

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD MONDAY, JULY 21, 2014

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 7:00pm by Acting Mayor Scott D Gibson who led the assembled in the pledge of allegiance. Present were Acting Mayor Scott D Gibson, Trustee Kevin J Smith, Trustee Anthony J Fraboni, Superintendent of Utilities Mark L Specchio, Clerk/Treasurer Donna J Beardsley, Sergeant Steven M Decker and Senior Account Clerk Typist Rhonda E Slater. Also present were Water Supervisor Harley Connelly and Electric Supervisor Minard LaFever. Absent were Mayor R Mark Swinnerton, Trustee Paul E Clifford, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Police Chief Thomas R Struble, Park Manager Michelle Hyde and Code Enforcement Officer Gregory Larnard. There were approximately eight others in attendance.

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Trustee Gibson added truck purchase under agenda item 5.8.

Superintendent Specchio had one wastewater personnel matter for executive session.

**PUBLIC BE HEARD**

Barbara Cook and Sylvia Fox were present to speak out against the LPG storage facility. Barb Cook requested that the Village Board members vote no to LPG gas storage when the time comes. Sylvia Fox distributed a one page flyer entitled *Facts About LPG Storage on Seneca Lake* then briefly touched on some of the points listed.

**Watkins Glen Promotions Request - Grand Prix Festival**

Trustee Anthony J Fraboni made the motion to approve the Watkins Glen Promotions Request to hold Friday, September 5, 2014 aside for the 21<sup>st</sup> Annual Grand Prix Festival. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**APPROVAL OF MINUTES**

Minutes for Regular Meeting July 7, 2014

Minutes for July 7, 2014

Trustee Smith stated that he must abstain from approving the minutes because he was not in attendance. Due to a lack of a voting quorum, the minutes for the July 7, 2014 meeting of the Board of Trustees were tabled.

**REPORTS**

**Parks Department Report**

Parks Report July 4 - 17, 2014

Trustee Anthony J Fraboni made the motion to approve the Parks Department report as submitted. Trustee Kevin J Smith seconded the motion. Trustee Gibson asked about the summer recreation program. Clerk Beardsley commented that the number of attendees is lower than expected, but that it is going well. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Special Events Applications**

Italian American Festival August 1-3, 2014

Seneca Swim Fundraising Event August 23, 2014

Jet Ski Event August 23-24, 2014

Trustee Anthony J Fraboni made the motion to conditionally approve the Italian American Festival until the Fire Department signs off and table the other two requests. Trustee Kevin J Smith seconded the motion. Acting Mayor Gibson commented that there is no reason that the Fire Department has not signed off on the applications as they have been in circulation for a while. Trustee Fraboni stated that they need to be signed by the next meeting or have a representative from the Fire Department present to explain why they have not been done. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Street Department Report**

Street Report July 4 - 17, 2014

Trustee Kevin J Smith made the motion to approve the Street Department report as presented. Trustee Anthony J Fraboni seconded the motion. Acting Mayor Gibson asked about the water leak on July 11<sup>th</sup>. Superintendent Specchio stated that the crew hit an abandoned line on 3rd St while working on the storm sewer. The line was never

shut off at main like it should've been. The Board then voted on the motion to approve and all were in favor.  
Motion Carried.

#### Water Department Report

##### Water Report July 3 - 16, 2014

Trustee Kevin J Smith made the motion to approve the Water Department report. Trustee Anthony J Fraboni seconded the motion. Acting Mayor Gibson asked about the contractor's taking delivery of a pipe and fittings. Water Supervisor Connelly explained that it was for work being done at the high school. Acting Mayor Gibson then asked about the source of the water coming down Second Street. Supervisor Connelly responded that it was spring related water coming from Padua Ridge / Old Glen Spring Hotel area. Trustee Smith asked about the test results chart that was included in the report. Supervisor Connelly explained that the cut off for acceptable Escherichia Coli is 225 and the results of the study show that Catherine Creek, Glen Creek and the barge canal/boat launch areas are all above acceptable levels partially because of the sewer treatment plant in Montour Falls. Further studies will be done upstream to determine other sources of the infiltration. Trustee Smith then asked about the Village of Watkins Glen's intake and whether there is a need to relocate it. Supervisor Connelly responded that there are more pressing matters to address first. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Electric Department Report

##### Electric Report July 7 - 18, 2014

Trustee Anthony J Fraboni made the motion to approve the Electric Department report as presented to the Board. Trustee Kevin J Smith seconded the motion. Electric Supervisor LaFever stated that his department is currently working on pole replacements and hopes to have it finished by end of summer. Trustee Fraboni then asked about tree trimming. Supervisor LaFever responded that the Village crews have addressed some of the smaller matters, but have had Wood Tree Service remove some trees that were too big for our crews to handle. Trustee Fraboni then inquired about how the department is notified of streetlights being out. Supervisor LaFever explained that most notifications come from phone calls from the general public and the Police Department, however, the Village crew comes in early twice a year to do a survey of the Village as well. Trustee Fraboni stated that a light was out on the corner of Third Street and Decatur Street. Supervisor LaFever replied that they will get it fixed. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Wastewater Department Report

##### Sewer Report July 3 - 18, 2014

Trustee Anthony J Fraboni made the motion to approve the Wastewater Department report. Trustee Kevin J Smith seconded the motion. Superintendent Specchio explained that the plant is running very well at this time with the last excursion being mid-May. Modifications have been made to the plant and the Village is looking to modify it further to accommodate early detection of issues. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Pool Credits

