

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, JULY 20, 2015

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:04pm by Mayor Samuel Schimizi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizi, Trustee Anthony Fraboni, Trustee Kevin Thornton, Trustee Laurie DeNardo, Superintendent of Public Works Mark Specchio, Superintendent of Streets, Parks and Cemeteries Don Perry, Police Chief Thomas Struble, Clerk/Treasurer Donna Beardsley and Senior Account Clerk/Typist Rhonda Slater. Also present were Park Manager Michelle Hyde, Electric Supervisor Minard LaFever, and Sewer Treatment Plant Supervisor Terry Wilcox. Absent were Trustee Gary Schmidt, Code Enforcement Officer Gregory Larnard and Water Supervisor Harley Connelly. There were four others in attendance.

LOCAL LAW #1 OF 2015 - Separation of Village Clerk and Treasurer Positions

Trustee Laurie DeNardo made the motion to open the public hearing for Local Law #1 of 2015 at 7:04pm. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee DeNardo stated she did not have a good grasp as to the reasoning behind the Local Law and would like more information before she could vote on the issue. Clerk Beardsley explained that the Board could hold the public hearing and then the Board would have sixty days to vote on the matter. Discussion ensued. The public hearing was left open.

PUBLIC BE HEARD

Watkins Glen Area Chamber of Commerce - New Event

Chamber of Commerce President Rebekah LaMoreaux and Tourism and Marketing Manager Britney Gibbs were present their "Friday on Franklin" event idea for Board approval. The events would take place on the First Friday of each month from 5pm to 8pm starting on August 7, 2015 thru December 4, 2015 and would consist of five wineries, one brewery and two food vendors. Vendors would set up inside specified businesses within the Village and would provide tastings and samples. The Board discussed various concerns, which were addressed. The Board was in favor of having the Chamber host the event as presented.

Vendor Request - Sweet & Salty Kettle Korn

Request - Michelle Cesare

Trustee Anthony Fraboni made the motion to approve use of Clute Park for the Sweet & Salty Kettle Korn vendor for August 21-23, 2015. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

APPROVAL OF MINUTES

Minutes for Regular Meeting June 15, 2015

Trustee Anthony Fraboni made the motion to approve the minutes for the regular meeting of the Board of Trustees held on June 15, 2015. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Trustee Kevin Thornton made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Police Department Report for June 2015

The Board had no concerns. Chief Struble explained that it has been a very busy month with the large drug bust that took place and that summer parking enforcement is going well.

Parks Department Report June 13 - July 16, 2015

Park Manager Hyde stated that the campground is full for the next five weeks. She further stated that the summer recreation program has been very busy and the Village will need to tweek the program for next year to make the daily hours shorter and easier on the staff.

The Mayor then discussed a complaint from a resident on Reading Road regarding overgrown brush. Superintendent Specchio stated that the property in contention is not Village land, but the NYSDOT may have a right-of-way. He will check with them to find out. Superintendent Perry stated that the Village rents a brush hog once a year to mow the diversion ditch and he could do the area at that time, with the understanding that it would be a one-time favor and would not be done in the future.

Park Manager Hyde then discussed complaints she has received about Lakeview Cemetery not being weed-eaten. The current contractor is only using the weed eater every third time he mows.

[Street Department Report June 14 - July 17, 2015](#)

Superintendent Perry stated that the sewer portion of Third Street is almost complete. The Village found four storm sewers that were connected to the sanitary sewer system. Eliminating these connections will help with the inflow and infiltration project. Superintendent Perry then stated that they will be running a pipe in the alleyway between Third and Fourth Streets.

[Electric Department Report June 15 - July 17, 2015](#)

Supervisor LaFever stated that the Electric Department has been helping the Street Department with brush pickup, as well as the Third Street sewer project.

The Board discussed the purchase of a new bucket truck. The cost for the bucket truck will be included in the ongoing rate study. Superintendent Specchio will be bringing truck specs to the next meeting for Board review.

[Building & Codes Report June 15 - July 17, 2015](#)

There were no comments for the Building and Codes report.

[Superintendent's Projects June 13 - July 17, 2015](#)

Superintendent Specchio stated that he has been busy with Project Seneca. He then introduced the new Sewer Department Manager Terry Wilcox.

