



## **Welcome to the Village of Watkins Glen**

- ❖ **The following information may be of help to you as a newcomer to Watkins Glen. Should you have any further questions please contact the Village Office at:**

Address: 303 North Franklin Street  
Watkins Glen, NY 14891

Phone: 607-535-2736

- ❖ **Regular office hours are from 7:30am-4:30pm Monday through Thursday and 7:30am- 1:30pm Friday.**

- ❖ **The office is closed on the following dates:**

- New Year's Day
- Presidents' Day
- Juneteenth/Emancipation Day
- Labor Day
- Thanksgiving/Day After
- MLK Day
- Memorial Day
- Independence Day
- Veterans Day
- Christmas

- ❖ **Please visit our Village Website at: [www.watkinsglen.us](http://www.watkinsglen.us) in order to find general information, local code, forms, applications, agendas, minutes, utility payments, Code Red sign up, and much more!**

- ❖ **Please like and follow us on Facebook for daily updates!** 

- ❖ **Helpful Numbers:**

- Village Office: 607-535-2736
- Village Police Department: 607-535-7883
- Fire Department: 607-535-7700
- Electric Department: 607-535-6873
- Water Department: 607-535-6914
- Street Department: 607-535-6872
- Parks Department: 607-535-4438
- Water Reclamation Department: 607-535-9962
- Code Enforcement: 607-535-2736
- Village Court: 607-535-9717
- Non-Emergency County Dispatch: 607-535-8222
- **Emergency Services: 911**

❖ **Utility Payment Instructions:**

- Utility bills are sent to residents on the First of each month (unless the First falls on a weekend). The Village of Watkins Glen offers the utilities of: Electric, Security Lighting, Water, and Sewer. Attached you will find the utility rate information.
- For properties requiring gas you may contact NYSEG at: 800-572-1111.
- You are able to pay your utility bill online at [www.watkinsglen.us](http://www.watkinsglen.us) , in person at the Village Office during business hours by credit card, check, money order, cash, by phone via credit card, by mail, or placing a payment with your information in the blue drop box located in the Municipal Office entrance which is open 24 hours a day. \*All credit card transactions require a 3.75% convenience fee. \*All online payments require a service fee of \$4.25 for credit card payments and all online payments made via electronic check require a fee of \$1.95.
- If utilities are not paid by the designated due (the 20<sup>th</sup> of each month, unless otherwise stated on your bill) date there is an additional 10% late fee added to the water and sewer charges.
- Each resident must fill out the attached utility application form upon putting utility services in their name and upon removing their name from utility services.

❖ **Recycling Information:**

- Recycling is picked up as a complimentary service by Cardinal Disposal every second and fourth Tuesday of the month. Please place all recyclable items in proper bins on your property curb Monday night. If you have any questions regarding recycling, please call Cardinal Disposal at: 607-243-7568.

❖ **Village of Watkins Glen Court**

- Village of Watkins Glen Court is held on Thursdays from 12:30 pm-3:00 pm.
- You are able to pay Village of Watkins Glen court fines with the Court Clerk during that time in the form of credit card, money order, cash, or cashier's check.
- Village Court is held on the 2<sup>nd</sup> Floor of the Municipal building located at 303 N Franklins Street.

❖ **Village of Watkins Glen Parks**

- The Village of Watkins Glen is host to Lafayette Park, Clute Park and Campground, and Lakeside Park and Pavilion. Our parks have many events throughout the year including a Farmers Market, Concerts, Italian Festival, and much more. Please call 607-535-4438 to inquire further about reserving space at any location.

❖ **Snow and Ice Removal**

- All Village residents and business owners are responsible for snow and ice removal on the sidewalks directly in front of their property per Local Law of 1990 number 2.

❖ **Brush and Leaf Removal**

- The Village of Watkins Glen offers complimentary brush and yard waste pick-up when placed on your curb. You are welcome to repurpose a container and label it YARD WASTE, or bio-degradable bags are available for purchase at most hardware stores. Please do not place rocks or dirt in the bags. Bags over 30 pounds will not be picked up. If you have large branches, please set those by the curb for staff to pick up. If either your yard waste, brush, or branches have not been picked up within a few days, please call the office at 607/535-2736 option 0.

