

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, APRIL 18, 2016

PLEDGE OF ALLEGIANCE:

The public session of the meeting was called to order at 7:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Anthony J Fraboni, Trustee Kevin Thornton and Trustee Laura DeNardo. Also present were Superintendent of Utilities Mark L Specchio, Clerk Donna J Beardsley, Parks Manager Michelle Hyde, Codes & Buildings Enforcement Officer Greg Larnard and WWTP Supervisor Terry Wilcox. There were also approximately 6 people in the audience. Trustee Gary Schmidt was absent.

LOCAL LAW NO. 2 OF 2016:

Trustee Thornton made the motion to open the public hearing on Local Law No. 2 of 2016 at 7:02pm. Trustee DeNardo seconded the motion. All voted in favor. Motion Carried.

PUBLIC BE HEARD:

Maria Beylo asked if there was a time schedule for permanent ditch repairs along the property she and her husband own. Superintendent Specchio gave an update on the work that is being done in her area.

Sarah Caldwell discussed her plans for the Wednesday Farmer's Market at Lakeside Park, along with the plans for the Movies at the Lake. She handed out brochures regarding the Farmer's Market and the vendors that have already signed up to be present. Sarah also requested on behalf of the owners of Glen Mountain Market that the Village consider putting in a marked crosswalk on Franklin Street at the Second Street intersection. She was informed that Franklin Street is a State Highway and DOT would be the ones to make that decision.

APPROVAL OF MINUTES:

Minutes for the Regular Meeting held April 4, 2016

Trustee Fraboni made the motion to approve the minutes from the April 4, 2016 meeting as presented. Trustee DeNardo seconded the motion. All voted in favor. Motion Carried.

REPORTS:

Trustee DeNardo made the motion to accept all department head reports as presented. Trustee Thornton seconded the motion and all voted in favor. Motion Carried.

VOTING ITEMS:

Trustee Fraboni made the motion to approve the following list of seasonal hires. Trustee DeNardo seconded the motion and all voted in favor. Motion Carried.

Park Office:

Pat Williams – full time \$11.50 per hour

Michelle Weed – full time

Donna Bentley – full time

Mechel Weed – part time

Sara Weed – part time

Breeana Bentley – part time

Haleigh Porter – part time

Cemetery: all full time

Jayne Simmons

James Cutting

William DeCapria

Park Maintenance:

Nick Metris – full time

Robert Spencer – full time until school is out, then part time

Michael Kleist – full time

Bobby Heun – part time

One more position – full time

All laborers at \$10.00 per hour (unless otherwise noted). Start date April 25, 2016

MAYORAL APPOINTMENTS:

Trustee Thornton made the motion to approve the 2016-2017 Mayoral Appointments as itemized on the listing attached to these minutes. Trustee Fraboni seconded the motion and all voted in favor. Motion Carried.

RESOLUTIONS:

Trustee Fraboni made the motion to approve the following resolution and Trustee DeNardo seconded the motion. All voted in favor. Motion Carried.

RESOLUTION TO AMEND THE 2015-16 BUDGET FOR FEMA GRANT FOR NEW FIRE TRUCK

WHEREAS, the Village of Watkins Glen Fire Department (the Department) has procured a \$300,000 emergency services equipment grant from the Federal Emergency Management Agency (FEMA) in an application which was filed by the Department in October 2013; and,

WHEREAS, the grant requires a five percent (5%) local match from the grantee (The Village of Watkins Glen), totaling \$15,000; and,

WHEREAS, \$285,000 is provided by FEMA at no further cost to the Village of Watkins Glen; and,

WHEREAS, \$15,500.00 was received from the sale of an old tanker truck which will make up the Village’s required five percent (5%); and

WHEREAS, an additional \$6,000.00 was authorized by the Village Board for change orders;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2015-16 Budget to increase Revenue Account AA.4389.000 Federal Aid, Other Public Safety and Expense Trustee Fraboni made the motion to approve the following resolution and Trustee Thornton seconded the motion. All voted in favor. Motion Carried.

RESOLUTION TO APPROPRIATE 2015-16 FUND BALANCE FOR VILLAGE SHARE OF FEMA GRANT

WHEREAS, the Village of Watkins Glen Fire Department(the Department) has procured a \$300,000 emergency services equipment grant from the Federal Emergency Management Agency (FEMA) in an application which was filed by the Department in October 2013; and,

WHEREAS, the grant requires a five percent (5%) local match from the grantee (The Village of Watkins Glen), totaling \$15,000; and,

WHEREAS, \$15,500 was received in December of 2014 from the sale of an old tanker truck;

WHEREAS, those funds were rolled over into the General Fund surplus at the end of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to transfer \$15,000 from AA.0599.000 Appropriated Fund Balance to account AA.3410.200 Fire Department Equipment.

Trustee Fraboni made the motion to approve the following resolution and Trustee DeNardo seconded the motion. All voted in favor. Motion Carried.

RESOLUTION FOR RECIEVABLE WRITE-OFFS

WHEREAS, the following accounts are over 12 months old and therefore, deemed to be uncollectible; and

WHEREAS, proper accounting procedures require that any uncollectible accounts be written off occasionally so that they do not impact the current receivables of the Village;

NOW, THEREFORE, BE IT RESOLVED, that the following accounts be written off as uncollectible balances:

| Account | Name | Location | Total |
|----------|-------------------|----------------------|----------|
| A0130.06 | RYAN, VALERIE | 211 N FRANKLIN ST 3 | \$179.55 |
| A0160.05 | CASSETTA, ROCCO G | 211 N FRANKLIN ST 2A | \$95.50 |
| A0210.10 | BICK, KATRINA | 213 N FRANKLIN ST 1 | \$96.38 |
| A0230.13 | TAYLOR, HILLARY | 213 N FRANKLIN 3 | \$58.52 |
| A1385.02 | ZELTT, JAY | 108 N FRANKLIN ST 7 | \$58.02 |
| A1386.02 | LYNOUGH, MATTHEW | 108 N FRANKLIN ST 5 | \$56.89 |

| | | | |
|----------|-------------------------|-----------------------|------------|
| B0395.01 | WALKER, JACKLYN L | 424 S FRANKLIN | \$783.83 |
| B0860.05 | LAUGHLIN, MICHAELE | 431 S FRANKLIN ST | \$109.65 |
| B1180.02 | Covert, Robert | 106 S DECATUR | \$12.03 |
| C0740.01 | BROOKE, WILLIAM | 405 TWELFTH | \$110.80 |
| E0240.01 | BIROSCAK, MARY | 309 E EIGHTH 3 | \$6.70 |
| E0481.05 | CROW, LAURA D | 806 N DECATUR I | \$195.99 |
| F0065.04 | LIKLOUDIS, GENEVIEVE | 107 N MONROE ST B | \$112.34 |
| F0120.05 | MEIER, KELLY | 400 N MONROE ST | \$56.48 |
| F0360.07 | CASEY, HEATHER | 118 N MONROE ST | \$81.52 |
| F0360.08 | BRADFORD, JEREMIAH | 118 N MONROE ST | \$7.22 |
| F0540.11 | SOLSKY, BRANDON | 205 PINE ST B | \$141.14 |
| F0640.04 | MARUSARZ, DEANNA | 311 S MADISON | \$169.43 |
| F0690.07 | SYMONDS, JENNIFER | 319 S MADISON AVE | \$112.96 |
| F0700.05 | YASENCHAK, DEANNE | 311 1/2 S MADISON AVE | \$47.78 |
| F0700.07 | HOWELL, BRANDI | 311 1/2 S MADISON AVE | \$50.86 |
| F0710.08 | HENRY, TRAVIS | 313 1/2 S MADISON | \$326.31 |
| F0720.02 | DRAKE, JOHN & PEGGY SUE | 315 1/2 S MADISON | \$111.88 |
| F0800.03 | SWAYZE, ROBERT | 401 S MADISON AVE | \$106.86 |
| F0880.06 | NAYLOR, STEPHANIE | 417 S MADISON I | \$58.47 |
| F1010.08 | CHRISTENSEN, JEFF | 300 S MADISON AVE | \$86.98 |
| G1602.05 | GRIDLEY, CHAD | 404 N PORTER ST 4 | \$55.30 |
| H0200.07 | EISENHART, CHARLES | 404 N PERRY ST | \$398.82 |
| H0620.02 | MCFALL, KELLY | 707 MAGEE ST | \$271.31 |
| H0840.06 | BROWN, WENDY | 800 N PERRY ST I | \$11.03 |
| H1320.07 | BARBER, BRENDA | 602 N PORTER ST 3 | \$115.16 |
| H2070.13 | DALE, TYLER | 107 E SIXTH ST 1 | \$35.66 |
| | | | \$4,121.37 |

Trustee Fraboni made the motion to approve the following resolution. Trustee DeNardo seconded the motion and all voted in favor. Motion Carried.

