

BOARD REPORT PARKS DEPARTMENT
January 1 - 14, 2021

Daily vehicle inspections

Continue weekly to replenish dog bags in the park dog stations

Trash pick- up in parks and dog waste stations

Community center use: Tuesdays- Food Bank drive – thru pick up in center parking lot, Mondays -Yoga classes, Tuesday- Wednesday- Thursday Glen Gators, Wed – Red Cross Blood Drive

Weekly managers meetings

Park project meeting every other Friday

Finished two new park benches – one is a requested memorial bench

Working on park budget and trying to figure out budget for the new facilities

Continue working with Cargill engineer on the new pipeline and mechanical building locations

Have two pages of maintenance projects to be done prior to the start of the new summer season

Making a list of safety / PPE to be ordered for spring start-up

Mailed out leases to the seasonal campers, boat parking, and dock leases and receiving them back to the office with payments

Snow removal on park sidewalks, around community center, Decatur Street bridge, village office, park office

Repaired urinal in village office that would not flush

Cleaning out the three maintenance buildings, painted some walls, getting organized for spring

Take down Christmas decorations

Respond to a number of inquiries to rent the community center, pavilion and the new event center

All cabinet heaters in the community center checked and fixed

Camp reservations coming in and a few weeks/ weekends almost filled – campers are booking longer stays