

BOARD REPORT PARKS DEPARTMENT  
December 14, 2018 – January 3, 2019

Cleaning center – floors, rest rooms, kitchen, windows, cleaning closets  
Monthly ladder and fire extinguisher inspections, center hood and playground inspections  
Monthly / daily vehicle inspections  
Follow up on insurances – building rentals, seasonal campers  
Community center use: Tuesday night dance classes, Saturday night social dances, Holiday parties  
Continue taking pavilion and center rentals requests for 2019  
Continue to replenish dog bags in the park dog stations  
Still need to replace toilet and urinal flush valves in community center – Hunt cannot find the blueprints  
Contractor started with floor and shower stalls in park office rest rooms  
Mailed permitting application for the launch dock repair to the Canal Corp - received and mailing permit  
Continue to help with questions from the village office  
Completing paperwork for upgrading our camp reservation system  
Snow removal on sidewalks, Decatur Street bridge  
Kayak launch area – floating dock –pulled in for the winter – working on fabricating an easier way to take dock in and out each year  
Silverline nearing completion of kayak launch area – still a punch list to complete  
Check Christmas decorations in the parks - daily  
Worked on FEMA paperwork – next mtg Jan 9<sup>th</sup>  
Repairing LaFayette Park benches  
Still working through bugs with the new Windows 10 and Office 365 – and camp reservation system / credit card system  
Finished detailing zero turn mower for auction  
Installed a hoist in the shop for mower repairs / spoke with Greg on building support for approval  
Numerous people stopping by park inquiring about center rental, pavilion rental, and camp reservations  
Starting to review proposals for Lakeside Park  
Starting to repair picnic tables