

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, DECEMBER 1, 2014

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Mayor R Mark Swinnerton, Jr. who led the assembled in the pledge of allegiance. Present were Mayor R Mark Swinnerton, Trustee Scott D Gibson, Trustee Paul E Clifford, Trustee Kevin J Smith, Trustee Anthony J Fraboni, Superintendent of Utilities Mark L Specchio, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Police Chief Thomas R Struble, Clerk/Treasurer Donna J Beardsley and Senior Account Clerk Typist Rhonda E Slater. Also present was Park Manager Michelle Hyde. Absent were Water Supervisor Harley Connelly, Electric Supervisor Minard LaFever and Code Enforcement Officer Gregory Larnard. There were approximately five others in attendance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Superintendent Specchio had one wastewater treatment plant personnel matter for executive session.

Clerk Beardsley added a computer maintenance matter to Voting Items as item 8.2.

Trustee Clifford added one conference request item as 6.1.

PUBLIC BE HEARD

Tom Carson, a representative from the Schuyler County Volunteer Ambulance, was present to discuss a large collection of water that is pooling at the north end of their parking lot. He is worried about icing/freezing during the winter. After investigating the source of the flooding, it is believed that the shared services hydrant may be the cause. Superintendents Specchio and Perry will review the issue and have proposals for rectification by the next meeting.

There were three students from Kelsey Wood's Government class who came to observe the meeting.

APPROVAL OF MINUTES

Minutes for Regular Meeting November 4, 2014

Minutes

Trustee Scott D Gibson made the motion to approve the minutes for the regular meeting of the Board of Trustees held on November 4, 2014. Trustee Paul E Clifford seconded the motion. The Board then voted on the motion to approve. The vote was as follows:

Yea: Trustee Scott D Gibson, Trustee Paul E Clifford, Trustee Kevin J Smith

Nay: None

Abstain: Trustee Anthony J Fraboni Motion Carried.

Minutes for Regular Meeting November 17, 2014

Minutes

Trustee Paul E Clifford made the motion to approve the November 17, 2014 minutes of the regular meeting of the Board of Trustees. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve. The vote was as follows:

Yea: Trustee Anthony J Fraboni, Trustee Paul E Clifford, Trustee Kevin J Smith

Nay: None

Abstain: Trustee Scott D Gibson Motion Carried.

REPORTS

Parks Department Report

Parks Report November 14 - 25, 2014

Trustee Kevin J Smith made the motion to approve the Parks Department report as presented. Trustee Paul E Clifford seconded the motion. Park Manager Hyde stated that her department has been busy with leaf pickup and setting up Christmas decorations. Trustee Clifford asked about the water line in Clute Park. Park Manager Hyde responded that Bobby Teed from the Street Department has finished digging the trench. The line will be laid over the next couple of days, weather permitting. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Street Department Report

Street Report November 17 - 26, 2014

Trustee Anthony J Fraboni made the motion to approve the Street Department report as written. Trustee Kevin J Smith seconded the motion. Trustee Clifford asked about the section of steps by Gifford Park that has been blocked off. Superintendent Perry responded that the Village still has a water issue where the manhole was put in that needs to be addressed before the area can be opened up to the public. Superintendent Perry then stated that the Village-wide leaf pickup with the leaf machine should be completed in the next few days, but bags will still be picked up as time permits. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Water Department Report

Water Report October 13 - 27, 2014

Trustee Kevin J Smith made the motion to approve the Water Department report as submitted. Trustee Scott D Gibson seconded the motion. Trustee Gibson asked about the auto hydrant flusher on Orchard Ave. Superintendent Specchio replied that it is currently offline, but he has had Water Supervisor Harley Connelly check out the leak. Trustee Clifford then asked about getting the pumps for the Business Park. Superintendent Specchio explained that the pumps were damaged during the lightning strike. The Village is having difficulty working with the original vendor. Trustee Gibson asked about the progress on the security cameras for the Village Hall. Superintendent Specchio stated that three vendors have been in to assess the situation and the Village is awaiting quotes. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Electric Department Report

