

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD MONDAY, JUNE 23, 2014

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 7:00pm by Mayor R Mark Swinnerton, Jr. who led the assembled in the pledge of allegiance. Present were Mayor R Mark Swinnerton, Trustee Scott D Gibson, Trustee Paul E Clifford, Trustee Kevin J Smith, Trustee Anthony J Fraboni, Superintendent of Utilities Mark L Specchio, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Sergeant Steven M Decker, Clerk/Treasurer Donna J Beardsley and Senior Account Clerk Typist Rhonda E Slater. Also present were Water Supervisor Harley Connelly, Electric Supervisor Minard LaFever and Code Enforcement Officer Gregory Larnard. Absent was Park Manager Michelle Hyde. There were approximately five others in attendance.

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Trustee Gibson added a surplus request for the Fire Department as 5.8A, purchase of an air cart as 5.8B and tanker purchase as 5.8C. He also had one police negotiations matter for executive session.

Trustee Smith had one parks contract negotiation matter for executive session.

Sergeant Decker had two matters for executive session, both Police Department personnel.

Superintendent Specchio had one WWTP personnel item for executive session.

**PUBLIC BE HEARD**

Laura Mantius, resident of 502 W Second Street, was present to request that the Village of Watkins Glen approve a resolution siding against the Crestwood storage facility. She outlined her reasons against the gas storage, citing examples of other plants that have had negative impacts on their communities. Mayor Swinnerton and Trustee Gibson replied that the Board has not made a decision on this matter and that they were still weighing the possible costs to the economic benefits. Trustee Clifford questioned the quote she used in her speech then added that he would abstain from any vote on the issue because of his relationship with Cargill Salt.

**APPROVAL OF MINUTES**

Regular Meeting for June 2, 2014

Minutes for Regular Meeting June 2, 2014

Trustee Anthony J Fraboni made the motion to approve the minutes for the regular meeting of the Board of Trustees held on June 2, 2014. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion. The vote was as follows:

Yea: Trustee Scott D Gibson, Trustee Anthony J Fraboni, Trustee Kevin J Smith,

Nay: None

Abstain: Trustee Paul E Clifford Motion Carried.

Special Meeting June 11, 2014

Minutes for Special Meeting June 11, 2014

Trustee Scott D Gibson made the motion to approve the minutes for the special meeting of the Board of Trustees held on June 11, 2014. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**REPORTS**

Parks Department Report

Parks Report June 2 - 22, 2014

Trustee Scott D Gibson made the motion to approve the Parks Department report as submitted. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Seasonal Hires

Seasonal Hire – Beck-Wickham

Seasonal Hire - Gifford

Seasonal Hire - Ellis

Trustee Anthony J Fraboni made the motion to approve hiring Brittany Beck-Wickham and Cassandra Ellis for the summer recreation program at a rate of \$9/hr and Adam Gifford as seasonal help for the Parks Department at a rate

of \$10/hr. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### July 4th Event Approval

Trustee Anthony J Fraboni made the motion to approve the July 4th Fireworks Display with the condition that the Fire Department sign off on the event by Thursday, June 26<sup>th</sup> by 5pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Street Department Report

##### Street Report June 2 - 20, 2014

Trustee Kevin J Smith made the motion to approve the Street Department report as presented. Trustee Scott D Gibson seconded the motion. The Board discussed street sweeping. Superintendent Perry responded that the Village of Watkins Glen should be getting the sweeper back from the Village of Montour Falls shortly and that there should be enough time to go back over the Village of Watkins Glen once more before the sweeper has to be returned. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Water Department Report

##### Water Report June 4 - 18, 2014

Trustee Anthony J Fraboni made the motion to approve the Water Department report as provided. Trustee Kevin J Smith seconded the motion. Trustee Gibson requested that Water Supervisor Connelly check out the storm channel near the location of the Second Street water main break as it looks like it is running all the time. Supervisor Connelly updated the Board on the damages done by the lightning strikes on Wednesday stating that the storm took out the controls for the Town of Dix. Repairs have been made to get it up and running, parts and spares have been ordered. Trustee Clifford asked about the leak found under the concrete garage floor. Supervisor Connelly stated that they systematically shut off different sections of the home to determine the location of the leak. Trustee Smith then asked about the blankets on the Franklin Street Bridge. Supervisor Connelly stated that as soon as the creek slows down Silverline or the Village crew will remove them. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Electric Department Report

##### Electric Report June 2 - 18, 2014

Trustee Scott D Gibson made the motion to approve the Electric Department report as submitted. Trustee Paul E Clifford seconded the motion. Electric Supervisor LaFever informed the Board that his staff has started on the pole replacements by grade of necessity per the 2012 study. Mayor Swinnerton asked if a light fixture had been repaired and if it was replaced with a new LED fixture. Supervisor LaFever responded that the repair was made earlier that day and that it was not replaced with an LED as they are on order and due to arrive Friday. Trustee Clifford then read a letter expressing accolades for the Electric Department, Police Department and the Village DPW for their assistance with the 21st Annual Waterfront Festival. The Board was then reminded that the Village of Watkins Glen hosted MEAU conference is scheduled for this Wednesday. Sixteen to Eighteen municipalities will be represented. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Wastewater Department Report

##### Sewer Report June 2 - 19, 2014

Trustee Anthony J Fraboni made the motion to approve the Wastewater Department report as provided. Trustee Paul E Clifford seconded the motion. Trustee Clifford asked Superintendent Specchio how many permit excursions the Village experienced so far in the month of June. He was informed that there have not been any. The Board then discussed the upcoming Wet Weather Plan outline that must be submitted to the NYSDEC by Monday, June 30, 2014. Lastly, Superintendent Specchio explained that there have been complaints of sewer issues at the Water Works project. It is possible that the problem is coming in from up the sewer line and should be analyzed to see if there is inflow and infiltration in this line. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Pool Credits

##### Credit Requests for June 23, 2014

Trustee Paul E Clifford made the motion to approve the following pool filling credit requests. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Acct #	Name	Readings		# of Units	Credit
B1130	Donelson	3124.0	3498.0	5	\$22.95
E0130	Augustine	29161.0	29393.0	3	\$13.77
H0250	Stratton	31217.0	31582.0	5	\$22.95
H2150	Cervoni	18871.0	19891.0	14	\$64.26

Acct #	Name	Pool Size	# of Units	Credit
C0750	Searle	16' x 48"	7	\$32.13

[Zoning and Building Department Report](#)  
[Codes Report June 2 - 20, 2014](#)

Trustee Anthony J Fraboni made the motion to approve the Zoning and Building Department report. Trustee Kevin J Smith seconded the motion. CEO Larnard explained what the nuisance abatement law was. He then informed the Board that the new Chinese Restaurant, Lucky Star, should be opening July 1<sup>st</sup>. Then the Board discussed the Dunkin Donuts parking lot, trash enclosure, fence and northern entrance. The design plan is still a work in progress with all parties participating. Trustee Smith then asked about the open burning complaint. CEO Larnard explained that there is nothing in the Village laws prohibiting recreational fires, but that they must be placed within the regulatory limits, such as a certain distance from other buildings, and this one was in violation of these codes. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Superintendent's Reports](#)  
[Superintendent's Projects June 2 - 20, 2014](#)  
[WWTP Attack Plan June 2 - 20, 2014](#)

Trustee Scott D Gibson made the motion to approve the Superintendent's reports. Trustee Kevin J Smith seconded the motion. The Board briefly discussed the geese that were trapped in the catch basin during the Waterfront Festival and the codeRed system. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Fire Department Report](#)  
 No report was submitted.

