

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, FEBRUARY 6, 2017

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:02pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Kevin Thornton, Trustee Laurie DeNardo, Superintendent of Streets, Parks and Cemeteries Don Perry, Superintendent of Utilities Mark Specchio, Fire Chief Charlie Saptura, Sergeant Steven Decker, Village Clerk Donna Beardsley and Deputy Clerk/Treasurer Rhonda Slater. Also present were Code Enforcement Officer Gregory Larnard, Sewer Treatment Plant Supervisor Terry Wilcox and Water Treatment Plant Supervisor Trainee Shawn Crater. There were six other persons in attendance.

PUBLIC BE HEARD

Resident Louis Perazzini presented a conceptual plan to sell pavers for a heritage walkway to be constructed at one of the Village parks. The sale of the pavers would raise funds for the Italian-American Festival. The Board was in favor.

Louis Perazzini also discussed the possibility of expanding the designated alcoholic beverage area for the 2017 season. The Board requested the submittal of a map outlining the proposed area for their review.

APPROVAL OF MINUTES

Minutes for Regular Meeting January 3, 2017

Trustee Laurie DeNardo made the motion to approve the minutes for the regular meeting of the Board of Trustees held on January 17, 2017. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Parks Report January 14 - February 2, 2017, Street Report January 13 - February 2, 2017, Codes Report January 16 - February 3, 2017, Water Report January 23 - February 5, 2017, Sewer Report January 16 - February 5, 2017, Electric report January 16 - February 3, 2017, Superintendent's Projects September 16 - February 3, 2017 Police Report for January 2017, 2016 Annual Police Report, Fire Report

Trustee Anthony Fraboni then made the motion to approve the Department Heads' reports as presented. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Fire Department Building Use Requests

Trustee Anthony Fraboni made the motion to approve the use of the firehouse for the Girl Scouts cookie drop off and meetings on February 7, 14 and 28, 2017. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Gary Schmidt made the motion to approve the use of the firehouse for Charlie Smith's requested birthday party on February 12, 2017. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Gary Schmidt made the motion to approve the use of the firehouse for a Euchre Tournament between the Village of Watkins Glen and the Village of Burdett on February 18, 2017. Trustee Anthony Fraboni seconded the motion. The Board then discussed the matter. Mayor Schimizzi called for the vote and all were in opposition. Motion Failed. Request Denied.

Trustee Anthony Fraboni made the motion to approve the use of the firehouse for Errick Barber's requested baby shower on February 25, 2017. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Hunt Retainer Agreement – Water Department

Trustee Anthony Fraboni made the motion to approve a 2017 water system retainer for engineering services with Hunt Engineers. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Language Access Plan

Trustee Anthony Fraboni made the motion to approve the Language Access Plan as required by the USDA Rural Development grants. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Resolution for Unpaid Taxes

Trustee Laurie DeNardo made the motion to approve the following resolution for unpaid taxes. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the following is an account of the unpaid taxes as of February 6, 2017 for the 2016-2017 tax year of the Village of Watkins Glen:

PARCEL #	OWNER	Address	Tax Due
64.08-3-16	Bauman Timmy Sr	207 Bath St.	\$511.80
64.08-3-73	Kelly, Nicholas P	County Road 28	\$9.57
64.12-1-05	Sungaila, Victor	325 Bath St.	\$1,275.05
64.12-1-17	Redick Patricia	240 N. Glen Ave.	\$753.15
65.09-1-49	Cornish, Mary Lea	109 N. Jackson St.	\$618.56
65.09-2-18	Harding, Gregory E.	206 N. Decatur	\$1,157.19
65.13-1-45	Dahl John S	229 S. Jackson St.	\$1,436.30
65.13-1-50	Dahl John S	S. Jackson St.	\$26.66
65.13-3-01	Harding, Gregory E.	113 E. Second St.	\$956.40
65.13-1-8.113	Turner, Christopher K	104 Lakeview Ave.	\$1,091.87
65.13-3-65	Knapp-Cruttenden Sheila	505 Porter St.	\$813.27
65.13-3-86	Miller, Timothy	212 Eighth St.	\$901.92
65.13-4-27	Seaman Kenneth A	105 E. Eighth St.	\$939.99
65.13-4-4.1	Bubb, Keith	327 Madison Ave.	\$859.18
65.13-4-40.2	Strawser-Sonner Laura	Ninth St.	\$9.57
65.13-4-41	Strawser-Sonner Laura	807 N. Porter St.	\$1,072.26
65.14-1-25	Blanchard Jeffrey E	808 Magee St.	\$1,010.45
65.14-1-42	Phenes, Robert D.	310 Ninth St.	\$1,899.21
65.14-2-4	Senka, John	908 Magee St.	\$913.49
65.14-2-19	Richardson James	1004 Porter St.	\$409.87
65.17-1-15	Anadimukta Corp	301 S. Franklin St.	\$565.33
65.17-1-16	Maningar Dham LLC	S. Franklin St.	\$300.25
65.17-1-56	Bullers Enterprises Inc.	Franklin St.	\$496.94
65.17-1-57.1	Bullers Enterprises Inc.	407 State Route 414	\$2,437.89
65.17-2-32	Smith, Charles J II	201 S. Decatur St.	\$1,119.58
65.18-1-25	Hoagland, Leroy	407 Twelfth St.	\$730.97
65.18-1-26	Santobiano, Thomas	200 Twelfth St.	\$693.56
65.53-1-57	Hill, Alice	309 Madison Ave.	\$5.29
65.53-1-60	Pesco Edward	305 S. Madison Ave.	\$476.37
65.54-2-05	Edgerton, Dane	501 Perry St.	\$958.64
65.62-1-8	Poteat, Mary M	105 W. Eighth St.	\$856.01
65.62-1-9	Poteat, Mary M	715 Franklin St.	\$1,813.65
65.63-1-12	Giasi, Michael	904 Perry St.	\$591.00
76.05-1-8.113	Gregory, Helen	108 Willow Dr.	\$1,560.31
			\$29,271.55

