

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 17, 2017

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 6:04pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Anthony Fraboni, Trustee Kevin Thornton, Trustee Laurie DeNardo, Superintendent of Streets, Parks and Cemeteries Don Perry, Fire Chief Charlie Scaptura, Village Clerk Donna Beardsley and Deputy Clerk/Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Electric Supervisor Minard LaFever, Sewer Treatment Plant Supervisor Terry Wilcox and Water Treatment Plant Supervisor Trainee Shawn Crater. Absent were Trustee Gary Schmidt, Police Chief Thomas Struble and Superintendent of Utilities Mark Specchio. There were ten other persons in attendance.

**PUBLIC BE HEARD**

Sara Caldwell was present to discuss vendor fees and hosting another season of Movies on the Lake.

Gary Hong was present to discuss a grease clean-up bill he received from the Village for the plugged sewer main coming from his building.

**Ed Holohan – Firefighters LOSAP Program**

Ed Holohan discussed the two LOSAP programs available. There is a defined benefit plan where an eligible firefighter would be provided a defined benefit amount paid out annually upon retirement. The other is a defined contribution plan where an eligible firefighter would be given a lump sum payment upon retirement. According to Mr. Holohan, with the defined contribution plan the Village would be responsible for collecting a voter approved sum ranging from \$120 to \$700 per eligible firefighter to fund and manage their retirement program.

**APPROVAL OF MINUTES**

**Minutes for Regular Meeting January 3, 2017**

Trustee Anthony Fraboni made the motion to approve the minutes for the regular meeting of the Board of Trustees held on January 3, 2017. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**REPORTS**

**Parks Report December 30, 2016 - January 13, 2017, Street Report January 3 - 12, 2017, Codes Report January 2 - 13, 2017, Water Report January 2 - 13, 2017, Sewer Report January 1 - 15, 2017, Electric Report January 2 - 13, 2017, Superintendent's Projects January 2 - 13, 2017**

Trustee Laurie DeNardo then made the motion to approve the Department Heads' reports as presented. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**VOTING ITEMS**

**MEUA Delegate Resolution**

Trustee Kevin Thornton made the motion to approve the following resolution. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen is a municipal member of the Municipal Electric Utilities Association of New York State; and

WHEREAS, The Special Meeting of the Municipal Electric Utilities Association of New York State has been called January 25, 2017 to be held at the Embassy Suites Hotel, 6646 Old Collamer Road, East Syracuse, New York; and

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby designates Minard LaFever as the accredited delegate of the Village of Watkins Glen, New York.

**Sewer Credit Request**

Trustee Laurie DeNardo made the motion to approve a sewer credit for David Patterson for water used to create an ice skating rink. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in opposition. Motion Failed.

**SCT Computers Service Agreement**

Trustee Laurie DeNardo made the motion to approve a three year contract with SCT Computers for quarterly maintenance of the computers at the Municipal Building. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Language Access Plan**

The matter was tabled to the next meeting.

**CONFERENCE REQUESTS**

Trustee Anthony Fraboni made the motion for Superintendent Don Perry to attend the “Local Roads Matter” advocacy day for CHIPS funding in Albany on March 7-8, 2017. The cost would be \$171.00 for the hotel stay and meals. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**AUDIT**

Trustee Laurie DeNardo made the motion to approve the audit in the following amounts. Trustee Kevin Thornton seconded the motion.

General	\$36,559.53	Sewer	\$6,393.52
Electric	\$9,287.02	Water	\$3,134.99
Capital Projects – Project Seneca	\$62,763.33	Capital Projects – I&I	\$364.00

The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to approve two I&I project payments totaling \$463,231.86. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**BOARD CONCERNS**

Trustee Kevin Thornton had a question about the Jefferson Village property that the Village is obtaining to place a lift station on.

Clerk Donna Beardsley discussed a parking space time allotment change request from Jim Guild. The Board then discussed other changes that may need to be discussed if the Village is to move forward with changing our Local Law.

Clerk Beardsley discussed a joint Village of Watkins Glen and Town of Dix annexation meeting that will be scheduled for 6:00pm on February 27, 2017. A meeting with Supervisor Terry Wilcox will also be scheduled to discuss sewer matters.

Clerk Donna Beardsley had three personnel items for executive session.

Trustee Laurie DeNardo had a personnel matter for executive session.

Supervisor Terry Wilcox had one personnel matter and one other matter for executive session.

Lastly, the Board discussed the need to replace various trucks in the Village’s fleet. An inventory of vehicles will be sent to Board members for their review.

**EXECUTIVE SESSION**

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 8:06pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**ADJOURNMENT**

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to exit executive session and adjourn the meeting at 9:03pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater