

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD TUESDAY, DECEMBER 16, 2014

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 7:01pm by Mayor R Mark Swinnerton, Jr. who led the assembled in the pledge of allegiance. Present were Mayor R Mark Swinnerton, Trustee Scott D Gibson, Trustee Paul E Clifford, Trustee Kevin J Smith, Trustee Anthony J Fraboni, Superintendent of Utilities Mark L Specchio, Superintendent of Streets, Parks and Cemeteries Donald R Perry, Police Chief Thomas R Struble, Clerk/Treasurer Donna J Beardsley and Senior Account Clerk Typist Rhonda E Slater. Also present were Park Manager Michelle Hyde, Fire Chief Judson Smith, Electric Supervisor Minard LaFever and Code Enforcement Officer Gregory Larnard. Absent was Water Supervisor Harley Connelly. There was one other person in attendance.

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Superintendent Specchio had one Sewer Department personnel matter for executive session.

Superintendent Perry had one Street Department personnel matter for executive session.

Mayor Swinnerton had one contractual wastewater treatment plant matter and one personnel item for executive session.

**PUBLIC BE HEARD**

There were no public concerns.

**APPROVAL OF MINUTES**

**Minutes for Regular Meeting December 1, 2014**

**Minutes**

Trustee Scott D Gibson made the motion to approve the minutes for the regular meeting of the Board of Trustees held on December 1, 2014. Trustee Anthony J Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**REPORTS**

**Fire Department Report**

**Fire Department Report for November 2014**

Trustee Paul E Clifford made the motion to approve the Fire Department report as submitted. Trustee Kevin J Smith seconded the motion. Trustee Clifford asked about the wellbeing of Firefighter Grady Cummings who was injured during a training exercise. Fire Chief Smith stated that he has some bruising, but is recovering well. Trustee Gibson then informed the public that the Village has received a check for the sale of the 1983 tanker truck from Teitsworth in the amount of \$15,500. The funds will go towards the purchase of the new fire truck. The Board then discussed the grant funding for radios. The County was denied a secondary grant to purchase more radios, so it may be necessary to increase the Fire Department budget next season to fund further replacements. The Village Fire Department has submitted paperwork for an \$110,000 FEMA AFG Grant for 2015. It will not be awarded or denied until the end of 2015. The Board discussed the cost of mobile and portable radios and pagers, as well as the number of each that would be needed. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Open Fire Truck Bids**

Two bidders submitted bids for a new 1800 gallon tanker truck for the Fire Department. The bids were as follows:

LaFrance Equipment Corporation - \$386,137.00

4Guys Inc - \$323,987.00

An alternate bid was submitted by LaFrance Equipment Corporation for an AFE Demo 2000 gallon tanker truck with a bid price of \$262,604.00. The bid packets will be reviewed by the Fire Department's designated truck committee for review and will bring their recommendations back to the Village Board at the January 20, 2015 meeting.

**Parks Department Report**

**Parks Report December 1 - 14, 2014**

Trustee Kevin J Smith made the motion to approve the Parks Department report as presented. Trustee Paul E Clifford seconded the motion. Trustee Smith inquired about the water line to the Lakeside restrooms. Park Manager

Hyde stated that everything is installed and mapped out. Mayor Swinnerton then discussed the proposed July event request from the Grand Prix Festival committee. He stated that the NYS Parks has denied the request as it is not feasible during this time of year. The Village will continue to work with the committee on organizing a September event. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Water Department Report

Water Report November 28 - December 10, 2014

Trustee Scott D Gibson made the motion to approve the Water Department report as written. Trustee Kevin J Smith seconded the motion. Trustee Smith asked about the erection of the condos on the Village's utilities easement. Superintendent Specchio explained that the Village is awaiting a hold harmless document from Bruce Nelson because of the proximity of the front of the condos to the Village's water main. There is a concern that if the water main were to break it could cause structural integrity issues. Trustee Smith then asked about the backflow device approval for Nelson. He stated that the matter is being addressed with the Department of Health and that it is a paperwork issue. Trustee Clifford asked about the Glen Motor Inn water issue. Superintendent Specchio replied that the Village is awaiting pricing for the meter. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Electric Department Report

