

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, AUGUST 17, 2015

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:04pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Anthony Fraboni, Trustee Kevin Thornton, Trustee Laurie DeNardo, Superintendent of Public Works Mark Specchio, Superintendent of Streets, Parks and Cemeteries Don Perry, Clerk/Treasurer Donna Beardsley and Senior Account Clerk/Typist Rhonda Slater. Also present were Park Manager Michelle Hyde, Electric Supervisor Minard LaFever, Water Supervisor Harley Connelly and Sewer Treatment Plant Supervisor Terry Wilcox. Absent were Trustee Gary Schmidt, Police Chief Thomas Struble and Code Enforcement Officer Gregory Larnard. There were six others in attendance.

PUBLIC BE HEARD

CASH Program - Debra MacDonald

Rebecca Sterlace and Debbie MacDonald were present to request permission to utilize the Municipal Building Board room to prepare and file taxes for eligible persons. Last year, the program completed 325 returns from this building. The Board gave their approval.

Live Like Liz Presentation

Katie Richardson was present to request permission to put up signage/ribbons on telephone poles on Franklin Street during the month of September for the national campaign *Turn the Towns Teal* that promotes ovarian cancer awareness. The Board gave their approval.

Arts Council of the Southern Finger Lakes

Casey Winston was present to discuss an initiative to encourage tourism by starting an inaugural project that would entail two driving trails detailing the architectural and natural highlights of the area. She requested permission to place a five foot pennant on the telephone pole in front of the Seneca Harbor Wine Center building promoting this campaign. The Board was in favor.

Judith Richards, property owner of 343 Howard Ave, was present to discuss the runoff water issue on her property. Superintendent Don Perry stated that he has spoken with the Schuyler County Soil and Water Conservation department and their recommendation was to increase the headwall up above her property. He is also looking into replacing the culvert on Franzese's property which should help alleviate her issues. He is looking into these projects sometime in October.

David Hertel, a resident at 209 E Sixth St, came to discuss his concerns with traffic on Decatur Street and Fourth Street. He requested that the Village put in turning lanes. He was informed that this is a NYSDOT matter. He then asked to have more cro

APPROVAL OF MINUTES

Minutes for Regular Meeting July 20, 2015

Trustee Anthony Fraboni made the motion to approve the minutes for the regular meeting of the Board of Trustees held on July 20, 2015. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Trustee Laurie DeNardo made the motion to approve the Department Heads' reports as presented. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Parks Department Report July 17 - August 14, 2015

Park Manager Hyde stated that the campground is full for the next five weekends and the Parks Department is having the busiest season she has seen in her tenure. The Board then discussed the mowing/ weed-eating complaints regarding Lakeview Cemetery. Lastly, the Board shared compliments from the Italian American Festival Committee for the support and cooperation they received from Village staff leading up to and during their event.

[Street Department Report July 14 - August 7, 2015](#)

Superintendents Perry and Specchio discussed the completion of the sewer project on Third Street and the thirty-five feet of sewer main that was replaced on Decatur Street. Superintendent Perry stated that their next targeted area will be putting stone down and repairing storm damage on Second Street.

[Building & Codes Report July 20 - August 14, 2015](#)

The Board commended CEO Greg Larnard for his work with NYSEG during their gas line repairs on Sixth Street.

[Electric Department Report July 13 - August 14, 2015](#)

Trustee Thornton shared a word of praise, on behalf of the property owner, for the tree removal at 700 Perry Street. Supervisor Minard LaFever requested a meeting with the Board members to discuss the purchase of a new bucket truck, along with the scheduling of a power outage of three to four hours to replace metering. The outage will need to be coordinated with the Village, NYPA and NYSEG.

[Sewer Department Report July 20 - August 16, 2015](#)

The Board discussed the overflow of the sewer plant on Sunday that was caused by Watkins Glen International race track. Discussion followed as to how to prevent a reoccurrence of the issue.

[Superintendent's Projects July 20 - August 14, 2015](#)

Superintendent Specchio informed the Board that he has spoken with NYSDOT about flooding complaints on Franklin Street. He also mentioned a transformer explosion at the metering station on Cass Road. Lastly, he discussed the water hydrant that was torn off on the corner of Decatur Street and Fairgrounds Lane. The driver was found and will be responsible for repairs.

[Water Department Report July 15 - August 12, 2015](#)

There were no concerns.

[Police Department Report for July 2015](#)

The Board discussed the possibility of having the Police Department directing traffic during the summer and during road and water main repairs.

VOTING ITEMS

[Pool Credits](#)

Trustee Anthony Fraboni made the motion to approve a sewer credit for a broken water line at 3321 Reading Road, property owned by Mark Simiele. The credit would be for 124 units at a cost of \$872.96. Trustee Kevin Thornton seconded the motion. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to approve an eight unit, \$36.72, pool filling sewer credit for John Vona and a seven unit, \$32.13, pool filling sewer credit for Janet Canfield. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Southern Tier Central Regional Contract Renewal](#)

Trustee Laurie DeNardo made the motion to approve and have the Mayor sign the Southern Tier Central Regional annual contract renewal for IT services. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Local Law #1 of 2015](#)

Trustee Anthony Fraboni made the motion to approve Local Law #1 of 2015 separating the positions of Village Clerk and Village Treasurer. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Granicus Contract

Trustee Laurie DeNardo made the motion for Clerk Beardsley to send a letter cancelling the Village's contract with Granicus effective September 28, 2015. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Jet Ski Event Approval

Trustee Anthony Fraboni made the motion to approve the Jet Ski Event to be held at Clute Park on August 22, 2015. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

CONFERENCE REQUESTS

There were no conference requests.

AUDIT

Trustee Laurie DeNardo made the motion to approve the audit, with the add-ons in the following amounts. Trustee Anthony Fraboni seconded the motion.

General	\$45,707.11	Sewer	\$17,501.28
Electric	\$156,515.87	Water	\$7,954.08
Capital Projects	\$10,228.97		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Superintendent Specchio had one Water Department personnel matter and one sewer agreements matter for executive session.

Clerk Beardsley had one contractual matter for executive session.

Trustee DeNardo had one contractual matter for executive session.

Clerk Beardsley opened the one bid received for the truck cap that was declared surplus in the Parks Department. The bid was from Scott Taylor in the amount of \$30.00. Trustee Laurie DeNardo made the motion award the bid to Scott Taylor for \$30.00. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Clerk Beardsley then discussed the possibility of hiring a cleaner for the Municipal Building. There would be an increase of \$2,000-\$3,000 if the Village was to hire someone for 20 hours a week versus paying The Night Shift for their services. Discussion followed. No action was taken.

The Village Board set a tentative date of September 16, 2015 for a Village employee picnic, with a start time of noon.

EXECUTIVE SESSION (as needed)

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 8:39pm for three contractual matters and one personnel matter. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to exit executive session and adjourn the meeting at 9:30pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Meeting Adjourned.

Respectfully Submitted,

Rhonda E Slater