##### Pool Credit Requests(3)

Trustee Anthony J Fraboni made the motion to approve the following pool credits. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Pool Filling Sewer Credit Requests					
Acct #	Name	Readings		# of Units	Credit Requested
C0140	Parish	14473.0	15015.0	7	\$32.13
D1840	Weber	17036.0	18674.0	22	\$100.98
E0250	Andrews	pool size 13' x 3 1/2'		5	\$22.95
				<u>34</u>	<u>\$156.06</u>

#### Sewer Credit Requests (2)

##### Louch

##### Gregory

Trustee Kevin J Smith made the motion to approve a 25 unit, \$114.75 sewer credit for David Louch for a broken hot water tank and a 32 unit, \$146.88 sewer credit for Jerry Gregory for a hose that was left running outside. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Zoning and Building Department Report  
Codes Report July 7 - 18, 2014

Trustee Kevin J Smith made the motion to approve the Zoning and Building Department report. Trustee Anthony J Fraboni seconded the motion. Acting Mayor Gibson commented that a few nuisance abatements have been satisfied and that there are several commercial district projects currently active. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Superintendent's Reports

Superintendent's Projects July 7 - 21, 2014  
WWTP Attack Plan July 7 - 18, 2014

Trustee Anthony J Fraboni made the motion to approve the Superintendent's reports as presented. Trustee Kevin J Smith seconded the motion. Acting Mayor Gibson inquired about the loss of power at the high level tank. Water Supervisor Connelly stated that it was just a blown fuse, presumed to be caused by a lightning strike. Acting Mayor Gibson then asked about painting house numbers on the curb, stating that it was a scam and nothing the Village is having done. He further explained that the street sweeping complaint on Fifth St has been satisfied. Lastly, Acting Mayor Gibson inquired about the unannounced visit from Koester Associates. Superintendent Specchio explained that it was a breakdown in communication within Koester Associates. He now has the next two dates for when they will be coming. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Fire Department Report

No report was submitted.

Truck Purchase

Trustee Anthony J Fraboni made the motion to purchase, at the least expensive price, a new truck for the Fire Department. Trustee Kevin J Smith seconded the motion. The Fire Department has a state contract bid quote from Henderson Ford at \$29,338.84 with funding coming from several different sources. They are awaiting a quote from Specchio Ford for a comparable vehicle. The Board then voted on the motion to approve and all were in favor. Motion Carried.

CONFERENCE REQUESTS

Annual MEUA Conference Sept 9-12, 2014

Trustee Anthony J Fraboni made the motion to Electric Supervisor Minard LaFever to attend the MEUA Annual Conference in Canandaigua, NY on September 9-12, 2014 at a cost of \$110.00. Trustee Kevin J Smith seconded the motion. Discussion followed regarding the hotel stay. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Anthony J Fraboni made the motion to approve the audit in the following amounts. Trustee Kevin J Smith seconded the motion.

General	\$24,542.38	Water	\$5,311.42
Electric	\$163,964.18	Sewer	\$8,172.15

The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Town of Orange - Shed Request

Trustee Anthony J Fraboni made the motion to approve the Town of Orange request to purchase the surplus shed for \$250.00. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Resolution Designating MEUA Conference Delegate

Resolution

Trustee Kevin J Smith made the motion to approve the following resolution designating Minard LaFever as the MEUA conference delegate. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen is a municipal member of the Municipal Electric Utilities Association of New York State; and WHEREAS, The Annual Conference of the Municipal Electric Utilities Association of New York State has been called September 9 - 12, 2014 to be held at The Inn on the Lake, Canandaigua, New York; and WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting, NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby designates Minard LaFever as the accredited delegate of the Village of Watkins Glen, New York.

#### Banking Resolution

Trustee Anthony J Fraboni made the motion to approve the Banking resolution to open the LOSAP account at Community Bank. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### JPC Appointments

Acting Mayor Gibson explained that JPC is short for joint project committee which will be the future administration arm for Project Seneca. The Board will consist of two members from the Village of Watkins Glen, two members from the Village of Montour and one member from either the Town of Reading or the Town of Dix. Mayor Swinnerton will be one of the members for the Village of Watkins Glen and will be appointing Trustee Fraboni and Trustee Gibson as the second member, with one being an alternate if the Mayor is unable to attend. The approval for said appointments was tabled until the full Board is present to vote on the matter.

#### BOARD CONCERNS/NEW BUSINESS

Superintendent Specchio had a land acquisition matter for executive session.

Clerk Beardsley presented proposed Local Law #4 – Vendor Law to the Board. A public hearing will be held at the next scheduled Board meeting provided no changes are made to the aforementioned law.

Clerk Beardsley then requested permission to hire a firm to update the employee handbook. It has not been updated since 2006 and is in need of revision. The Board approved the request. Trustee Fraboni commented that the Clerk may want to check with Schuyler County and review their current handbook to see how it compares with what the Village currently has.

#### EXECUTIVE SESSION (as needed)

Trustee Kevin J Smith made the motion to exit public session and enter executive session at 8:10pm for one personnel matter and one land acquisition item. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### ADJOURNMENT

With no further matters to be brought before the Board, Trustee Kevin J Smith made the motion to exit executive session and adjourn the meeting at 9:00pm. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Meeting Adjourned.

Respectfully Submitted,

Rhonda E Slater