Electric Report December 1 - 12, 2014

Trustee Paul E Clifford made the motion to approve the Electric Department report as submitted. Trustee Scott D Gibson seconded the motion. Mayor Swinnerton informed the Board that he is setting up a committee to come up with a theme and budget for new Christmas decorations for the Village. He stated that the committee will need some guidance on what will or will not work from Electric Supervisor LaFever. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Wastewater Department Report

Sewer Report December 1 – 15, 2014

Trustee Anthony J Fraboni made the motion to approve the Wastewater Department report. Trustee Scott D Gibson seconded the motion. Superintendent Specchio updated them on the plant operations. Mayor Swinnerton gave an update on Project Seneca explaining that the Village has received our permit to get in and start working, with bore sample drilling to be completed by Friday. He also stated that they will be erecting an eagle's platform tomorrow just north of the Montour Falls Village Marina. Project Seneca has been awarded a \$1.25 million grant for engineering fees. This is in addition to the approximately \$553,000 received a couple months ago. The total estimated cost for the engineering fees for the project is around \$4 million. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Zoning and Building Department Report

Codes Report December 1 - 12, 2014

Trustee Kevin J Smith made the motion to approve the Zoning and Building Department report as presented. Trustee Paul E Clifford seconded the motion. The Board discussed the need to enforce our off premise signage policy as well as the signage policy in its entirety. Clerk Beardsley stated that the proposed revisions to the zoning law are ready to be presented to the Village Board in January. Electronic copies will be sent to Board members ahead of time. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Superintendent's Reports

Superintendent's Projects December 1 - 12, 2014

Trustee Kevin J Smith made the motion to approve the Superintendent's reports as written. Trustee Anthony J Fraboni seconded the motion. Trustee Clifford asked about the utilization of the wet weather plan. Superintendent Specchio stated that it is working well. Trustee Clifford then asked about the meeting with Verizon Wireless regarding their latest technology offerings. Superintendent Specchio explained that Electric Department Supervisor LaFever is working with them on substation monitoring technology that would replace the old SCADA system. Lastly, Trustee Clifford asked about the underground pex discussed at the Finger Lakes Water Works training in Seneca Falls. Superintendent Specchio gave a brief description of the tubing and its potential benefits and shortcomings. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Street Department Report

Street Report December 2 - 12, 2014

Trustee Paul E Clifford made the motion to approve the Street Department report. Trustee Kevin J Smith seconded the motion. Superintendent Perry stated that his department has addressed the water situation at the manhole on

Jackson Street. The Street Department will continue to monitor the situation to try to determine the source of the water. Mayor Swinnerton suggested having the water chlorine tested to ensure it is not coming from our water lines. Mayor Swinnerton then asked about the work on the Dodge one ton. Superintendent Perry stated that the Village needs to look into getting a full size dump truck. The one tons are getting overloaded and are being overworked, causing them to break down. In this instance the ball joints broke, however the truck is currently still under warranty. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### CONFERENCE REQUESTS

There were no conference requests.

#### AUDIT

Trustee Scott D Gibson made the motion to approve the December 16, 2014 audit in the following amounts. Trustee Paul E Clifford seconded the motion.

General	\$39,000.95	Sewer	\$9,536.07
Electric	\$138,216.79	Water	\$3,538.51

The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### BOARD CONCERNS/NEW BUSINESS

Trustee Fraboni discussed a meeting he attended with Chris Bond from Hunt and others that discussed potential future uses for Clute Park. He stated they would like to do a meeting with our Board and the Planning Board to brainstorm ideas for Clute Park and the direction the Village may want to go with its future design and usage.

Clerk Beardsley stated that the Village needs to establish a salary for the Village Judge position as Judge Nicholas Dugo will not be running for another term. The current salary for Judge is \$13,300 annually. The matter was tabled.

#### VOTING ITEMS

##### Regional WWTP - Municipal Solutions Proposal

Trustee Anthony J Fraboni made the motion to approve the attached Regional WWTP - Municipal Solutions Proposal as presented. Trustee Scott D Gibson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### EXECUTIVE SESSION (as needed)

Trustee Scott D Gibson made the motion to exit public session and enter executive session at 8:20pm for three personnel matters and one contractual matter. Trustee Kevin J Smith seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### ADJOURNMENT

With no further business to come before the Board Trustee Scott D Gibson made the motion to exit executive session and adjourn the meeting at 9:10pm. All were in favor. Motion Carried.

Meeting Adjourned.

Respectfully Submitted,

Rhonda E Slater