

BOARD MINUTES FOR ELECTRIC DEPARTMENT

Week of March 2nd 2020

- Safety review.
- Substation
- * UFPOs
- * Infra-red viewing of transformers.
- Delinquent meter turn offs.
- Trucks materials and storeroom.
- Maintenance at sub-station, heater, lights and general.
- Cutting dead ash trees, numerous locations.
- Service complaints/requests, Grandview Ave.
- Scheduling and meeting with contractors, ongoing jobs.
- Court with code enforcement, Barbat building.
- Reviewing job applications, interviews.
- Foreman's meeting, board report, emails, vouchers, job scheduling.

Week of March 9th 2020

- Safety
- Substation
- UFPOs
- Working with superintendent on street light poles, plant hanger brackets.
- Cutting dead ash trees, numerous locations.
- Clean and maintenance of shop.
- State park campground, layout electric, ongoing project.
- Truck and shop repairs, maintenance, inventory.
- scheduling, Forman's meeting, time sheets review.
- Vehicle maintenance and cleaning.
- New employee review and paperwork.