

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD MONDAY, AUGUST 21, 2017

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 6:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Kevin Thornton, Superintendent of Streets, Parks and Cemeteries Don Perry, Superintendent of Public Works Lee Kent, Sergeant in Charge Steven Decker, Fire Chief Charlie Scaptura, Village Clerk Donna Beardsley and Deputy Clerk/Treasurer Rhonda Slater. Also present were Treasurer Naomi Kingsley, Park Manager Michelle Hyde and Water Treatment Plant Supervisor Martin Pierce. There were six other persons in attendance.

**PUBLIC BE HEARD**

**Mario Andretti Day in Watkins Glen**

Trustee Anthony Fraboni made the motion to approve the following proclamation as read by Mayor Samuel Schimizzi. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, Mario Andretti spent many years racing at the Watkins Glen Race Track and getting to know many of the Watkins Glen local residents; and

WHEREAS, Mario Andretti has been considered one of Watkins Glen's "Home Town Drivers" for many years; and

WHEREAS, Mario Andretti is the recipient of the 2017 Cameron R. Argetsinger Award for Outstanding Contributions to the Sport of Auto Racing.

NOW THEREFORE, BE IT RESOLVED, that The Mayor and Board of Trustees of the Village of Watkins Glen do hereby proclaim August 31, 2017 to be MARIO ANDRETTI DAY in the Village of Watkins Glen; and

BE IT FURTHER RESOLVED, that the Mayor and Board of Trustees of the Village of Watkins Glen do hereby recognize MARIO ANDRETTI as an Honorary Citizen of the Village of Watkins Glen.

Angeline Franzese requested that the Board keep the small businesses informed on any upcoming meetings regarding the \$10 million DRI grant funding that was recently awarded to the Village of Watkins Glen. Christopher Franzese requested that the Village repair the sidewalk by O'Shaugnessy Antiques that was removed to work on the water main. The Board replied that it will try to get the repairs done as soon as possible.

**APPROVAL OF MINUTES**

**Minutes for Regular Meeting July 17, 2017**

Trustee Laurie DeNardo made the motion to approve the minutes for the regular meeting of the Board of Trustees held on July 17, 2017. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Minutes for Special Meeting July 25, 2017**

Trustee Laurie DeNardo made the motion to approve the minutes for the regular meeting of the Board of Trustees held on July 25, 2017. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**REPORTS**

**Street Report July 17 - August 11, 2017; Sewer Report July 18 - August 21, 2017; Parks Report July 14 - August 17, 2017; Electric Report July 31 - August 18, 2017; Superintendent's Report July 31 - August 18, 2017; Police Report July 2017; Codes Report July 17 - August 18, 2017; Water Report July 17 - August 20, 2017; Fire Department Report**

Trustee Anthony Fraboni then made the motion to approve the Department Heads' reports as presented. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Martin Pierce had one contractual matter for executive session.

## VOTING ITEMS

### Real Estate Contract – Housing Authority

Trustee Anthony Fraboni made the motion for the Mayor to sign a real estate purchase and sale agreement between the Village of Watkins Glen and the Watkins Glen Housing Authority for the purchase of a portion of real property located at 222 East Second Street. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Sewer Project Completion Resolution

Trustee Anthony Fraboni made the motion to approve the following sewer project completion resolution. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen has substantially completed construction of the Sewer Rehabilitation Project; and

WHEREAS, the Village Board of Trustees of the Village of Watkins Glen has received notice of substantial completion of the Sewer Rehabilitation Project;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Watkins Glen accepts the Sewer Rehabilitation Project as substantially complete and authorizes final payment to the contractors upon submission of final payment applications; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees of the Village of Watkins Glen hereby states an operator appropriately licensed by New York State has been retained to oversee operation of the sewer system.

### Project Budget Modifications #2 Resolution

Trustee Anthony Fraboni made the motion to approve the following project budget modifications number two for the Joint Wastewater Treatment Plant. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen has received funding from Rural Development for their Sewer Rehabilitation Project (“Project”); and

WHEREAS, the Village Board of Trustees wishes to adjust project budget items to more accurately reflect final costs and;

WHEREAS, Rural Development requires the Village Board of Trustees to authorize all changes to the Administrative Budget as shown on the Form E; NOW, therefore be it

RESOLVED, that the Village Board of Trustees of Village of Watkins Glen authorizes the following Budget modifications for the Project:

Bond Counsel	Increase of	\$2,296.00
Admin & Reporting	Decrease of	4,500.00
Clerk of the Works	Decrease of	1,570.52

### Proposed Sewer Fund Budget 2017-2018

Trustee Anthony Fraboni made the motion to approve the proposed 2017-2018 Sewer Budget. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Proposed Water Fund Budget 2017-2018

Trustee Laurie DeNardo made the motion to approve the proposed 2017-2018 Water Budget. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## CONFERENCE REQUESTS

### MEUA Conference – Superintendent Lee Kent

### NYCOM Conference – Superintendent Lee Kent

Trustee Anthony Fraboni made the motion for Superintendent Lee Kent to attend the MEUA Conference at the Holiday Inn, Saratoga Springs, NY on September 19-22, 2017 at a cost of \$110 for the conference and \$765 for the hotel stay and to attend the NYCOM Conference at the Fort William Henry Hotel and Conference Center, Lake George, NY on October 16-18, 2017 at a cost of \$270 for the conference and \$720 for the hotel stay. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the following resolution designating Superintendent Lee Kent as delegate for the MEUA Conference. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen is a municipal member of the Municipal Electric Utilities Association of New York State; and

WHEREAS, The Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on September 19-22, 2017 to be held at the Holiday Inn, Saratoga Springs, New York; and

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby designates Lee Kent as the accredited delegate of the Village of Watkins Glen, New York.

## AUDIT

### General Audit

Trustee Gary Schmidt made the motion to approve the audit, with the add-on, in the following amounts. Trustee Laurie DeNardo seconded the motion.

General	\$82,570.31	Sewer	\$19,358.39
Electric	\$155,807.94	Water	\$16,775.06
Capital Projects – Kayak Launch	\$53.76	Capital Projects – I&I	\$20,134.65

The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Project Seneca Payments

Trustee Anthony Fraboni then made the motion to approve Project Seneca payments, per the JPC recommendations, in the amount of \$64,926.64. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

Superintendent Lee Kent discussed the purchase of a new digger truck for the Electric Department. The matter was tabled until further information is received from the New York Power Authority.

Mayor Schimizzi requested that the Village Board set up a meeting with the Town of Dix to discuss outstanding invoices from 2016.

The Board cancelled the first meeting in September. The next Board meeting will be September 18, 2017.

Clerk Beardsley had one contractual and two personnel matters for executive session.

The new Watkins Glen Central School Superintendent, Greg Kelahan, has requested a meeting with the Village Board. Clerk Beardsley will try to set up a time for the meeting.

## EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 7:31pm. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## ADJOURNMENT

With no further business to come before the Board, Trustee Gary Schmidt made the motion to exit executive session and adjourn the meeting at 8:07pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater