

BOARD REPORT PARKS DEPARTMENT
March 13 – April 1, 2020

Cleaning center – floors, rest rooms, kitchen (sanitized the full building)
Need to call vendor to clean the center kitchen exhaust fan
Monthly / daily vehicle inspections
Follow up on insurances and payments – building rentals
Continue weekly to replenish dog bags in the park dog stations
Started prepping zero turn mowers for spring
Replace the small center hot water tank
Fill the last boat parking slot for the season from the waiting list
Received signed seasonal camping leases, boat parking leases and dock leases
Started to pick up stump grindings in the campground
Inventory safety equipment and ordered needed supplies – vests, eye and hearing protection, gloves,
Working with the Chamber regarding the July 3rd fireworks
Working with the camp reservation people regarding a third computer workstation (a third workstation was included with the program)
Mulched leaves in the campground
Started cleaning the boat launch shoreline
Trimmed some limbs in the campground
Started to repair leaking water faucets in the campground
Monthly inspections ladders, playground, fire extinguishers
Pricing out port-a-johns for the season
Ordering maintenance supplies for season start-up
Email letter to the seasonal campers regarding payments
Conference call with Stantec
Community center use: Closed for March and April – events rescheduled for later in the year
Weekly trash removal in Lakeside and LaFayette Park
Received a few camp reservations. Very few cancellations at this time. People want to get out.
Ordered parts for the tractor bucket