

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, NOVEMBER 17, 2014

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Acting Mayor Kevin J Smith who led the assembled in the pledge of allegiance. Present were Acting Mayor Kevin J Smith, Trustee Paul E Clifford, Trustee Anthony J Fraboni, Superintendent of Utilities Mark L Specchio, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Police Chief Thomas R Struble, Clerk/Treasurer Donna J Beardsley and Senior Account Clerk Typist Rhonda E Slater. Also present were Park Manager Michelle Hyde and Code Enforcement Officer Gregory Larnard. Absent were Mayor R Mark Swinnerton, Trustee Scott D Gibson, Fire Chief Judson Smith, Water Supervisor Harley Connelly and Electric Supervisor Minard LaFever. There were two other people in attendance - Dr. Connie Sullivan Blum and Charlie Saptura.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Superintendent Specchio added "Water Service Extension Request" as item 5.3a.

Police Chief Struble had one contractual item for executive session.

PUBLIC BE HEARD

The Arts Council of the Southern Finger Lakes - Dr. Connie Sullivan Blum

Dr. Connie Sullivan Blum was present to discuss the role of The Arts Council of the Southern Finger Lakes, a multi-County organization with offices in Corning, which aids arts and cultural organizations through grant funding. Her intentions are to increase growth in these fields in the Watkins Glen area.

APPROVAL OF MINUTES

Minutes for Regular Meeting November 4, 2014

Minutes

Due to a lack of a voting quorum to approve the minutes, they were tabled to the next meeting.

REPORTS

Parks Department Report

Parks Report November 1 - 13, 2014

Trustee Anthony J Fraboni made the motion to approve the Parks Department report as provided. Trustee Paul E Clifford seconded the motion. Trustee Clifford asked about the water line for Clute Park. Park Manager Hyde stated that the water line to the lakeside restrooms was found to be only 3/4". The Village will be replacing this with a 2" water line with a blowout inside the restrooms. This will address the issues that have arisen and will eliminate the need for a hydrant. Trustee Clifford then inquired about the seasonal camping sites that needed to be filled. Park Manager Hyde stated that the four vacated sites have been filled and that she had four one year leaves of absence sites which have also been spoken for. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Street Department Report

Street Report November 3 - 14, 2014

Trustee Anthony J Fraboni made the motion to approve the Street Department report as written. Trustee Paul E Clifford seconded the motion. Trustee Clifford asked if the Street Department had to do any salting yet. Superintendent Perry replied in the negative. Trustee Fraboni inquired about leaf pickup. Superintendent Perry stated that they are mostly cleaned up on the flat and they will be addressing the side hill as early as tomorrow. Trustee Clifford then informed those present that the gas line replacement workers on Second Street have left dirt in the ditches that needs to be cleaned up. Superintendent Specchio explained that the gas line work should be completed shortly and they will inspect the area before they leave. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Water Department Report

Water Report October 30 - November 12, 2014

Trustee Anthony J Fraboni made the motion to approve the Street Department report as presented. Trustee Paul E Clifford seconded the motion. Trustee Smith asked for an update on the Victor Franzese project. Superintendent Specchio stated that the Village has figured out the configuration of the water system and has presented the findings and recommendations to the Board. He will be getting the sizing for the meter shortly. The Board briefly discussed

the issues with the Reading District III water main project. Trustee Smith then inquired about the lightning damage in June. Superintendent Specchio explained that the damage occurred in the Town of Dix and that the adjusters just came out to finalize the insurance claim. Trustee Clifford asked about the sign shop computer. Superintendent Specchio replied that there were some troubles experienced trying to get all the components to work together. It is now running smoothly. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Water Service Extension Request

The Board gave their approval, at the recommendation of Superintendent Specchio, for the water service extension request from the Gorgeous View Motel to expand their motel by four units. The expansion will not create pressure or demand issues on the water system as originally thought.

