

BOARD REPORT PARKS DEPARTMENT

February 1 - 12, 2020

Cleaning center – floors, rest rooms, kitchen - extra floor cleaning after gun show
Monthly / daily vehicle inspections
Follow up on insurances and payments – building rentals
Community center use: youth indoor soccer Tuesday nights, two weddings, horse seminar
Continue to replenish dog bags in the park dog stations
Started installing metal siding on the maintenance shop
Meeting with contractors to see how we can re-do the community center kitchen floor
Updating shared calendar – with event and rental information
Camp reservations still coming (majority of time begin spent on this) and people calling to make changes on their reservations
Starting to recruit for summer seasonal staff
Spent some time working on budget
Attended managers meetings
Meeting regarding design blueprints from Stantec
Cleaned grease trap in center kitchen
Orientation on village backhoe
Worked on the tractor sweeper broom – not working again
Doing tune ups on weed eaters and leaf blowers for spring start up
Got the two park trucks inspected
Cleared all exits from the community center and cleared snow from around the park office
Cleared snow from sidewalks, Decatur Street bridge, in front of village office and Gifford Park steps