Trustee Scott D Gibson made the motion to declare the Ford F350 surplus. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Scott D Gibson then made the motion to approve an air cart purchase in the amount of \$2500. Trustee Kevin J Smith seconded the motion. The cart carries air support apparatus for confined space rescues where it is not possible to wear air tanks on the firefighters' back. The Board then voted on the motion to approve and all were in favor. Motion Carried.

The new vehicle purchase was tabled to the next Board meeting.

[CONFERENCE REQUESTS](#)  
[NYS Academy of Fire Science - Larnard](#)  
[Request Form](#)

Trustee Paul E Clifford made the motion to approve the request for CEO Greg Larnard to attend the NYS Academy of Fire Science training on October 21-24, 2014 in Montour Falls at a cost of \$33.00 for registration and materials. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[AUDIT](#)  
[General Audit](#)  
[Audit for June 23, 2014](#)

Trustee Anthony J Fraboni made the motion to approve the audit for June 23, 2014 in the following amounts. Trustee Kevin J Smith seconded the motion.

General	\$65,987.53	Water	\$13,231.97
Electric	\$128,373.19	Sewer	\$28,197.02

The Board then voted on the motion to approve and all were in favor. Motion Carried.

[VOTING ITEMS](#)  
[Trane Contracts](#)

Trustee Paul E Clifford made the motion to approve and have the Mayor sign the Trane Contracts for the scheduled maintenance of the HVAC units at the Municipal Building and the Community Center. Trustee Scott D Gibson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### BOARD CONCERNS/NEW BUSINESS

Superintendent Specchio discussed the Watkins Glen School request to move a bus stop from Franklin Street to Decatur Street. Superintendent Specchio stated that he has recommended that the school use the turn-around in front of the Middle School instead. The matter will be brought before the Watkins Glen School Board at their meeting later this week.

Superintendent Specchio then stated that he spoke with the NYSDOT office in Hornell. Their plans are to pave Fourth Street this year, towards the end of the tourist season. He then stated that he asked about having the *No Turn on Red* sign on Decatur Street removed. He was told that they will look into it. Trustee Smith asked if Superintendent Specchio could discuss installing a delayed light to facilitate turning on the corner of Fourth Street and Franklin Street.

Trustee Smith asked Superintendent Perry to try to address the erosion on Reading Road where it meets State Route 14 and a hole on Magee Street. He then discussed the signage for the State Park entrance. The Board then discussed the 20mph signs for the Village, the weeping on Decatur Street and parking space striping.

Superintendent Perry discussed the condition of the John Deere backhoe. He is currently having a transmission repair done in the amount of \$2,000. The Board needs to keep this vehicle on the radar for auction. It will be replaced with the Case which went through the fire, but is in better condition overall. He then stated that he has two paving projects planned for this summer - 12th Street and S Porter Street and will be looking into slip form curbing. Mayor Swinnerton suggested obtaining a quote from F&G for the slip forms. Lastly, Superintendent Perry discussed the need to mow the diversion ditch. Normally the Village would borrow a brush hog from the Village of Montour, but they currently do not have one. The Village will need to purchase or rent one to get the work done, which should take about three days to complete.

#### EXECUTIVE SESSION (as needed)

Trustee Scott D Gibson made the motion to exit public session and enter executive session at 8:35pm for two contractual negotiation matters and three personnel issues. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Scott D Gibson made the motion to return to open session at 9:06pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Scott D Gibson made the motion to approve hiring Jim Ameigh as the Crossing Guard for the 2014-2015 school year at the rate of \$10 per hour. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Scott D Gibson made the motion to approve hiring Isaac Marmor as a full-time patrolman effective July 1, 2014. His rate of pay will be as outlined in the Police Contract. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### ADJOURNMENT

There being no further business to come before the Board, Trustee Anthony J Fraboni made the motion to adjourn the meeting at 9:07pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Meeting Adjourned.

Respectfully Submitted,

Rhonda E Slater