

BOARD MINUTES FOR ELECTRIC DEPARTMENT

December 29th 2020

Week of December 14th 2020

- Substation checks.
- * UFPOs, safety review.
- * Confirming pole numbers on street inventory.
- MVA, 12/14/20 pole into pole at substation.
- Trucks materials and storeroom.
- Decoration repairs.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Assist street dept in snow removal.
- Fix hero banners.
- Safety review and scheduling.

Week of December 21st 2020

- Safety
- Substation
- UFPOs
- Working with T&R Towing (painted post), big bucket truck down for repairs.
- Clean and maintenance of shop.
- Repairs of seasonal decorations.
- Vehicle maintenance and cleaning.
- Pole line records and field work.
- Vouchers and board reports, supervisor meetings.

Week of December 28th 2020

- Mutual aid to Bath Electric department, MVA, pole replacement.
- Tree trimming slips/complaints, Erway place, upper Lee street, mud lake road.
- Banner and decoration repairs.
- Vehicle and storeroom maintenance.
- Job review and scheduling.
- Reviewing state specification on vehicle spec list.