

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, APRIL 3, 2017

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Kevin Thornton, Trustee Laurie DeNardo, Superintendent of Streets, Parks and Cemeteries Don Perry, Superintendent of Utilities Mark Specchio, Sergeant Steven Decker, Fire Chief Charlie Scaptura, Village Clerk Donna Beardsley and Deputy Clerk/Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde and Water Plant Mechanic Martin Pierce. There were three other persons in attendance.

PUBLIC BE HEARD

There were no public comments.

APPROVAL OF MINUTES

Minutes for Regular Meeting March 20, 2017

Trustee Anthony Fraboni made the motion to approve the minutes for the regular meeting of the Board of Trustees held on March 20, 2017. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Parks Report March 17 - 30, 2017; Street Report March 20 - 31, 2017; Codes Report March 20 - 31, 2017; Water Report March 20 - April 2, 2017; Electric Report March 20 - 31, 2017; Superintendent's Projects March 20 -31, 2017; Police Report; Fire Report

Trustee Laurie DeNardo then made the motion to approve the Department Heads' reports as presented. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Gary Schmidt made the motion for the Watkins Glen Police Department to purchase a 2017 Ford Utility Police Interceptor AWD at a cost of \$31,216.20 to replace the 2015 Ford Explorer damaged in a police altercation. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Water Plant Mechanic Martin Pierce and Park Manager Michelle Hyde each had one item for executive session.

VOTING ITEMS

MOU with SCOPED – Main Street Beautification and Streetscapes Improvements

Trustee Laurie DeNardo made the motion for the Mayor to sign the following memorandum of understanding with SCOPED. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

This Memorandum of Understanding sets forth the obligation of SCOPED and the Village of Watkins Glen regarding the New York State Economic Development Assistance Program for the Main Street Beautification and Streetscape Improvements in Downtown Watkins Glen – Project ID: #7890.

The primary obligations of SCOPED shall be to provide administrative services and management of the project for the period of February 27, 2017 through December 31, 2020. In particular, SCOPED and the Village of Watkins Glen shall provide services necessary to accomplish the following objectives:

1. SCOPED will engage the NYS Dormitory Authority for \$100,000 of grant funding.
2. SCOPED will manage the funding related to the project.
3. SCOPED will meet regularly with the Village Board and/or the Board's designated representative to manage the project.
4. SCOPED will handle contract reporting to the state including submittals of documents and administration.
5. The Village of Watkins Glen will expedite permitting, if necessary.
6. The Village of Watkins Glen will lead on the State Environmental Quality Review (SEQR) process.
7. The Village of Watkins Glen will assist with State Department of Transportation, if needed.

Effective Date

The effective date of this agreement is February 27, 2017. The agreement shall terminate on December 31, 2020.

Special Event – Cardboard Boat Regatta

Trustee Gary Schmidt made the motion to approve the annual Cardboard Boat Regatta to be held on June 16-17, 2017. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Pavilion Use Request – Office for the Aging

Trustee Anthony Fraboni made the motion to approve a request from the Office for the Aging to host their Third Annual Family Fun Block Party on Thursday, August 17, 2017 at Clute Park and to waive the fees for use of the pavilion. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Firehouse Use Request – Girl Scouts

Trustee Gary Schmidt made the motion to approve the use of the firehouse for Girl Scout related events with the caveat that an events application be filled out and filed with the Village. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Agreement with PenFlex – LOSAP Program

Trustee Laurie DeNardo made the motion for the Mayor to sign an agreement with PenFlex, Inc regarding the LOSAP program at a cost of \$3,950.0. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

CONFERENCE REQUESTS

MEUA Semi-Annual Meeting & Resolution

Trustee Anthony Fraboni made the motion for any interested Board members to attend the annual NYCOM conference at the Gideon Putnam in Saratoga Springs, NY on May 7-9, 2017 at a cost of \$275.00 for the leadership conference, plus travel and lodging. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Laurie DeNardo made the motion to approve the audit in the following amounts. Trustee Kevin Thornton seconded the motion.

General	\$8,111.76	Sewer	\$1,461.83
Electric	\$6,972.91	Water	\$2,677.38
Capital Projects – Project Seneca	\$8,039.01	Capital Projects – I&I	\$184,821.65

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Trustee Laurie DeNardo had one personnel matter for executive session. Trustee Gary Schmidt had two items for executive session.

Trustee Anthony Fraboni made the motion accept the resignation of Judge Raymond Berry as Active Village Justice effective March 31, 2017 and the resignations of Superintendent Mark Specchio and Electric Supervisor Minard LaFever effective June 30, 2017. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the Mayoral appointment of Bill Kennedy as Active Village Justice. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the completed, unified Police Contract that expires on May 31, 2017. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The appointment of Treasurer Naomi Kingsley as the Official NYS Retirement System Contract Administrator and Security Administrator was tabled to the next meeting.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 7:16pm. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Kevin Thornton made the motion to adjourn the meeting at 8:42pm. Trustee Anthony Specchio seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater