

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, NOVEMBER 3, 2014

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Mayor R Mark Swinnerton, Jr. who led the assembled in the pledge of allegiance. Present were Mayor R Mark Swinnerton, Trustee Scott D Gibson, Trustee Paul E Clifford, Trustee Kevin J Smith, Superintendent of Utilities Mark L Specchio, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Police Chief Thomas R Struble, Clerk/Treasurer Donna J Beardsley and Senior Account Clerk Typist Rhonda E Slater. Also present was Water Supervisor Harley Connelly. Absent were Trustee Anthony J Fraboni, Park Manager Michelle Hyde, Electric Supervisor Minard LaFever, Code Enforcement Officer Gregory Larnard and Fire Chief Judson Smith. There were five others in the audience.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Superintendent Specchio had one wastewater personnel matter for executive session.

PUBLIC BE HEARD

Judy Prentice - IRS Volunteer Income Tax Assistance Program

Judy Prentice was present to ask permission to utilize the Village boardroom for tax preparation work for low income households in Schuyler County. They are proposing to hold the program twice a week, once during the daytime and once in the evening. The Board approved the request and stated that she would need to coordinate their schedule with Clerk Beardsley.

APPROVAL OF MINUTES

Minutes for Regular Meeting October 20, 2014

Minutes

Trustee Scott D Gibson made the motion to approve the minutes for the October 20, 2014 regular meeting of the Board of Trustees. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve. The vote was as follows:

Yea: Mayor R Mark Swinnerton, Trustee Scott D Gibson, Trustee Kevin J Smith

Nay: None

Abstain: Trustee Paul E Clifford Motion Carried.

REPORTS

Parks Department Report

Parks Report October 17 - 31, 2014

Trustee Kevin J Smith made the motion to approve the Parks Department report as written. Trustee Paul E Clifford seconded the motion. Mayor Swinnerton informed the Board that Trevor Holland, the Physical Ed teacher for the Watkins Glen Elementary School, contacted him about the salvaged WG logo from the damaged gym floor. The Mayor would like to see the Village try installing it at the Community Center. Brief discussion followed, with the added possibility of using it at the pavilion if the Community Center does not work out. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Special Events

Turkey Trot

Trustee Scott D Gibson made the motion to approve the Thanksgiving Turkey Trot event as presented to the Board. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Village Christmas

Trustee Paul E Clifford made the motion to approve the Village Christmas event, pending Fire Department approval to be provided within the week. Trustee Scott D Gibson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Street Department Report

Street Report October 17 - 31, 2014

Trustee Kevin J Smith made the motion to approve Street Department report as provided. Trustee Paul E Clifford seconded the motion. Trustee Gibson inquired about leaf pickup. Superintendent Perry replied that the crew is working on them now. He will send out a codeRed alert when the department is ready to do the final pass through

the Village. Mayor Swinnerton then asked about the retaining wall that was erected by the Village on private property. Superintendent Perry explained that the Village had to remove the retaining wall to gain access to the Village's storm sewer. He was just replacing the wall that the Village removed. The Mayor then discussed the results from the smoke testing and the subsequent repairs that will need to be made by property owners at their expense to come into compliance. Lastly, the Board discussed the steps on the side hill. The Board directed Superintendent Perry to do what is necessary to reopen stairway. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Cemetery Parking

The Board discussed the use of Lakeview Cemetery as a parking lot by the gas protestors. Chief Struble will speak to Mr. Campbell, the head of the organization, and request that they not use the cemetery for parking. Superintendent Perry will have "Cemetery Parking Only, All Others Will Be Towed" signs made and installed.

Water Department Report

Water Report October 16 - 29, 2014

Trustee Scott D Gibson made the motion to approve the Water Department report. Trustee Kevin J Smith seconded the motion. The Board discussed the boat washing at Guy Schamel's property that was entering the storm sewer. Supervisor Connelly explained that the Village Marina has now blocked off the storm sewer and installed a sump pump to dispose of the water per NYSDEC requirements. The Board then discussed the Village Christmas tree. Supervisor Connelly stated that there were a couple varieties of trees that might be able to grow at that location, but they would be purchased as a 6-8ft tree. The Board then discussed the lamprey eel balisicide treatment. The treatment was very successful. Trustee Clifford then asked about the sinkhole at the intersection of Second St and Lakeview Ave. Superintendent Perry stated that the Street crew has mudded it back up and should be fully repaired now. Lastly, the Board discussed Vic Franzese and his water service. The Board requested that the Water Department try to finalize a response to this matter by the end of the week. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Electric Department Report

