

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, FEBRUARY 22, 2016

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Kevin Thornton, Superintendent of Streets, Parks and Cemeteries Don Perry, Superintendent of Public Works Mark Specchio, Police Chief Thomas Struble, Village Clerk Donna Beardsley and Deputy Clerk/Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde and Sewer Treatment Plant Supervisor Terry Wilcox. Absent were Trustee Laurie DeNardo, Electric Supervisor Minard LaFever, Code Enforcement Officer Gregory Larnard and Water Supervisor Harley Connelly. There were four other persons in attendance.

PUBLIC BE HEARD

There were no public concerns.

APPROVAL OF MINUTES

Minutes for February 1, 2016

Trustee Anthony Fraboni made the motion to approve the minutes for the regular meeting of the Board of Trustees held on February 1, 2015. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Trustee Kevin Thornton made the motion to approve the Department Heads' reports as presented. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Parks Report January 29 - February 18, 2016

Park Manager Michelle Hyde informed the Board that she will be advertising for seasonal staff in a few weeks. She also stated that there have been several reservations coming in lately for holding weddings on the park side of Clute Park. Trustee Kevin Thornton asked about the park pedestal that was hit by a tractor trailer. Park Manager Michelle Hyde responded that the trucker was never found; she is worried about the pulled wires/lines.

Street Report February 1-19, 2016

The Street Department has been busy working on grinding stumps and picking up brush. They are preparing for the curbing project for Fifteenth Street and may possibly be able to do the curbing on Grandview Ave as well.

Codes Report February 1 - 19, 2016

The Middle school project is almost completed. The Board will tour the facilities next Monday, February 29, 2016 at 6:00pm. Code Enforcement Officer Gregory Larnard is now going over the plans for the Watkins Brewery Holding project and the retaining walls/roofing for the Seneca Terrace Apartments project.

Water Report February 1 - 17, 2016

The Water Department has been busy with several small issues. They have purchased a new chlorinator; it will be in the first of the month.

Sewer Report February 1 - 21, 2016

The Sewer Department has been busy with the pump replacement at Clute Park and marking out leaks that will need to be addressed in the park so it can be opened for the season. They have also been emptying the west primary tank in order to replace the broken flights. Mayor Samuel Schimizzi inquired about the flow meters. He was informed that they have been ordered, but have not come in yet.

Supervisor Terry Wilcox had one personnel item for executive session.

Electric Report February 1 – 19, 2106

Superintendent Mark Specchio explained that a company out of Syracuse, NY will be coming in the near future to test circuits and change the position of some of the fuses at our facility. Supervisor Minard LaFever has ordered five more streetlights for Franklin Street. Mayor Samuel Schimizzi asked about the lack of lighting at the old food locker location. Due to the construction at that location, it will be a while before the lights are restored.

Superintendent's Projects February 1 – 19, 2016

Superintendent Mark Specchio stated that he is working with an engineering firm to finalize the I&I contract so we can go to bid. The Village is also waiting for Rural Development to release the grant funds for this project.

2015 Annual Police Report

Police Chief Thomas Struble commented that there were no extremes this past year. The Board discussed the five year leases on the vehicles. It was explained that at the end of the term, the Village will own the vehicles outright.

Police Chief Thomas Struble had one personnel matter for executive session.

VOTING ITEMS

Resolutions

Budget Amendment – Damaged Street Signs

Trustee Anthony Fraboni made the motion to approve the following resolution to amend the budget for insurance recoveries received for damaged street signs. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, on January 3, 2016, a couple street signs were damaged at an estimated repair cost of \$276.63, and;

WHEREAS, there were insurance recoveries in the amount of \$276.63 for the repairs, which were not included in the 2015-2016 budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2015-2016 budget by increasing Revenue Account AA.2680.000 Insurance Recoveries and Appropriations Account AA.5110.450 Street Maintenance Contractual - Signs in the amount of \$276.63 each.

Budget Amendment – Street Department Accounts

Trustee Anthony Fraboni made the motion to approve the following resolution to amend the budget to straighten out the Street Department accounts. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the 2015-16 budget has \$45,000.00 in Account AA.5110.400 Street Maintenance Contractual, \$20,000.00 which was erroneously placed there; and

WHEREAS, it was intended that \$20,000 be put in the 2015-16 budget Account AA.5110.420 Street Maintenance Contractual Materials & Supplies;

NOW, THEREFORE, BE IT RESOLVED, that the Village Treasurer be, and hereby is, authorized to amend the 2015-16 budget by decreasing account number AA.5110.400 by \$20,000 and increasing account number AA.5110.420 by \$20,000 to balance the budget.

Budget Amendment – Workers' Compensation Costs

Trustee Kevin Thornton made the motion to approve the following resolution to amend the budget to accommodate the unexpected Workers' Compensation costs. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, Account AA.9040.800 Workers' Compensation does not have sufficient funds to complete the 2015-2016 fiscal year, and;

WHEREAS, there are surplus funds in Account AA.9010.800 NYS Retirement;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to transfer the sum of \$10,811.00 from AA.9010.800 NYS Retirement to AA.9040.800 Workers' Compensation to cover this cost.

Budget Amendment – Transfer from Contingency, Law Expenses

Trustee Anthony Fraboni made the motion to approve the following resolution to transfer funds from contingency to cover law expenses. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, as of January 31, 2016 Account AA.1420.400 Law Contractual is over budget by \$3,749.25, and;

WHEREAS, there are funds in Account AA.1990.400 Contingency to cover expenses of this nature;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to transfer the sum of \$3,749.25 from AA.1990.400 Contingency to AA.1420.400 Law Contractual to cover these costs.

Budget Amendment – Transfer from Contingency, Tax Collection

Trustee Kevin Thornton made the motion to approve the following resolution to transfer funds from contingency to cover tax collection costs. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, Account AA.1330.400 Tax Collection Contractual will not have sufficient funds to complete the 2015-2016 fiscal year, and;

WHEREAS, there are funds in Account AA.1990.400 Contingency to cover expenses of this nature;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to transfer the sum of \$179.14 from AA.1990.400 Contingency to AA.1330.400 Tax Collection Contractual to cover this cost.

Penalty Waiver Request - Cacciotti

Trustee Gary Schmidt made the motion to deny the waiver of a \$3.43 late fee as requested by Rick Cacciotti, resident of 906 Magee Street. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to deny and all were in favor. Motion Carried.

Use of Firehouse Request

Trustee Gary Schmidt made the motion to approve a request from Charles Scaptura and Sarah Tobey to utilize the firehouse for a bridal shower on April 10, 2016 from 9:00am to 5:00pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Summer Recreation Hire Request

Trustee Kevin Thornton made the motion to hire Jessica Stansfield and Jessica Karius as summer recreation co-directors for the 2016 season. The rate of pay would be \$15.00/hr. The Board discussed the fact that this is the third year of a three year grant that was received by the school district to pay for the summer recreation program. If new grant funds are not obtained, this will be the final year for the program. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Community Center Use Request

A request from Marla M Doan to utilize the community center on Thursday nights for a dance fit class was tabled. The Board was going to discuss the costs associated with opening the community center and the rates to be charged for such events to make the Village whole. The matter will be brought before the Board at the next scheduled meeting.

CONFERENCE REQUESTS

MEUA Engineering Workshop

Trustee Anthony Fraboni made the motion for Electric Department Lineworkers Dale Heichel and Tom Ballard to attend the 2016 MEUA winter engineering workshop on Wednesday and Thursday, March 23-24, 2016 in East Syracuse, NY at a cost of \$80/person. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

NYCOM Conference

Trustee Kevin Thornton made the motion for Police Chief Thomas Struble to attend the NYCOM Conference in Albany on March 1-2, 2016 at a cost of \$50 for the conference and a hotel stay. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Kevin Thornton made the motion to approve the audit with the add-ons in the following amounts. Trustee Gary Schmidt seconded the motion.

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|-----------------------------------|--------------|-------|-------------|
| General | \$55,298.72 | Sewer | \$36,378.21 |
| Electric | \$161,882.82 | Water | \$12,236.35 |
| Capital Projects – Project Seneca | \$51,589.70 | | |

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Peter Mantius asked the Board if they were planning on making any changes to the resolution about the Crestwood project. The Board stated that nothing is being done at this time.

Trustee Anthony Fraboni made the motion for the Mayor to sign the 2016 annual fire protection agreement with the Town of Dix. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Clerk Donna Beardsley then reminded the Board that next Monday, February 29, 2016 at 10:00am is the annual tax certificate sale for the Village of Watkins Glen. The Board then discussed how the procedures work and what it means for the Village. Clerk Donna Beardsley commented that the local Village's are going to pursue having the County agree to make the Village's whole.

Clerk Donna Beardsley then distributed registration forms for the 20th Annual Regional Leadership Conference that will be held at Corning Community College on March 31, 2016. The cost for attending the conference is \$40/person. She also discussed phone calls that she has received regarding the Village's role in the fireworks for the Fourth of July. It was stated that it was a misunderstanding and that the Village cannot take over the event. Lastly, Clerk Donna Beardsley had three personnel, contractual items for executive session.

Superintendent Don Perry informed the Board that the Street Department has removed the Lakeview Cemetery sign as it has come under disrepair. He will be looking into replacing it. He then asked to move forward with signing up for a street sweeper rental. The Board was in favor. Lastly Superintendent Don Perry stated that he will be bringing information on taking the bobcat to auction to the next meeting and that the codeRed system has worked out well this winter season. He especially thanked the Police Department with their help in issuing tickets for those who were not in compliance as it helped later on in the week.

Superintendent Mark Specchio informed the Board that there will be a meeting with Cornell Design Connect on Sunday, February 28, 2016 at 2:00pm to discuss the cultivation of a plan on what to do with the current sewer treatment facility once it is no longer in service. He further stated that there may be a cost for Cornell Design Connect to provide us with their proposals.

Superintendent Mark Specchio then asked Clerk Donna Beardsley about a best value resolution that was submitted by the JPC regarding Project Seneca. She replied that the resolution will be ready for the March meeting.

Mayor Samuel Schimizzi then inquired about whether any information has been received regarding the LOSAP program. Clerk Donna Beardsley stated that she was still looking into it.

EXECUTIVE SESSION

Trustee Anthony Fraboni made the motion to exit public session and enter executive session at 8:08pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to end executive session and return to public session at 8:45pm. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Gary Schmidt made the motion to approving hiring John MacBeth as a part-time police officer. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Anthony Fraboni made the motion to approve hiring David Symes as a Laborer. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to adjourn at 8:47pm. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,
Rhonda E Slater