

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, FEBRUARY 5, 2018

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Kevin Thornton, Superintendent of Public Works Lee Kent, Sergeant in Charge Steven Decker, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Water Treatment Plant Supervisor Martin Pierce and Sewer Treatment Plant Supervisor Terry Wilcox. Absent was Superintendent of Streets, Parks and Cemeteries Don Perry. There were five other persons in attendance.

PUBLIC BE HEARD

Judy McKinney Cherry – Village Projects Update

Judy McKinney Cherry, Executive Director of SCOPED, was present to give an update on various projects that are taking place in the Village of Watkins Glen, including, but not limited to, the joint wastewater treatment plant, the Downtown Revitalization Initiative, Franklin Street lighting and reconstruction plan, the Kayak Launch, and the Business Park.

APPROVAL OF MINUTES

Minutes for the Regular Meeting January 16, 2018

Trustee Gary Schmidt made the motion to approve the minutes for the regular meeting of the Board of Trustees held on January 16, 2018. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve. The vote was as follows:

Yea: Trustee Gary Schmidt, Trustee Laurie DeNardo, Trustee Kevin Thornton

Abstain: Trustee Anthony Fraboni Motion Carried.

REPORTS

Parks Report January 12 - February 1, 2018; Street Report January 12 - February 1, 2018; Codes Report January 15 - February 2, 2018; Water Report January 16 - February 4, 2018; Sewer Report January 17 - February 5, 2018; Electric Report January 15 - February 2, 2018; Superintendent's Report January 15 - February 2, 2018

Trustee Anthony Fraboni then made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. Supervisor Terry Wilcox informed the Board that there was a bid opening on February 7, 2018 at 1pm for the Joint Wastewater Treatment Facility Project. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Resolution for Unpaid Taxes

Trustee Laurie DeNardo made the motion to approve the following resolution to publish the unpaid taxes for 2017-2018. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the following is an account of the unpaid taxes as of February 5, 2018 for the 2017-2018 tax year of the Village of Watkins Glen:

**2017 UNPAID TAXES
as of February 5, 2018**

<u>PARCEL #</u>	<u>OWNER</u>	<u>ADDRESS</u>	<u>TOTAL OWING</u>
64.08-3-13.2	William L Benedict	County Road 30	\$124.50
64.08-3-16	Timmy Sr Bauman	207 Bath St	\$424.99
64.08-3-68.21/9	Jordan R Rankin	57 Salt Pnt Rd	\$66.84
64.08-3-73	Nicholas P Kelly	County Road 28	\$88.65
64.12-1-40	Anthony C Sr Motta	528 Bath St	\$1,611.65
64.12-1-5	Victor Sungaila	325 Bath St	\$1,437.66
65.09-1-49	Mary Lea Cornish	109 N Jackson St	\$456.08
65.09-2-18	Gregory E Harding	206 N Decatur St	\$1,328.78
65.13-1-45	John S Dahl	229 S Jackson St	\$1,630.66
65.13-1-50	John S Dahl	S Jackson St	\$88.65
65.13-1-8.113	Christopher K Turner	104 Lakeview Ave	\$1,062.81
65.13-3-1	Gregory E Harding	113 E Second St	\$888.62
65.13-3-35	Michele Kenney	306 Fourth St	\$765.54
65.13-4-27	Kenneth A Seaman	105 E Eight St	\$761.41
65.13-4-40.2	Laura Strawser-Sonner	Ninth St	\$34.88
65.13-4-41	Laura Strawser-Sonner	807 N Porter St	\$1,128.22
65.14-1-23	Frank J Pastore	802 Magee St	\$1,181.99