Electric Department Report

Electric Report November 1 - 14, 2014

Trustee Paul E Clifford made the motion approve the Electric Department report. Trustee Anthony J Fraboni seconded the motion. Trustee Clifford asked about the steam jenny that was taken to Syracuse. Superintendent Specchio responded that it was used extensively after the fire and died last week. It was sent in for an evaluation at the service center, but it will probably be just as cheap to purchase a new one as it will be to repair the current one. Trustee Smith then inquired about the bucket truck specs. Superintendent Specchio stated that Onondaga County put in a bid for a new bucket truck so he is waiting for their results. It may be possible to tag onto their bid. He would also like to check with NYPA for funding options. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Wastewater Department Report

Sewer Report November 3 - 13, 2014

Trustee Paul E Clifford made the motion to approve the Wastewater Department report as submitted. Trustee Anthony J Fraboni seconded the motion. Superintendent Specchio informed the Board that the Village is still in compliance with the NYSDEC guidelines. The sewer department has been watching the plant closely today, but it did not rain hard enough to require implementation of the wet weather plan. The Village is still awaiting feedback from the NYSDEC for approval to return to the old work schedule. The Board briefly discussed the proposed modifications for the sewer plant. Superintendent Specchio stated that the Village would be better off if the modifications were done, but that he is looking into ways to decrease the cost (the components alone are expected to cost \$25,000). The Board then voted on the motion to approve and all were in favor. Motion Carried.

Sewer Credit Request

Chamberlain Sewer Credit

Trustee Anthony J Fraboni made the motion to approve a sewer credit request from Douglas Chamberlain for a pool filling in the amount of \$27.54 for six units. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Zoning and Building Department Report

Codes Report November 3 - 14, 2014

Trustee Anthony J Fraboni made the motion to approve the Zoning and Building Department report as written. Trustee Paul E Clifford seconded the motion. CEO Greg Larnard gave a brief description of the current projects that are underway in the Village. The Board also discussed the updates to the zoning law, most of which were clerical clarifications; it will be brought before the Board in the near future. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Superintendent's Reports

Superintendent's Projects November 3 - 14, 2014

Trustee Paul E Clifford made the motion to approve the Superintendent's Reports. Trustee Anthony J Fraboni seconded the motion. Superintendent Specchio informed that Board that he has the Village Attorney working on the easements for the Magee Point project. Trustee Clifford inquired about the resident's concern regarding the Town of Reading Water District III project. Superintendent Specchio explained that the original design for the water main had the line running way off the road to try to avoid the rocks, which upset the property owner. In the end, they decided to deal with the terrain and keep it along the roadway. Trustee Smith asked about the steps on the side hill. Superintendent Perry told him the work has already been completed. Chief Struble informed the Board that there have been no more leaks in the locker room since the roof repairs have been made. The Village will need to replace 10-15 tiles in that room. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Fire Department Report

Fire Department Report for October 2014

Trustee Anthony J Fraboni made the motion to approve the Fire Department report for the month of October 2014. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

CONFERENCE REQUESTS

There were no conference requests.

AUDIT

Trustee Anthony J Fraboni made the motion to approve the audit for November 17, 2014 in the following amounts. Trustee Paul E Clifford seconded the motion.

General	\$50,734.26	Sewer	\$24,860.26
Electric	\$6,904.39	Water	\$4,462.93

The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Tanker Truck Resolution Resolution

Trustee Anthony J Fraboni made the motion to approve the following resolution for approval of the Fire Department tank truck emergency services bid and local match. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen Fire Department(the Department) has procured a \$300,000 emergency services equipment grant from the Federal Emergency Management Agency (FEMA) in an application which was filed by the Department in October 2013; and,

WHEREAS, the grant requires a five percent (5%) local match from the grantee (The Village of Watkins Glen), totaling \$15,000; and,

WHEREAS, \$275,000 is provided by FEMA at no further cost to the Village of Watkins Glen; and,

WHEREAS, a bid has been prepared by the Department for the purchase of a 2015 square body 1800 gallon tanker truck including, Detroit Engine, Allison Transmission, 750 gpm pump, and typical appurtenances reflected in a basic tanker truck of this type; and,

WHEREAS, the bids will be provided to potential manufacturing contractors by request; and,

WHEREAS, bids will be due to the Village of Watkins Glen, no later than 4:00pm on December 15, 2014, then opened and read aloud publicly at the Village of Watkins Glen Board meeting at 7:00pm that evening; and,

WHEREAS, the Village of Watkins Glen Fire Department Truck Committee will review said bids and will make a selection by the grant award date of January 5th, 2015;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Watkins Glen Board approves said bid ;

BE IT FURTHER RESOLVED, that the Village of Watkins Glen Board approves the expense of \$15,000, or, 5% local match of the total grant, paid for using Village Fire Department funds.

