

BOARD MINUTES FOR ELECTRIC DEPARTMENT

January 17th 2020

Week of February 17th 2020

- Safety meeting in Bath.
- Substation
- * UFPOs
- * Infra-red viewing of transformers.
- Call out 2/19/20 half power in residence, damaged meter cabinet and meter.
- Trucks materials and storeroom.
- Maintenance at sub-station, heater, lights and general.
- Cutting dead ash trees.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Met with engineer for substation maintenance.
- Reviewing job applications.
- Foreman's meeting, board report, emails, vouchers, job scheduling.

Week of February 24th 2020

- Safety
- Substation
- UFPOs
- Working with superintendent on street light poles, plant hanger brackets.
- Cutting dead ash trees.
- Clean and maintenance of shop.
- Plowing and shoveling snow from storms.
- Truck and shop repairs, maintenance, inventory.
- scheduling, Forman's meeting, time sheets review.
- Vehicle maintenance and cleaning.