Electric Report November 17 - 29, 2014

Trustee Scott D Gibson made the motion to approve the Electric Department report. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Wastewater Department Report

Sewer Report November 17 - 29, 2014

Trustee Paul E Clifford made the motion to approve the Wastewater Department report as submitted. Trustee Kevin J Smith seconded the motion. The Board discussed the approval of returning to the old work schedule by Scott Rodabaugh. Superintendent Specchio responded that one employee would like to remain on the current schedule and not return to the old work schedule. He will keep the Board informed of any changes to the current schedule and when they will take place. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Zoning and Building Department Report

Codes Report November 17 - 28, 2014

Trustee Scott D Gibson made the motion to approve the Zoning and Building Department report as submitted. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Superintendent's Reports

Superintendent's Projects November 17 - 28, 2014

Trustee Anthony J Fraboni made the motion to approve the Superintendent's reports. Trustee Kevin J Smith seconded the motion. Mayor Swinnerton discussed an email from NYSDEC for the permit process. He stated that the Village is now awaiting feedback from the Fishing & Gaming Department for the final plan approval for the removal of the saplings which may include doing the work manually. Discussion followed. Mayor Swinnerton requested Superintendent Specchio's presence at the meeting he is having with Rick Weakland tomorrow morning at 7am. The Board then discussed a foil request the Village received from NYSEG, prompted by the gas explosions in Elmira, NY. Trustee Gibson explained that the City of Ithaca received the same request and expounded on how the City of Ithaca was responding. Discussion followed. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Police Department Report

Police Report for November 2014

Trustee Kevin J Smith made the motion to approve the Police Department report for the month of November 2014. Trustee Scott D Gibson seconded the motion. Police Chief Struble stated that odd/even parking enforcement has begun and that his department is busy preparing for Friday's Village Christmas. Trustee Fraboni then asked about the proposed changes to the Vintage Festival and the possibility of holding the event in two parts with smaller events, one in July and one in September. Discussion followed. Police Chief Struble informed the Board that he

has told the Vintage Festival Committee that he would like information on their proposed changes by January 2015. The Board then voted on the motion to approve and all were in favor. Motion Carried.

CONFERENCE REQUESTS

Southern Tier Central Conference

Trustee Clifford discussed a memo regarding a series of conferences that are being hosted by Southern Tier Central regarding infrastructure planning. The first conference is tomorrow in Corning, NY. The Board was in favor of sending interested parties to the conferences. Superintendent Specchio stated that he would look into the matter further and determine if there are any employees who would benefit from attending.

AUDIT

Trustee Scott D Gibson made the motion to approve the December 1, 2014 audit in the following amounts. Trustee Kevin J Smith seconded the motion.

General	\$126,473.27	Sewer	\$42,049.09
Electric	\$176,129.02	Water	\$88,083.60

The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Italian American Festival Committee - Save The Date Request

Trustee Paul E Clifford made the motion to approve the dates of the 36th Annual Italian American Festival as July 31st, August 1 & 2, 2015. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Annual SCT Contract For Maintenance Services

Trustee Paul E Clifford made the motion to approve a two-year computer maintenance contract with SCT Computers with an hourly rate of pay of \$70.00. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Trustee Smith asked Trustee Gibson about the Google flyover for the Village of Watkins Glen. Trustee Gibson stated that he has not heard anything back regarding the application that was submitted.

Clerk Beardsley brought a request before the Board on behalf of the Teamsters, Police and Electric Unions to have the day after Christmas off. The Board consented to allowing all employees to take vacation time in order to have December 26, 2014 off if they would like.

EXECUTIVE SESSION (as needed)

Trustee Scott D Gibson made the motion to exit public session and enter executive session at 7:52pm for one personnel matter. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Scott D Gibson made the motion at 8:10pm to exit executive session and adjourn the meeting. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Meeting Adjourned.

Respectfully Submitted,

Rhonda E Slater