

## BOARD MINUTES FOR ELECTRIC DEPARTMENT

October 16th 2020

### Week of October 5th 2020

- Maintenance to sub-station and pole pile, mowing, weed eating and weed kill.
- Substation checks.
- \* UFPOs, safety review.
- \* confirming pole numbers on street inventory.
- Transfer conductors and hardware to new pole 2J N Glen Ave.
- Trucks materials and storeroom.
- Repaired security lights, Elks Club, 332 N Glen Ave.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Testing of all PPE and equipment, bucket truck, performed by Linemans safety.
- Fix hero banners.
- Working on pole attachment agreements, working with USA utilities on pole records.
- Week 4 apprentice training in Fairport, Prodromou (Yanni). Completion for 2020.

### Week of October 12th 2020

- Safety
- Substation
- UFPOs
- Precutting 15 kv wire and installing high voltage terminations on, for 2<sup>nd</sup> housing project.
- Pulling in 15 kv U/G cables into state park campground project, new electric campsites.
- Clean and maintenance of shop.
- Working on transferring wires and hardware on pole 3J N Porter street, prep work for new 2<sup>nd</sup> street housing project.
- Vehicle maintenance and cleaning.
- Pole line records and field work.
- Met with numerous contractors for ongoing and new construction projects.
- Conference calls and communications for NET metering and solar installations.
- Vouchers and board reports, supervisor meetings.