

BOARD REPORT PARKS DEPARTMENT

January 17 - 31, 2020

Cleaning center – floors, rest rooms, kitchen - extra floor cleaning after gun show

Monthly / daily vehicle inspections

Follow up on insurances and payments – building rentals

Community center use: youth indoor soccer Tuesday nights, gun show, wedding

Continue to replenish dog bags in the park dog stations

Started installing metal siding on the maintenance shop

Meeting with contractors to see how we can re-do the community center kitchen floor

Updating shared calendar – with event and rental information

Camp reservations still coming (majority of time begin spent on this) and people calling to make changes on their reservations

Eight benches from LaFayette Park are being refinished

Starting to recruit for summer seasonal staff

Spent some time working on budget

Attended managers meetings

Reviewed updated design blueprints from Stantec

Brief meeting with the Chamber

Ordered and received emergency lights and exit signs for village office. Still need to install after Minard locates the wiring.

Fixed leaking faucet in the center kitchen