65.14-1-3	VDB Properties LLC	401 Fourth St	\$1,365.70
65.14-1-42	Robert D Phenes	310 Ninth St	\$1,791.39
65.17-1-53	Brent W Eva	422 S Franklin St	\$1,316.41
65.17-2-31	Edward L Pike	115 Eleventh St	\$1,204.66
65.17-2-32	Charles J II Smith	201 S Decatur St	\$1,190.45
65.17-2-60	David C Happel	102 Durland Ave	\$2,833.38
65.17-2-62	Lance M VanAlstine	109 Durland Ave	\$1,361.22
65.17-2-78	George C Jr Powell	330 S Franklin St	\$1,112.58
65.18-1-25	Leroy Hoagland	407 Twelfth St	\$833.07
65.18-1-27.11	David Sr Wyre	409 Twelfth St	\$1,208.87
65.45-1-10	Wildflower 301 LLC	111 N Franklin St	\$2,633.78
65.45-1-5	Wildflower 301 LLC	N Franklin St	\$357.50
65.45-1-6	Wildflower 301 LLC	110 Madison Ave	\$948.98
65.45-1-8	Wildflower 301 LLC	109 N Franklin St	\$3,458.34
65.53-1-22	Wildflower 301, LLC	301 N Franklin St	\$2,024.39
65.53-1-23	Wildflower 301, LLC	223 N Franklin St	\$1,818.27
65.53-1-33	Franklin Street Cafe 301	205-207 N Franklin St	\$2,114.01
65.53-1-57	Alice Hill	309 Madison Ave	\$34.88
65.53-1-60	Edward Pesco	305 S Madison Ave	\$619.96
65.53-1-62	Franklin J VanHorn	108 S Monroe St	\$1,414.99
65.62-1-8	Poteat Irrv Trust 12/28/2015	105 W Eighth St	\$904.18
65.62-1-9	Poteat Irrv Trust 12/28/2015	715 Franklin St	\$1,907.89
65.63-1-12	Michael Giasi	904 Perry St	\$920.91
65.63-1-19	Elizabeth Gossett	909 Magee St	\$1,238.90
65.63-1-22	Kyle Benedict	402 Tenth St	\$863.69
76.06-1-18.1	Brandon Van Horn	433 S Franklin St	\$1,597.37
76.06-1-18.2	Brandon VanHorn	431 S Franklin St	\$895.21

\$51,052.91

NOW, THEREFORE, BE IT RESOLVED, that this Board having compared this account of unpaid \$51,052.91 in back taxes due on the 2017-2018 warrant and hereby authorize the Village Clerk to advertise said properties for tax certificate sale.

[Resolution Requesting an Electric Rate Study](#)

Trustee Laurie DeNardo made the motion to approve the following sewer project completion resolution. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, Village of Watkins Glen Board Members met with representatives from the New York Power Authority regarding the finances of the Electric Department, and

WHEREAS, The Village of Watkins Glen is in need of an Electric Rate Study as soon as possible.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby request that the New York Power Authority perform an Electric Rate Study on the Village of Watkins Glen's electric rates for all classes as soon as possible.

[Sewer Credit Requests \(3\)](#)

Trustee Kevin Thornton made the motion to approve a sixty unit, \$468.00 sewer credit to John Fazzary, resident of 306 N Monroe Street, for a broken hot water heater. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Gary Schmidt made the motion to approve a 186 unit, \$1450.80 sewer credit to Lincoln B Wager, owner of 308 E Sixth Street, for a broken pipe under the kitchen floor. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve a sixty-five unit, \$507.00 sewer credit to Catherine Powell, owner of 330 S Franklin Street, for a broken pipe under the kitchen floor. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Appointment of Local Registrar, Bingo Commissioner and Cemetery Commissioner.](#)

The Mayor Appointed Clerk Lonnie M Childs as the Local Registrar, Bingo Commissioner and Cemetery Commissioner for the Village of Watkins Glen until the end of her term, March 31, 2018. The Board was in favor.