❖ **Trash pickup options**

- Cardinal Disposal: 607-243-7568
- Casella: 607-796-2000
- Green Leaf: 607-738-5004

❖ **Chamber of Commerce**

- The Chamber of Commerce is located at 214 North Franklin Street. They provide event and local attraction information. Please call 607-535-4300 to contact them directly.

❖ **Code Enforcement and Building Permits**

- The Village of Watkins Glen requires a permit to do any construction. There is a Building Permit Application with must be filled out and provided to Code Enforcement for assessment and approval. This form can be found on our website or at the Village Municipal Office. If you are not sure if you need a permit, please call 535-2736 Option 7 then 1.
- Know what's below – call 811 before you dig! [www.digsafelynewyork.com](http://www.digsafelynewyork.com)

The Village Staff hopes this information is useful to you. If there is any other information you may be interested in finding out please do not hesitate to call the Municipal Office during business hours or e-mail [counter@watkinsglen.us](mailto:counter@watkinsglen.us).

## TERMS AND DEFINITIONS

**CES (Clean Energy Standard) Surcharge** – A New York State mandated surcharge for the purchase of renewable energy credit (REC) and zero-emission credits (ZEC) designed to help alleviate effects of climate change, reduce harmful air pollution, and ensure a diverse and reliable low-carbon energy supply based on the amount of measured electricity usage.

**CES-L (Clean Energy Standard) Surcharge L** – same as CES except this one is solely for security lights.

**CONSUMPTION CODES** – A code showing how the consumption readings were obtained:

*A=Actual; M=Manual Estimate; C=Computer Estimate; O=Actual Final Meter Read*

**CUSTOMER CHARGE** – Flat fee that pays for a portion of the costs for meter reading, billing, and maintaining power lines to provide service to individual properties. This fee appears on your bill whether or not there is electricity usage.

**DEBT SERVICE** – These charges are assessed to every water and/or sewer tap holder for the recovery of costs of capital improvements incurring Village debt.

**DEMAND** – Charge billed to large commercial consumers with a demand meter (in kws).

**ELECTRIC** – Charge for amount of measured electricity usage (in kWhs).

**IEEP (Independent Energy Efficiency Program)** – A New York State mandated surcharge to promote energy efficiency based on the amount of measured electricity usage. For more information, please refer to [www.ieepny.com](http://www.ieepny.com).

**IEEP LIGHTS (Independent Energy Efficiency Program)** – Same as IEEP, except this one is solely for security lights.

**PPAC (Purchased Power Adjustment Calculation)** – A variable charge based on the amount of measured electricity that is used to recover the monthly costs to purchase supplemental power based on the power bills the Village receives from NYSEG (New York State Electric and Gas) and NYPA (New York Power Authority).

**SECURITY LIGHT** – This charge is for the amount of measured electricity used by a light located outside the premises on a pole used for security purposes (usually, but not limited to, parking lot lights).

**SEWER** – Usage charge for the amount of measured or estimated water usage (in 100 cubic feet).

**SEWER RENT** – Flat fee that pays for a portion of the costs for meter reading, billing, and maintaining pipelines to provide service to individual properties. This fee appears on your bill whether or not there is sewer usage.

**TURN OFF/ON** – Flat fee for reading the meter when transferring a service from one individual to another, OR to have the service completely turned off or on at the meter.

**WATER** – Usage charge for the amount of measured or estimated water usage (in 100 cubic feet).

**WATER RENT** – Flat fee that pays for a portion of the costs for meter reading, billing, and maintaining pipelines to provide service to individual properties. This fee appears on your bill whether or not there is water usage.

