

BOARD MINUTES FOR ELECTRIC DEPARTMENT

November 30th 2020

Week of November 16th 2020

- Substation checks.
- * UFPOs, safety review.
- * Confirming pole numbers on street inventory.
- Responded to tree complaints.
- Trucks materials and storeroom.
- Removing American flags for the season.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Working on seasonal decorations and installation.
- Fix hero banners.
- Safety review and scheduling.

Week of November 23rd 2020

- Safety
- Substation
- UFPOs
- Installed (34) new electric meters in the 2nd street housing project.
- Installed new backup camera on small bucket truck, safety measures.
- Clean and maintenance of shop.
- Repairs and installation of seasonal decorations.
- Vehicle maintenance and cleaning.
- Pole line records and field work.
- Vouchers and board reports, supervisor meetings.