[Special Event Approval – Seneca Lake Wine & Food Event](#)

Trustee Kevin Thornton made the motion to approve the 2018 Seneca Lake Wine and Food Event to be held at Lakeside Park on May 19, 2019. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Lakeside Park Concession Stand – 2018 Season

Trustee Laurie DeNardo made the motion for Park Manager Hyde to advertise for bids to use the Lakeside Park Concession Stand for the 2018 Season due to an increase in interest for the venue. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Amendment #2 to Owner/Engineer Agreement – I&I Project

Trustee Laurie DeNardo made the motion to approve and have the Mayor sign amendment #2 to the Owner/Engineer Agreement for the Sewer I&I project. There is no added cost to the Village of Watkins Glen. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Maintenance Agreement Resolution - NYSDOT

Trustee Laurie DeNardo made the motion to approve the following resolution to maintain various structures once installation by the NYSDOT is complete and for the Mayor to enter into said agreement. Trustee Kevin Thorton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Authorized agreement by the Village of Watkins Glen to maintain certain Village features and street(s), which are a portion of the MBC Paving NY 14, Village of Watkins Glen, Town of Reading, Schuyler County project designated as New York Project Pin 6108.58, D263597.

WHEREAS, the New York State Department of Transportation has submitted to the Village of Watkins Glen a proposed agreement by which the Village of Watkins Glen is to maintain the following features:

1. Sidewalks, Pedestrian Destination Markers, Water Bottle Filling Stations, Concrete Block Pavers, Granite Monuments, Pet Waste Bag Dispensers, Landscaping, Planters, Parking Signs, and Interpretive Sign located along 0.9091 centerline miles of NY 14 and NY 414 (shown as Part Numbered 1 {indicated 1 Yellow} on the Table of Maintenance);
2. Sidewalks, Pedestrian Destination Markers, Water Bottle Filling Stations, Concrete Block Pavers, Granite Monuments, Pet Waste Bag Dispensers, Landscaping, Planters, Parking Signs, Speed Feedback Sign, Median Curbs & Islands, Gateway Wall located along 0.8538 centerline miles of NY 14 (shown as Part Numbered 2 {indicated in Yellow} on the Table of Maintenance);
3. Sidewalks, Concrete Block Pavers, Landscaping, Planters, and Parking Signs at the Intersecting State Highway NY 414 for a distance of 0.0081 centerline Miles, (shown as Part Numbered 7 {indicated in Yellow} on the Table of Maintenance);
4. Landscaping and Parking Signs at the Intersecting State Highway NY 329 for a distance of 0.0259 centerline Miles (shown as Part Numbered 12 {indicated in Yellow} on the Table of Maintenance);
5. Sidewalks, Pedestrian Destination Markers, Concrete Block Pavers, Granite Monuments, Landscaping, Planters, and Parking Signs at the Intersecting State Highway NY 414/East Fourth Street for a distance of 0.0027 centerline Miles (shown as Part Numbered 12 {indicated in Yellow} on the Table of Maintenance);
6. Sidewalks, Pedestrian Destination Markers, Concrete Block Pavers, Granite Monuments, Landscaping, Planters, and Parking Signs at the Intersecting State Highway NY 409/West Fourth Street for a distance of 0.0027 centerline Miles (shown as Part Numbered 12 {indicated in Yellow} on the Table of Maintenance);
7. Snow and Ice Removal BEYOND THE CURB LINES on Parts 1, 2, 7, 12, 13, 23, 24, and 36 of State Routes NY 14, NY 414, NY 329, NY 409 (indicated in Blue on the Table of Maintenance);
8. Maintenance for Pavement, Curbs, Sidewalks, Drainage Landscaping and Snow and Ice Removal at Village Street Intersections as follows: Fairground Lane (Pt. No. 3), South Avenue (Pt. No. 4), Grandview Avenue (Pt. No. 5), Fifteenth Street (Pt. No. 6), Fourteenth Street (Pt. No. 8), Durland Avenue (Pt. No. 9), Twelfth Street (Pt. No. 10), Eleventh Street (Pt. No. 11), Tenth Street (Pt. No. 14), Ninth Street (Pt. No. 15), Pine Street (Pt. No. 16), East Eighth Street (Pt. No. 18), Seventh Street (Pt. No. 19), East Sixth Street (Pt. No. 20), West Sixth Street (Pt. No. 21), Fifth Street (Pt. No. 22), Third Street (Pt. No. 25), East Second Street (Pt. No. 26), West Second Street (Pt. No. 27), First Street (Pt. No. 28), Division Street (Pt. No. 29), Cross Street (Pt. No. 30), Partition Street (Pt. No. 32), Salt Point Road (Pt. No. 32), Bath Street (Pt. No. 33), Lower Reading Road (Pt. No. 34), and South Reading Road (Pt. No. 35) on the Table of Maintenance and to be designated as a portion of New York Project No. 6108.58, D263597 and said proposed agreement also provides for the Village of Watkins Glen to request the Department of Transportation to submit the aforementioned project with the recommendation that it be approved by the Administrator of the United States Federal Highway Administration, and that if such project is approved and constructed by the Department and the Administrator of the United States Federal Highway Administration, the Village of Watkins Glen will thereafter at its own cost and expense maintain the previously described portion of this project in a manner satisfactory to the Department of Transportation and the Administrator of the United States Federal Highway Administration, or their authorized representatives, and make ample provision each year for such maintenance.