VILLAGE OF WATKINS GLEN  
UTILITY BILLING RATES

ELECTRIC RATES EFFECTIVE NOVEMBER 1, 2023

RESIDENTIAL:

Flat fee customer charge per month	\$2.25
plus	
Energy Charge	0.04294

COMMERCIAL:

Flat fee customer charge per month	\$3.25
plus	
Energy Charge	0.05287

INDUSTRIAL:

Energy Charge	0.03304
Demand Charge	6.00

WAL-MART

Energy Charge	0.05429
Demand Charge	6.00

CARGILL:

Energy Charge	0.01756
Demand Charge	8.00

SECURITY LIGHTING:

175 Watt Mercury Vapor 53 kwh per month	6.26
250 Watt High Pressure Sodium 75 kwh per month	9.97
400 Watt Mercury Vapor 120 kwh per month	14.16

THE PPAC WILL BE COMPUTED EACH MONTH – THIS AMOUNT MAY BE EITHER A CREDIT OR A CHARGE DEPENDING UPON DEMAND AS A VILLAGE. THE PPAC RATE IS NOTED EACH MONTH ON THE BILL.

**VILLAGE OF WATKINS GLEN  
UTILITY BILLING RATES**

**THE VILLAGE BILLS IN UNITS OF 100 CUBIC FEET. 1 UNIT = 100 CUBIC FEET = 748.1 GALLONS**

**WATER RATES EFFECTIVE JUNE 8, 2020**

**INSIDE USER RATES**

Water Rent:	\$ 15.50
Minimum Charge -0-3 Units	\$ 20.00
Additional 4-50 Units @	\$ 6.00/unit
Additional 51-100 Units @	\$ 6.50/unit
Additional 100+ Units @	\$ 7.00/unit

**OUTSIDE USER RATES**

Water Rent:	\$ 23.25
Minimum Charge -0-3 Units	\$ 30.00
Additional 4-50 Units @	\$ 9.00/unit
Additional 51-100 Units @	\$ 9.75/unit
Additional 100+ Units @	\$ 10.50/unit

**SEWER RATES EFFECTIVE JUNE 1, 2020**

**INSIDE USER RATES**

Sewer Rent:	\$ 15.50
Minimum Charge -0-3 Units	\$ 35.00
Additional 4-50 Units @	\$ 10.00/unit
Additional 51-100 Units @	\$ 10.50/unit
Additional 100+ Units @	\$ 11.00/unit

**OUTSIDE USER RATES**

Sewer Rent:	\$ 23.25
Minimum Charge -0-3 Units	\$ 52.50
Additional 4-50 Units @	\$ 15.00/unit
Additional 51-100 Units @	\$ 15.75/unit
Additional 100+ Units @	\$ 16.50/unit

**CAPITAL IMPROVEMENT MONTHLY CHARGES**

Water Debt Fee	\$ 2.00
Sewer Debt Fee	\$ 20.00

## DISPOSAL AND RECYCLING INFORMATION

### CONTAINERS:

- Aerosol Cans (empty)
- Aluminum Cans, Trays & Foil
- Glass Bottles & Jars
- Metal Cans
- Milk Cartons & Juice Boxes
- NEW! Large Plastics (buckets, laundry baskets, toys)
- Stiff Plastic Containers
- NEW! Spiral Cans (potato chip, nut cans)



**With zero-sort,  
your recycling all  
goes in one cart!**

**Mix clean containers  
and papers together  
in one cart.**

**Flatten or nest  
cardboard boxes  
when possible.**

**More info at  
[www.somervillema.gov/recycling](http://www.somervillema.gov/recycling)**

### PAPERS:

- Books (rip off hard covers)
- Cardboard Boxes
- Coffee Cups (empty, no Styrofoam)
- Frozen Food Boxes (if it rips)
- Paperboard (cereal boxes, paper towel rolls)
- Phone Books & Junk Mail (remove free samples)
- Pizza Boxes (empty, no food)
- Newspapers & Inserts
- Magazines & Catalogs
- Paper Bags
- Shredded Paper (in clear plastic or a paper bag)
- White & Colored Paper (staples, paper clips, spirals OK)
- Wrapping Paper



### PLEASE DO NOT PUT THESE ITEMS IN THE RECYCLING CART:

- No Trash
- No Plastic Bags
- No Styrofoam
- No Food Waste
- No Ceramics, Dishes or Glassware
- No Clothes Hangers
- No Electronics
- No Light Bulbs
- No Paint Containers
- No Paper Towels or Napkins
- No Photographs or Blueprints
- No Pots, Pans or Scrap Metal
- No Windows, Plate Glass or Mirrors
- No DVDs, CDs, VCR or Cassette Tapes