**RESOLUTION TO APPROPRIATE 2015-16 FUND BALANCE FOR
2016 CASE BACKHOE**

WHEREAS, the Village of Watkins Glen Street Department has urgent need for a new Backhoe; and,

WHEREAS, the cost of a new backhoe is \$66,893.05; and,

WHEREAS, those funds are available in the General Fund Balance;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to increase the budget for Account Numbers AA.5110.200 Street Department Equipments and AA.0599.000 Appropriated Fund Balance by \$66,893.05 to cover the purchase.

Surplus Items:

Fire Chief Charlie Scaptura requested that the following list of radios be declared surplus.

Mobile radios: Motorola: Max Trax – 4 CDM-1250 - 10 Kenwood: Remote Radios - 3

Portables: Kenwood: Model TK-190 – 18 Motorola: HT-750 – 8 HT 1000 – 2

Pagers: Minitor2 – 5 Minitor 3 – 1 Minitor 4 – 2 Minitor 5 – 51

Trustee Thornton made the motion to approve declaring the above listing of radios from the Fire Department as surplus. Trustee Fraboni seconded the motion and all voted in favor. Motion Carried.

Application for Use of Fire House:

The application from the Fire Company to hold Casino Night in the Fire House on Saturday, May 7, 2016 was discussed. The Board told Fire Chief Scaptura that they will approve the request for 2016 however they would like this event moved back to the Community Center next year. Chief Scaptura responded with a few reasons that the event was moved to the Fire Station. Trustee DeNardo made the motion to approve Casino Night being held in the Fire House for 2016. Trustee Fraboni seconded the motion and all voted in favor. Motion Carried.

The agreement with SCOPED for Grant Assistance was tabled to the next meeting.

The 2015-16 budget for the Sewer Department was presented by Superintendent of Utilities Mark Specchio. After discussion and explanations Trustee Fraboni made the motion to adopt the budget as presented. Trustee DeNardo seconded the motion and all voted in favor. Motion Carried.

Trustee Fraboni made the motion to close the public hearing on Local Law No. 2 of 2016 at 7:49pm. Trustee DeNardo seconded the motion and all voted in favor. Motion Carried. Trustee Fraboni then made the motion to approve and adopt Local Law No. 2 of 2016. Trustee Thornton seconded the motion and all voted in favor. Motion Carried.

CONFERENCE REQUESTS:

WWTP Supervisor Wilcox requested permission to attend the Weftec 2016 Conference and Expo to be held in New Orleans September 24-28, 2016. After some discussion this item was adjourned to the next Board meeting.

AUDIT:

General Audit:

Trustee DeNardo made the motion to accept the audit in the amounts listed below. Trustee Fraboni seconded the motion and all voted in favor. Motion Carried.

Capital Projects:

Project Seneca

\$ 5,904.88

Kayak Project:

\$ 6,899.18

General

\$ 49,442.31

Water

\$ 5,238.77

Electric

\$ 86,503.56

Sewer

\$ 3,847.50

BOARD CONCERNS/NEW BUSINESS:

Summer Board Meeting Dates: Clerk Beardsley stated that the Board will be going to once a month meetings, to be held on the third Monday of the months of May, June, July, August and September. Trustee Thornton then asked the Board if they would be in agreement to change the meeting time to 6pm for those meetings. The Board was in agreement and directed Clerk Beardsley to put notices up and to notify the public of the meeting date and time changes.

Superintendent of Utilities Specchio gave a summary of the meeting that was recently held between the State Parks, DOT and the Village Police and Street Department regarding the traffic flow when the renovations are made to the State Park. Fire Chief Scaptura inquired whether there would be any renovations inside the gorge to the trails etc. He expressed the concern of the Fire Department since there are no trail markers to assist emergency personnel. He was informed that there are no plans at the present time for changes inside the gorge, just to the entrance.

Trustee Fraboni stated that Mark Simiele had contacted him regarding street paving plans near his business. Superintendent Specchio stated that he and Superintendent Perry would contact Mark Simiele to discuss the plans that they are aware of.

EXECUTIVE SESSION:

Trustee DeNardo made the motion to go into executive session at 8:09pm to discuss a litigation matter. Trustee Thornton seconded the motion and all voted in favor. Motion Carried.

ADJOURNMENT:

Trustee Thornton made the motion to end executive session and adjourn the meeting at 8:57pm, Trustee DeNardo seconded the motion and all voted in favor. Motion Carried. Meeting Adjourned.

Respectfully Submitted,

DONNA J. BEARDSLEY
VILLAGE CLERK