NOW, THEREFORE, BE IT RESOLVED, that this Board having compared this account of unpaid taxes with the original tax roll and found it to be correct, we hereby certify there is a grand total of \$29,271.55 in back taxes due on the 2016-2017 warrant and hereby authorize the Village Clerk to advertise said properties for tax certificate sale.

Law Enforcement Inter-Municipal Agreement

Trustee Anthony Fraboni made the motion to approve a five year inter-municipal agreement for Village of Watkins Glen police officers to perform mutual aid police duties in Schuyler County. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Resolution to go to Bid for Construction of the WWTP

Trustee Anthony Fraboni made the motion to approve the following resolution authorizing the solicitation and public opening of certain bids for the construction of the regional wastewater treatment plant contract #2. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen is one of the joint partners in the Regional Wastewater Treatment Plant facility that will be located between the Village of Watkins Glen and the Village of Montour Falls; and

WHEREAS, the proposed project will soon need to advertise to invite bids for the following separate schedules of the necessary work:

- 2A: General Construction
- 2B: Electrical Construction
- 2C: HVAC Construction
- 2D: Plumbing Construction

WHEREAS, it is anticipated that the solicitation of bids will soon be advertised and the public opening of the above-referenced bids will take place on or about April 25, 2017.

NOW THEREFORE BE IT RESOLVED, that the Village of Watkins Glen Board of Trustees is in support of the need to advertise to invite bidders to present formal bid documents pursuant to the specifications set forth in the advertisement for bids prepared by the project's engineers and does approve of said advertising and also approves the opening of the said bids at the date and time specified in the advertisement for bids, and does hereby authorize the Mayor and/or Village Clerk to sign any necessary documents required for the advertising and opening of said bids for the items listed above.

Sewer Credit Policy

Trustee Anthony Fraboni made the motion to approve the following sewer credit policy. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

It shall be the policy of the Village of Watkins Glen to grant sewer credit to utility bills for either of the following incidents:

- 1) Should a hot water heater break and the water from that break is dispersed on the floor of your building and does not go down the sewer drain.
- 2) Should a pipe or pipes leak or break and the water from said pipe(s) is dispersed on the floor of your building and does not go down the sewer drain.

In order to receive sewer credit should either of these incidents happen in your building, you will be required to provide the Village Office with the approximate date of the incident along with verification that the problem has been corrected.

The Village Office will determine your average water/sewer usage for the prior twelve months and compare it to the water/sewer usage at the time of your water heater break or leaking pipe incident to come up with the additional units of water/sewer that were used during that incident. The number of additional units of water/sewer that was used will be provided to the Village Board, along with a dollar figure for credit to the sewer portion of your utility bill at the next Board meeting. If approval is given at the Board meeting, that amount will be credited to your sewer account only and will be reflected on your next utility bill.

Sewer credit will not be given for other excessive use of water that does not go down the sewer drain, such as watering gardens or lawns; washing vehicles, power washing your building, leaving a hose running, filling pools or hot tubs, etc.

This policy shall become effective on the date of approval by the Village Board.

CONFERENCE REQUESTS

Trustee Gary Schmidt made the motion for Water Treatment Supervisor Trainee Shawn Crater and Water Maintenance Mechanic Stanley Swarthout to attend the W₂Operator Training Group Grade II-A water treatment plant operator certification class in Cortland, New York on March 20-30, 2017. The cost would be \$950/person. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Laurie DeNardo made the motion to approve the audit with the Verizon Wireless add-on in the following amounts. Trustee Gary Schmidt seconded the motion.

General	\$30,189.58	Sewer	\$18,301.97
Electric	\$171,866.35	Water	\$17,725.28
Capital Projects – Project Seneca	\$1,403.52	Capital Projects – I&I	\$100.00

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Superintendent Don Perry discussed the rental of a street sweeper and the Cargill well work taking place at the east end of Twelfth Street.

Trustee Laurie DeNardo, Clerk Donna Beardsley, Superintendent Don Perry and Sergeant Steven Decker each had one personnel item for executive session.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 7:54pm. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION

Trustee Anthony Fraboni made the motion to end executive session and return to public session at 8:57pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to hire Jesse Wilson as a part-time patrolman effective immediately. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to adjourn the meeting at 8:58pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater