

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF WATKINS GLEN HELD MONDAY, JANUARY 4, 2016

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 7:00pm by Mayor Samuel Schimizzi who led the assembled in the pledge of allegiance. Present were Mayor Samuel Schimizzi, Trustee Gary Schmidt, Trustee Anthony Fraboni, Trustee Kevin Thornton, Trustee Laurie DeNardo, Superintendent of Streets, Parks and Cemeteries Don Perry, Superintendent of Public Works Mark Specchio, Police Chief Thomas Struble, Village Clerk Donna Beardsley, Deputy Clerk/Treasurer Rhonda Slater. Also present were Sewer Treatment Plant Supervisor Terry Wilcox and Park Manager Michelle Hyde. Absent were Electric Supervisor Minard LaFever, Code Enforcement Officer Gregory Larnard and Water Supervisor Harley Connelly. There were three other persons in attendance.

PUBLIC BE HEARD

Sara Caldwell shared her desire to continue with the Movies in the Park this year. She further stated that she would like to expand the food truck portion of the event and open it up to include a Farmer's Market and live music. The event would run Wednesdays from Memorial Day to Labor Day. Discussion followed regarding requirements that would need to be met in order to host the event.

APPROVAL OF MINUTES

Minutes for Regular Meeting December 7, 2015

Trustee Kevin Thornton made the motion to approve the minutes for the regular meeting of the Board of Trustees held on December 7, 2015. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Minutes for Special Meeting December 21, 2015

Trustee Anthony Fraboni made the motion to approve the minutes for the special meeting of the Board of Trustees held on December 21, 2015. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Trustee Laurie DeNardo made the motion to approve the Department Heads' reports as presented. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Parks Report December 4, 2015 – January 1, 2016

Park Manager Michelle Hyde informed the Board that camp reservations started today for the 2106 summer season.

Streets Report

No written report was submitted. Superintendent Don Perry gave an oral report stating that his department is ready for the winter snow season.

Codes Report December 7 – 31, 2015

Superintendent Mark Specchio stated that CEO Gregory Larnard has been busy with several projects. He further commented that the Middle School project is nearly complete and that they are taking applications. Trustee Kevin Thornton reminded Superintendent Mark Specchio that the Board would like to do a walk-through before the building is opened to the public.

Water Report

No written report was submitted. Superintendent Mark Specchio stated that PESH has reevaluated their findings and confirmed that everything is now in compliance.

Sewer Report December 8 – 31, 2015

Supervisor Terry Wilcox stated that things have been busy down at the plant. He explained that they have been busy assisting the Town of Dix with how to measure manholes for replacement and get them ordered.

Electric Report December 7, 2015 – January 1, 2016

Superintendent Mark Specchio explained that the Electric Department has been busy addressing several power issues due to the cold weather. He further stated that they had an emergency tree removal today on Scenic Avenue. Larry Grant was hired to remove said tree.

Superintendent's Report December 4 – 31, 2015

No additional concerns were addressed.

Police Report for December 2015

Police Chief Struble stated that it was a typical December with a low number of incidences, but high on arrests. He also informed the Board that Investigator Richard Pierce has retired after forty-two years of service. Police Chief Struble also had one item for executive session.

VOTING ITEMS

Resolution to Transfer Money From Reserves

Trustee Anthony Fraboni made the motion to approve the following resolution to transfer money from reserves to pay the lease payments for the patrol vehicles. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the Board of Trustees has set aside monies in Capital Reserve Accounts to help fund the lease payment of two patrol vehicles; and

WHEREAS, the lease payments were made in October and December 2015;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to transfer the sums of \$13,478.80 and \$2,666.71 from the Police Equipment Reserve A231-200 to Expense Account AA.9785.600 Installment Purchase Debt Principal and Expense Account AA.9785.700 Installment Purchase Debt Interest respectively for payment of the Lease Agreement.

Banking Resolution

Trustee Laurie DeNardo made the motion to approve the attached banking resolution to change banking signatures to correspond with the new splitting of the Clerk/Treasurer position. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Budget Resolution – Insurance Recoveries

Trustee Anthony Fraboni made the motion to approve the following budget amendment resolution. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, on August 26, 2015, the Sewer Department's 2011 Ford Pickup truck was damaged, and; WHEREAS, damages were estimated at \$5,473.23 and there were insurance recoveries in the amount of \$5,473.23 for the repairs, which were not included in the 2015-2016 budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2015-2016 budget by increasing Revenue Account GG.2680.000 Insurance Recoveries and Appropriation Account GG.8120.420 Sewer Department Contractual in the amount of \$5,473.23 each.

Housing Authority Resignation

Trustee Kevin Thornton made the motion to accept the Housing Authority Board resignation of Catherine Collins. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Housing Authority Appointment

Trustee Laurie DeNardo made the motion to appoint Diane Cooper to the Housing Authority Board. Trustee Kevin Thornton seconded the motion. The term will expire on March 31, 2016. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Town of Reading Water District #3 Agreement & Resolution

The following resolution was adopted with a motion by Trustee Anthony Fraboni, and seconded by Trustee Laurie DeNardo. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, The Village of Watkins Glen Board of Trustees is desirous of entering into an Agreement with the Town of Reading to furnish and supply water to the Town of Reading Water District No. III (the "Agreement"), a copy of which is annexed hereto, with the specific details being outlined in the said Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Watkins Glen Board of Trustees authorized Mayor Samuel Schimizzi to execute the attached Agreement with the Town of Reading providing for the Village of Watkins Glen to furnish and supply water to the Town of Reading Water District No. III.

Sewer Credit Request

Trustee Anthony Fraboni made the motion to approve a twelve unit sewer credit for Harvey O'Harra for an outside spigot and hose that had been left running. The amount of the credit is \$55.08. Trustee Kevin Thornton seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

CONFERENCE REQUESTS

Trustee Gary Schmidt made the motion for Superintendent Mark Specchio, Water Treatment Supervisor Harley Connelly and Water Treatment Plant Mechanic Martin Pierce to attend the FLWWC conference in Geneva, NY on February 4, 2016 at a cost of \$23/person. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Laurie DeNardo then made the motion for Superintendent Mark Specchio, Water Treatment Supervisor Harley Connelly and Water Treatment Plant Mechanic Martin Pierce to attend a NYRWA laboratory course in Painted Post, NY on March 9, 2016 at an approximate cost of \$100/person. The course will meet water certification requirements. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

Trustee Laurie DeNardo made the motion to approve the audit with the add-ons in the following amounts. Trustee Kevin Thornton seconded the motion.

General	\$16,584.50	Sewer	\$18,356.14
Electric	\$137,266.89	Water	\$7,170.15
Capital Projects – Project Seneca	\$798.90		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS/NEW BUSINESS

Trustee Laurie DeNardo reminded the Board that the next regularly scheduled Board meeting will be held Tuesday, January 19, 2016.

Village Clerk Donna Beardsley reminded the Board of the upcoming Chamber of Commerce event that will be held on January 22, 2016. She then distributed a proposal from Laura Landers, a representative with Freed Maxick, to review financial records on a quarterly basis. The matter will be added to the agenda for the next meeting.

Superintendent Mark Specchio requested permission to hire a full time laborer for the sewer plant. The matter will be added to the agenda for the next meeting.

Superintendent Don Perry requested permission to obtain pricing and move forward with the proposed trade-in and replacement of the backhoe.

Trustee Anthony Fraboni brought up Michael Hartney's request for replacement or repair of the gravestone markers that were damaged in Lakeview Cemetery. Discussion followed. Superintendent Mark Specchio stated that he believes the Village has some markers in storage. If the Village already has some, we will replace it. If not, the Board will have him provide the Village with an estimate for repair/replacement and will move on from there.

Park Manager Michelle Hyde brought up the cemetery mowing. The Board decided to keep the mowing in-house this year. By doing the mowing ourselves, the Village will have more control over how the mowing and weed-eating is done.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 8:06pm. Trustee Gary Schmidt seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to close executive session and return to public session at 8:22pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve hiring Jacob Tubbs as a part-time patrolman. Trustee Anthony Fraboni seconded the motion and all voted in favor. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to exit executive session and adjourn at 8:23pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,
Rhonda E Slater