The Board then approved a payment to NYSDOH for a one-time \$200 application fee. The application is for certification to do blood glucose testing on a victim and provide treatment accordingly when on a call.

First Amendment to Incremental Power Supply Agreement
Amendment

Trustee Anthony J Fraboni made the motion to approve the following First Amendment to Incremental Power Supply Agreement. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

This First Amendment to the Incremental Power Supply Agreement (“First Amendment”), dated as of _____, 2014 is made by and between the New York Power Authority (“NYPA”) and the Village of Watkins Glen (“Customer”, and collectively with NYPA, the “Parties”).

FACTUAL RECITALS

1. The NYPA supplies electric power to the Customer in accordance with the Customer’s 1986 Application for Service, as amended and extended, which includes provisions for the sale and purchase of hydroelectricity and incremental electricity.
2. The Parties entered into one Incremental Power Supply Agreement (“Incremental Agreement”) on or about June 18, 2007 as a supplement to the 1986 Application for Service to supersede any prior agreement between the Parties pertaining to NYPA’s supply of incremental electricity to the Customer.
3. Under the Incremental Agreement, the Customer agreed, *inter alia*, to purchase its full incremental electricity needs from NYPA for a one year term commencing midnight January 1, 2008 and expiring on 11:59pm December 31, 2009, which term may be renewed successively by mutual written agreement for a one year term each year thereafter.
4. Consistent with the Incremental Agreement, the Parties successively executed timely, written agreements for the renewal of the Incremental Agreement for the term January 1, 2010 through December 31, 2010 and for the term January 1, 2011 through December 31, 2011.
5. The Parties mutually agreed in writing to renew the Incremental Agreement for a three year term commencing January 1, 2012 through December 31, 2014.
6. In order to facilitate an orderly renewal process of the Incremental Agreement into the future, the Parties seek, through this First Amendment, to amend the Incremental Agreement to permit its renewal for terms of either one, two or three years, as may be mutually agreed in writing by the Parties.

First Amendment

The Parties hereby agree as follows:

1. The first sentence of Section I (“Term”) of the Incremental Agreement is deleted in its entirety and replaced with the following new sentence:

“Subject to the termination right indicated below, the Agreement shall be effective on midnight January 1, 2008 and shall expire on 11:59pm on December 31, 2009, unless renewed by mutual written agreement of the Parties for the succeeding calendar year, and which may be successively renewed for a one, two or three year term thereafter also upon mutual written agreement of the Parties, but such renewal(s) may in no event extend beyond the current term of NYPA’s hydroelectric supply under the Customer’s 1986 Application for Service, as amended and extended.”
2. The term of the Incremental Agreement is renewed for a three year term, effective on midnight January 1, 2015 and expiring 11:59pm on December 31, 2017.
3. Except as provided in Sections 1 and 2 of this First Amendment, all other terms and conditions of the Incremental Agreement remain in full force and effect.

BOARD CONCERNS/NEW BUSINESS

Security Cameras - Municipal Building

There was no new information at this time. Techline did come back to discuss the requested extra cameras, but did not provide an updated quote. Clerk Beardsley is still attempting to illicit two more quotes to comply with the procurement policy.

Superintendent Specchio informed the Board that the repaving of Fourth Street will not happen this year, but they are proposing to begin the work in April of 2015 with completion expected in early June. Discussion followed regarding the railroad crossings in Fourth Street and how they will be addressed.

Clerk Beardsley requested permission to close the Village Office on December 26, 2014. The Board approved the request provided a phone number be made available for people to contact if there are any questions or concerns.

Clerk Beardsley then scheduled a meeting for December 1, 2014 at 6pm to discuss proposed changes to the employee handbook.

EXECUTIVE SESSION (as needed)

Trustee Anthony J Fraboni made the motion to exit public session and enter executive session at 7:59pm for one contractual Police personnel matter. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Paul E Clifford made the motion to exit executive session and adjourn the meeting at 8:10pm. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectfully Submitted,

Rhonda E Slater