VOTING ITEMS

Pool Credits

Sewer Credit requests

Trustee Anthony Fraboni made the motion to approve the following sewer credit requests. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Acct #	Name	Readings		# of Units	Credit Requested
H1360	Bridgette Searles	33831.0	34040.0	3	\$13.77
H0250	Alyce Stratton	37123.0	37938.0	11	\$50.49
F0450	David Miller	12488.0	12822.0	4	\$18.36
Readings					
		12 mo Ave	Current	# of Units	
H0660	Nancy Lee	4	18	14	64.26
				32	\$146.88

[NYPA TCC Contract Renewal](#)

Trustee Laurie DeNardo made the motion to approve the New York Power Authority TCC Contract renewal at a cost of \$69,114.98. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Park Hire Request](#)

Lifeguard Hire Request

Trustee Anthony Fraboni made the motion to hire Breeana Bentley as a lifeguard for Clute Park for the month of August at a rate of \$11/hour. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Resolution Designating MEUA Delegate

Resolution

Trustee Kevin Thornton made the motion to approve the following resolution designating Minard LaFever as the MEUA delegate for the Village of Watkins Glen. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen is a municipal member of the Municipal Electric Utilities Association of New York State; and

WHEREAS, The 85th Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on September 15 – 18, 2015 to be held at the Crowne Plaza, Lake Placid, New York; and

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby designates Minard LaFever as the accredited delegate of the Village of Watkins Glen, New York.

Hunt Engineers - 2015 Water Modeling Maintenance Proposal

Trustee Anthony Fraboni made the motion to approve the proposal for engineering services not to exceed \$1500 for water modeling maintenance that will help determine impact scenarios for various new projects going on within the water district and make recommendations on possible upgrades. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Close Public Hearing on Local Law #1 of 2015

Trustee Anthony Fraboni made the motion to close the public hearing on Local Law #1 of 2015 at 7:59pm. A vote on the local law will take place within sixty days. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

CONFERENCE REQUESTS

Finger Lakes Water Works Conference

Trustee Anthony Fraboni made the motion for Superintendent Mark Specchio and Water Supervisor Harley Connelly to attend the Finger Lakes Water Works Conference held on August 13, 2015 in Seneca Falls, NY at a cost of \$25/person. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

MEUA 85th Annual Conference

Trustee Laurie DeNardo made the motion for Electric Supervisor Minard LaFever to attend the 85th Annual MEUA Conference in Lake Placid, NY for September 15-18, 2015 at a cost of \$110.00 for the conference and \$766.17 for the hotel stay. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Fire Marshalls and Inspectors Seminar

Trustee Anthony Fraboni made the motion for Code Enforcement Officer Gregory Larnard to attend the Fire Marshalls and Inspectors Seminar sponsored by the NYS Academy of Fire Science in Montour Falls, NY from October 22-23, 2015 with a registration fee of \$28.00 and materials fee of \$5.00. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Anthony Fraboni made the motion to approve the audit with the add-ons in the following amounts. Trustee Kevin Thornton seconded the motion.

General	\$146,287.41	Sewer	\$160,613.79
Electric	\$161,338.76	Water	\$40,282.06
Capital Proj – 3 rd St	\$5,113.21		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Trustee Fraboni shared complaints from residents and tourists regarding grass and weeds along Franklin Street. Discussion followed with the understanding that it is ultimately up to property owners to maintain their property in front of their buildings.

Trustee Laurie DeNardo made the motion to approve the Seneca Swim event application for the August 22, 2015 event at Clute Park. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Laurie DeNardo requested that every employee have their own Village email. Discussion followed. It was determined that the Superintendents should speak to their staff and determine who would use the email and who would not.

Mayor Schimizzi asked for an update on the Granicus video program. Clerk Beardsley provided her findings.

Chief Struble had one executive session personnel matter.

Trustee DeNardo had one executive session personnel matter.

EXECUTIVE SESSION (as needed)

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 8:20pm Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to exit executive session and re-enter public session at 8:41pm Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to hire Jessie Little as patrolman for the Watkins Glen Police Department Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURNMENT

With no further concerns to come before the Board, the meeting was adjourned at 8:42pm with a motion by Trustee Anthony Fraboni. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Respectfully Submitted,

Rhonda E Slater