Electric Report October 20 - 31, 2014

Trustee Scott D Gibson made the motion to approve the Electric Department report. Trustee Kevin J Smith seconded the motion. Trustee Clifford discussed the augured holes for new signage on Route 409 and the asphalt sidewalks on Steuben Street. The sidewalks will remain as they are for now. Mayor Swinnerton then spoke about a meeting he had with Watkins Glen International discussing the possible display of decorative flags for Franklin Street that would pay homage to our racing history. Discussion followed. The Mayor then asked about street lighting. Superintendent Specchio stated that as the old fixtures die, they are being replaced with new LED fixtures. He further explained that he is still waiting on availability of 1000W decorative for Franklin Street. Trustee Gibson asked if it would be possible to restructure Franklin Street to allow for lighting on both sides of the street. Superintendent Specchio stated that it would be costly and labor intensive. He did state that the NYSDOT may be redoing Franklin Street in the near future and if they did it would be a good time to consider adding it in then. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Wastewater Department Report

Sewer Report October 17 - 31, 2014

Trustee Scott D Gibson made the motion to approve the Wastewater Department report as presented. Trustee Paul E Clifford seconded the motion. Superintendent Specchio stated that the Village has hit the five month mark for maintaining compliance. He is still working with Barton & Loguidice on finalizing the wet weather plan. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Zoning and Building Department Report

Codes Report October 20 - 31, 2014

Trustee Kevin J Smith made the motion to approve the Zoning and Building Department report as submitted. Trustee Scott D Gibson seconded the motion. Trustee Gibson asked about the signage updating requests. No information was known. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Superintendent's Reports

Superintendent's Projects October 20 - 31, 2014

Trustee Kevin J Smith made the motion to approve the Superintendent's reports. Trustee Scott D Gibson seconded the motion. Mayor Swinnerton inquired about the Municipal Building roof. Superintendent Specchio stated that he had two contractors come look at it, but in the end had the original contractor come back and do repairs. They made

three repairs and then resealed the roof. Time will tell whether the repairs will correct the water problems. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Police Department Report

Police Report for October 2014

Trustee Scott D Gibson made the motion to approve the Police Department report for the month of October 2014. Trustee Kevin J Smith seconded the motion. Mayor Swinnerton asked about the plans for the 2008 Durango and the 2004 Dodge Stratus. Chief Struble stated that they will continue to use the Durango for prisoner transports and travel to trainings, but the Dodge Stratus will need to be replaced. Trustee Struble then discussed a request from the Chamber of Commerce regarding parking in the Third Street Municipal lot. No action was taken. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Fire Department Report

There was no Fire Department report. Trustee Smith and Trustee Gibson discussed the new tanker purchase and the desire to have a rate study done pertaining to fire services and costs.

CONFERENCE REQUESTS

Finger Lakes Water Works Training

Conference Request

Trustee Paul E Clifford made the motion to approve the request for Superintendent Mark Specchio, Water Supervisor Harley Connelly, Water Treatment Plant Mechanic Martin Pierce and Sewage Treatment Plant Operator Ed Berry to attend the Finger Lakes Water Works Training in Geneva, NY on December 4, 2014 at a cost of \$23/person. Trustee Scott D Gibson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Kevin J Smith made the motion to approve the audit in the following amounts. Trustee Scott D Gibson seconded the motion.

General	\$12,939.89	Sewer	\$7,622.65
Electric	\$58,468.32	Water	\$5,588.82

The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Standard Work Day and Reporting Resolution

Trustee Scott D Gibson made the motion to approve the attached Standard Work Day and Reporting resolution, with the correction to the term of office date for Trustee Gibson. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Clerk Beardsley received permission from the Board to have the health insurance renewal signed and returned for the 2015 calendar year. The renewal includes an increase of 11.5% - 12% for employees and a 40% increase for retirees.

Clerk Beardsley then discussed a proposal to have security cameras installed in the Municipal Building. She has had two companies come to scope out the work and provide quotes. She has obtained one quote from Techline for three cameras. The Board requested that she obtain a quote for getting cameras for all proposed locations, including the courtroom and boardroom.

EXECUTIVE SESSION (as needed)

Trustee Scott D Gibson made the motion to exit public session and enter executive session for one sewer personnel matter at 8:31pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURNMENT

Trustee Scott D Gibson made the motion to leave executive session and adjourn the meeting at 9:00pm. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to Approve and all were in favor. Motion Carried.

Respectfully Submitted,

Rhonda E Slater