

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD MONDAY, NOVEMBER 7, 2016

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 6:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Kevin Thornton, Trustee Laurie DeNardo, Superintendent of Streets, Parks and Cemeteries Don Perry, Superintendent of Public Works Mark Specchio, Police Chief Thomas Struble, Village Clerk Donna Beardsley and Deputy Clerk/Treasurer Rhonda Slater. There were five other persons in attendance.

**APPROVAL OF MINUTES**

**Minutes for Regular Meeting October 17, 2016**

Trustee Laurie DeNardo made the motion to approve the minutes for the regular meeting of the Board of Trustees held on October 17, 2016. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**REPORTS**

**Parks Report October 14 - November 3, 2016, Street Report October 17 - November 4, 2016, Codes Report October 17 - November 4, 2016, Sewer Report October 17 - November 3, 2016, Electric Report October 17 - November 4, 2016, Superintendent's Projects October 14 - November 4, 2016, Police Report October 2016.**

Trustee Laurie DeNardo publically thanked CEO Gregory Larnard for his response to a dog fence complaint. Superintendent Mark Specchio then briefly discussed the I&I project, Seneca Terrace Project and Watkins Brewery projects. He also discussed issues in the Village regarding restaurant grease traps as well as the purchasing of Mr. Chicken by the State Park to increase parking. Superintendent Don Perry notified the Board that there is a tree being removed in the cemetery and clean-up will be done as soon as possible. Police Chief Struble discussed the speed sign, Veteran's Day preparations and stated that he had one personnel matter for executive session. Fire Chief Charlie Scaptura discussed the vehicles – replacements for squad 51, squad 76 and the ATV – that will be donated to the Fire Company from the Crestwood lawsuit fallout. Trustee Anthony Fraboni then made the motion to approve the Department Heads' reports as presented. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**PUBLIC BE HEARD**

Cynthia Hill, a representative with the NY Alliance for the Arts, was present to discuss their visions for use of the civic center at the old Middle School Building at 906 N Decatur Street. Trustee Fraboni asked about the liability and financial obligations that the NYAA would be expecting from the Village of Watkins Glen. Cynthia Hill responded that the Village would be expected to cover the cost of all utilities.

**VOTING ITEMS**

**Fire Contracts**

Trustee Anthony Fraboni made the motion to approve the Fire Contract for the Town of Dix in the amount of \$94,666 and the Town of Reading Fire Contract in the amount of \$129,176. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Resolution Confirming Village Streets**

Trustee Gary Schmidt made the motion to approve the following resolution confirming Village streets for CHIPS funding. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Be it Hearby Resolved by the Village of Watkins Glen is confirming the previous adoption of the below listed road(s) as Village road(s)/street(s) and acknowledges that the Village of Watkins Glen maintains these road(s)/street(s) including all repairs and capital maintenance, that the Village of Watkins Glen accepts all legal responsibility for the road(s) which includes liability in case of lawsuits, and that the roadway is fully open to the public at all times (excepting construction and short-term weather-related issues.)

Upper Cedar Street from Glen Avenue to Lakeview Avenue for a total length of 0.09 miles  
Severne Way from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street for a total length of 0.05 miles  
Chestnut Lane from County Road 28 to Village Corporate Limits for a total length of 0.15 miles

**Application for Special Event – 3<sup>rd</sup> Annual Turkey Trot**

Trustee Gary Schmidt approved the application for a special event as submitted by Kathie Notarfonzo to host the 3<sup>rd</sup> Annual Turkey Trot on November 24, 2016. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Memorandum of Understanding – Main Street Beautification & Streetscape Improvements**

Trustee Anthony Fraboni made the motion to approve the following MOU with SCOPED regarding the NYS Economic Development Assistance Program. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

This Memorandum of Understanding sets forth the obligation of SCOPED and the Village of Watkins Glen regarding the New York State Economic Development Assistance Program for the Main Street Beautification and Streetscape Improvements in Downtown Watkins Glen – Project ID: #7890.

The primary obligations of SCOPED shall be to provide administrative services and management of the project for the period of October 31, 2016 through December 31, 2019. In particular, SCOPED and the Village of Watkins Glen shall provide services necessary to accomplish the following objectives:

1. SCOPED will engage the NYS Dormitory Authority for \$100,000 of grant funding/
2. SCOPED will manage the funding related to the project.
3. SCOPED will meet regularly with the Village Board and/or the Board’s designated representative to manage the project.
4. SCOPED will handle contract reporting to the state including submittals of documents and administration.
5. The Village of Watkins Glen will expedite permitting, if necessary.
6. The Village of Watkins Glen will lead on the State Environmental Quality Review (SEQR) process.
7. The Village of Watkins Glen will maintain the capital improvements.
8. The Village of Watkins Glen will assist with State Department of Transportation, if needed.

**Effective Date**

The effective date of this agreement is October 31, 2016. The agreement shall terminate on December 31, 2019 unless extended in writing by mutual agreement of the parties.

**CONFERENCE REQUESTS**

**Saratoga Springs Police Dept Leadership Seminar – Struble & Decker**

Trustee Anthony Fraboni made the motion for Police Chief Thomas Struble and Sergeant Steven Decker to attend a leadership training course in Saratoga Springs, NY on Monday, November 14, 2016 at a cost of \$100/person. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**City of Elmira Regional Public Safety Training Academy - Mosher**

Trustee Anthony Fraboni made the motion for Policeman Ethan Mosher to attend a certified training program sponsored by the City of Elmira from December 5 to December 8, 2016 at a cost of \$100/person. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Finger Lakes Water Works Conference - Pierce**

Trustee Kevin Thornton made the motion for Water Treatment Mechanic Martin Pierce to attend a FLWWC training course at the Waterloo Holiday Inn on December 1, 2016 at a cost of \$24/person. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**AUDIT**

Trustee Laurie DeNardo made the motion to approve the audit in the following amounts. Trustee Gary Schmidt seconded the motion.

General	\$	Sewer	\$
Electric	\$	Water	\$

The Board then voted on the motion to approve and all were in favor. Motion Carried.

**BOARD CONCERNS**

Trustee Laurie DeNardo had one contractual matter for executive session.

Trustee Kevin Thornton requested that Superintendent Mark Specchio look into obtaining the ability for the Parks Department to make international calls to Canada.

## EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:52pm for Police Chief Struble's personnel matter and Trustee Laurie DeNardo's contractual matter. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to exit executive and return to public session at 7:30pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to hire Tad Lawrence as a part-time patrolman at the rate of \$17/hr. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## ADJOURNMENT

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to adjourn the meeting at 7:30pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater