

## BOARD MINUTES FOR ELECTRIC DEPARTMENT

February 11th 2021

Week of February 1<sup>st</sup> 2021

- Substation checks.
- \* UFPOs, safety review.
- \* Confirming pole numbers on street inventory.
- Assisting street dept in snow removal, numerous days.
- Trucks materials and storeroom.
- Assist street dept hauling snow.
- Service complaints/requests.
- Scheduling and meeting with contractors, on going jobs.
- Safety review and scheduling.
- Repairs to O/H transformer at car wash, failed connection.

Week of February 8th 2021

- Safety meeting in Bath.
- Substation
- UFPOs
- Removed decorations from street light poles N Franklin street.
- Clean and maintenance of shop.
- Repairing security lighting at sub-station, E 4<sup>th</sup> street.
- Vehicle maintenance and cleaning.
- Pole line records and field work.
- Vouchers and board reports, supervisor meetings.
- Assist street dept, snow removal.
- Removing dangerous trees in cemetery with street dept.