THEREFORE, BE IT RESOLVED, that the Village of Watkins Glen shall maintain such features and guarantee the maintenance of such features when constructed and will pay the cost of such maintenance and will maintain the project in a manner satisfactory to the New York State

Department of Transportation or its authorized representatives, and will make ample provisions each year for such maintenance.

BE IT FURTHER RESOLVED, that the New York State Department of Transportation submit such project to the Administrator of the United States Federal Highway Administration and recommend to him the approval of the same for construction with funds apportioned to the State for construction of Highways and related projects under the provisions of Federal Highway Acts; and

BE IT FURTHER RESOLVED, that this Village of Watkins Glen act through its Mayor and Clerk which are hereby authorized to act for this Watkins Glen Village Board and make and enter into an agreement with the State Department of Transportation, in manner and form and substance as herein stated and in accordance with the form of contract herein mentioned as having been submitted to this Village of Watkins Glen Village Board for action, and that this Board furnish two certified copies of this resolution authorizing the Mayor and Clerk of this Village of Watkins Glen Board to execute the agreements on behalf of the Village of Watkins Glen such Mayor and Clerk being fully authorized and directed to make and enter into agreements on behalf of the Village of Watkins Glen in any manner and form required by the Department of Transportation, or the Administrator of the United States Federal Highway Administration and attach the seal of the Village thereto.

CONFERENCE REQUESTS

Office of the State Comptroller's Governmental Accounting Class

Trustee Anthony Fraboni made the motion for either Keyboard Specialist Chantal Fitzgerald or Village Clerk Lonnie Childs to attend the Accounting Principles and Procedures School on May 22-24, 2018. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Kevin Thornton made the motion to approve the audit, with the add-on, in the following amounts. Trustee Gary Schmidt seconded the motion.

General	\$38,045.03	Sewer	\$14,569.23
Electric	\$183,895.07	Water	\$12,088.41
Capital Projects – Project Seneca	\$108.88		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

Project Seneca Payments

Trustee Anthony Fraboni then made the motion to approve Project Seneca payments, per the JPC recommendations, in the amount of \$79,623.45. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Trustee Laurie DeNardo discussed the construction debris on S Madison Ave. Sergeant Steven Decker stated that he would speak to the owner.

Trustee Laurie DeNardo had one personnel matter for executive session.

Clerk Lonnie Childs had one litigation matter for executive session.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:52pm. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to exit executive session and adjourn the meeting at 7:11pm. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater