

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 19, 2016

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Kevin Thornton, Trustee Laurie DeNardo, Superintendent of Streets, Parks and Cemeteries Don Perry, Superintendent of Public Works Mark Specchio, Police Chief Thomas Struble and Deputy Clerk/Treasurer Rhonda Slater. Also present was Park Manager Michelle Hyde. Absent were Village Clerk Donna Beardsley, Sewer Treatment Plant Supervisor Terry Wilcox, Electric Supervisor Minard LaFever, Code Enforcement Officer Gregory Larnard and Water Supervisor Harley Connelly. There was one other person in attendance.

PUBLIC BE HEARD

John Willett provided a written request to utilize Clute Park and the concession stand for the 2016 summer season. The Board discussed the logistics of using the concession stand. At this time, the stand is being used for storage and no longer has the equipment necessary to run concessions, such as a hot water tank and three bay sink. Park Manager Michelle Hyde was instructed to speak with Mr. Willett about the Board's concerns. The matter was tabled.

APPROVAL OF MINUTES

Minutes for Regular Meeting January 4, 2015

Trustee Laurie DeNardo made the motion to approve the minutes for the regular meeting of the Board of Trustees held on January 4, 2015. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Trustee Gary Schmidt made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Parks Report January 2 - 15, 2016

Park Manager Michelle Hyde informed the Board that the new computer has been installed and the new credit card system has been activated. The Parks Department is busy taking reservations for the summer season.

Streets Report December 4, 2015 – January 14, 2016

Superintendent Don Perry stated that the crews have been busy cutting trees in the cemetery and assisting the Electric Department with stump grinding. Mayor Schimizzi shared a complaint about the bad lighting on the corner of Reading Road and State Route 14. Superintendents Mark Specchio and Don Perry will look into the matter.

Codes Report January 4 – 15, 2016

Superintendent Mark Specchio stated that the Middle School Project still has a ways to go, but that a tentative walk-through date of February 22, 2016 has been set for the Board members.

Water Report for December 2015

There were no concerns.

Sewer Report December 8 – 31, 2015

Superintendent Mark Specchio informed the Board that there is chlorination equipment that will need to be replaced soon at an approximate cost of \$5,000. The equipment will hopefully be able to be intergraded into the new plant.

Electric Report January 4 – 15, 2016

Superintendent Mark Specchio explained that the Electric Department has been busy removing Christmas decorations. There have been several new electric service installations within the Village.

Superintendent's Report January 4 – 15, 2016

There were no concerns.

Police Report for December 2015

There was no written report submitted. The Board requested for the police to patrol the intersection of Ninth Street and Decatur Street. The Board also discussed the Rooster Fish Winter Fest event to benefit the Humane Society that will take place on Saturday, January 23, 2016.

VOTING ITEMS

FreedMaxick Services Proposal

The Board discussed the FreedMaxick service proposal. Deputy Clerk Rhonda Slater shared that the Village Office would like to have them review the books and records on a quarterly basis at a rate of \$850, especially to help get the financial records associated with the joint wastewater treatment plant. The Board was in favor

of the quarterly reviews. The Board also discussed the necessity for the auditing firm to prepare the NYS annual update document and the New York Power Authority (NYPA) report and questioned why the changes were necessary. The Village Treasurer has been doing the AUD for several years now and SaxBST (Bollam, Sheedy & Torani) have been preparing the NYPA report as they are the preferred financial company for preparing the financials. The Board asked for clarification on the price SaxBST charged for preparation of the last NYPA report. Discussion followed. The matter was tabled to the next meeting.

Sewer Department Full-Time Position Request

Trustee Gary Schmidt made the motion to approve the creation of a new full time laborer position for the Village of Watkins Glen and to post the position in-house. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve. The vote was as follows.

Yea: Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Kevin Thornton

Nay: None

Abstain: Trustee Laurie DeNardo Motion Carried.

Resolution to Set Polling Place and Hours

Trustee Anthony Fraboni made the motion to approve the following resolution to set polling place and hours. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen, New York hereby designates that the Community Center, 155 Clute Park Drive as the polling place for the entire Village of Watkins Glen on March 15, 2016 between the hours of 12:00 Noon and 9:00pm for the purpose of the Village Elections.

Purchase of New Case Backhoe

Trustee Gary Schmidt made the motion to purchase a new Case backhoe in the amount of \$66,893.05 after trade-in. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

CONFERENCE REQUESTS

There were no conference requests.

AUDIT

Trustee Laurie DeNardo made the motion to approve the audit with the addition of a Carquest bill in the following amounts. Trustee Gary Schmidt seconded the motion.

General	\$	Sewer	\$
Electric	\$	Water	\$
Capital Projects – Project Seneca	\$		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Trustee Laurie DeNardo brought four requests before the Board for use of the firehouse. There were two birthday party requests, one for February 6, 2016 and one for February 20, 2016. The February 6, 2016 request included the use of alcohol. The Board discussed the fact that there was a moratorium on alcohol use at the fire station. There were also three dates requested by the girl scouts for their cookie distributions – January 16, 2015 and February 9 & 23, 2016. Much discussion followed. Trustee Anthony Fraboni made the motion to approve the events, with the stipulation that alcohol not be allowed on the premises. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

Superintendent Mark Specchio discussed a \$2,500 increase in the land requisition for the joint wastewater treatment plant that was approved by the JCP. He then mentioned a DEC pilot program for asset management application that went out today. The program will provide a list of qualified engineers that will be able to assist us with the joint plant. Lastly, Superintendent Mark Specchio had two negotiation and one personnel matters for executive session.

EXECUTIVE SESSION

Trustee Anthony Fraboni made the motion to exit public session and enter executive session at 8:18pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to exit executive session and adjourn at 8:50pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,
Rhonda E Slater