

BOARD MINUTES FOR ELECTRIC DEPARTMENT

October 28th 2021

Week of October 18th 2021

- Substation checks.
- * UFPOs, safety review.
- * Confirming pole numbers on street inventory.
- Installed new primary conductors to across 4th street to Clute Park event center.
- Trucks materials and storeroom. Deliveries.
- Meter reading, transfers.
- Service complaints/requests.
- Unloading delivery trucks with tree plantings.
- Safety review and scheduling.
- Tree planting schedule, calling in numerous ufpo's.

Week of October 25th 2021

- Meter reading, delinquents, transfers, account confirmations.
- Substation
- UFPOs
- Tree trimming complaints, broken and damaged.
- Clean and maintenance of shop.
- Vehicle maintenance and cleaning.
- transformer records and field work.
- Disconnect service for contractor 113 2nd street.
- job review, vehicle specs for replacement.
- Numerous tree plantings and ufpo mark outs.
- storeroom, inventory of new materials, restocking trucks.
- Lineman's safety training, dielectric testing of PPE, tools and trucks.