion and all voted in favor. Motion Carried.

APPROVAL OF MINUTES

Minutes for April 6, 2015

Trustee Fraboni made the motion to approve the minutes for the April 6, 2015 Regular Board meeting. Trustee Thornton seconded the motion. All were in favor. Motion Carried.

BID OPENINGS

Two Bids were received and opened. The first bid was from Gizmo Mowing and More and was in the amount of \$124.50 per weekly mow. The second bid was from Jim's Complete Lawn Care in the amount of \$3,200 for the season. Trustee Fraboni made the motion to award the 2015 mowing bid to the lowest bidder, Gizmo Mowing and More in the amount of \$124.50 per weekly mow. Trustee Thornton approved the motion and all voted in favor. Motion Carried.

DEPARTMENT REPORTS

Sewer Report April 1 - 16, 2015

Street Department Report April 2 - 16, 2015

Chief Struble reported that the contractors working on the 4th Street paving project contacted him to inform him that the project would be extended through the week following Memorial Day. He also stated that they will not be working Friday – Monday of Memorial Day weekend and that the work that they will be doing after that holiday weekend would be minor detail type work, not major construction. Superintendent Perry reported on his attempts to rent the street sweeper. He also stated that because the schedule for the sweeper is so full for Spring/Early Summer that he will contact the company in October to be put on the schedule for early the following Spring.

Parks Department Report April 6 - 19, 2015

Parks Manager, Michelle Hyde was in attendance and reported that the Parks Department is working around the 4th Street construction project. She also informed the Board of the assistance from the Willard inmates and how much they are able to get done.

Electric Report April 6 - 17, 2015

Electric Department Supervisor, Minard LaFever was in attendance and gave an overview of what his department has been working on.

Codes Report April 6 - 17, 2015

There was brief discussion on the various projects that are underway. The Board was also informed of the upcoming Design Development initial meeting that has been scheduled for next week.

Water Department April 2 - 15, 2015

Superintendent Specchio reported that the department worked on water main repairs last week.

Superintendent Projects April 6 - 17, 2015

Superintendent Specchio stated that he had been working with B&L engineers on the collection system. He noted that they will be in the Village for a few days doing that work.

Fire Department

Mayor Schimizzi reported that he and Trustees Fraboni and Thornton attended the annual Fire Banquet.

Trustee Thornton made the motion to approve the Department Reports. Trustee DeNardo seconded the motion and all voted in favor. Motion Carried.

CONFERENCE REQUESTS

There were no conference requests

AUDIT

Trustee Fraboni made the motion to approve the audit and add-ons as presented.

General	\$43,149.06	Water	\$3,068.63
Electric	\$237,986.63	Sewer	\$3,375.42

Trustee Thornton seconded the motion and all voted in favor. Motion Carried.

VOTING ITEMS

Seasonal Hires

2015 Seasonal Hires

Trustee Fraboni made the motion to approve the following list of seasonal hires for 2015.

Cemetery – start April 21

John Stillman
William Decapria
Brian Kleist
James Cutting

Park Maintenance – start April 21

Nick Metris
Robert Spencer
Steve Lederman
Rebekah Houseknect
Donna Kellogg

Park Office / Ticket Booth – start May 6

Roseanne Miller
Sarah Jaynes
Margaret Mortimer
Sarah Wead
Michelle Wead
MechelWead
Cassie Ellis
Melanie Wratten

Trustee Thornton seconded the motion and all voted in favor. Motion Carried.

Special Event Application - Annual Spring Fun Run

John Forde was present and requested permission to have a Fun Run on May 31st. He stated that it would not involve any Village streets, the route is on the sidewalks only and is the same route that was used for the Turkey Trot

held last November. Chief Struble commented that the November run went smoothly and he anticipates the same for this request. Trustee Fraboni made the motion to approve the Fun Run on May 31st and Trustee DeNardo seconded the motion. All voted in favor. Motion Carried.

Concession Request

Clerk Beardsley relayed a request she received from John Willett. Mr. Willett would like to operate a BBQ concession at Lakeside Park for the 2015 season. Mr. Willett has indicated that he would set up his concession near the former concession stand and that his intentions are to be open from Wednesday through Sunday of each week, with Wednesdays and Sundays depending on the amount of business on those days. He further stated that he is working on the necessary Department of Health permits and liability insurance certificates. After some brief discussion by the Board, Trustee Fraboni made the motion to approve Mr. Willett's request pending his receipt of the proper DOH permits and liability insurance certificate, with the fee charged to be pursuant to the existing vendor fee schedule. Trustee DeNardo seconded the motion and all voted in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Superintendent Perry indicated that he intends to be doing work on Third and Fifteenth Streets this season.

Superintendent Specchio reported that he is working with Electric Department Supervisor, Minard LaFever on the specifics and paperwork for purchasing a new bucket truck.

Clerk Beardsley requested permission for the Village Office to have summer hours, as in the past few years. Clerk Beardsley also requested that the summer hours be approved for this year and each year following rather than requesting the change each year. Trustee DeNardo approved the request for summer hours for the Village Office for this year and the following years unless something unforeseen makes it necessary to change back to regular hours. Trustee Fraboni seconded the motion and all voted in favor. Motion Carried.

ADJOURNMENT

There being no further business to come before the Board, Trustee Fraboni made the motion to adjourn the meeting at 7:45pm. Trustee Thornton seconded the motion and all voted in favor. Motion Carried. Meeting Adjourned.

Respectfully Submitted,

DONNA J. BEARDSLEY