

BOARD REPORT PARKS DEPARTMENT
August 16 - 29, 2019

Cleaning center – floors, rest rooms, kitchen
Monthly ladder and fire extinguisher inspections, center hood and playground inspections
Monthly / daily vehicle inspections
Follow up on insurances – building rentals, seasonal campers, seasonal boaters
Community center use: party
Continue taking pavilion and center rentals requests
Continue to replenish dog bags in the park dog stations
Continue taking camp reservations
Ordered cleaning and maintenance supplies
Mowing and trimming camp, Lakeside, Gifford, LaFayette, Lakeview cemetery and Town of Reading, kayak launch area, S curve Rt 14, water plant, tank areas and electric department area pole pile
Weekly cleaning of the pavilion – office staff
Weekly cleaning of the campfire rings
Trash removal on Franklin Street every Saturday and Sunday
Still dealing with internet problems in the park – we installed a 16’ pole to add another “repeater”
Weekly stacking of firewood in the wood pen behind the park office – office staff
Jet Ski event in Lakeside Park August 24 and 25 – great group and cleaned up better than when they found it
Camp full for Labor Day weekend and Vintage Grand Prix weekend
Willard prisoners here for a couple of days – split firewood, weed eating, cleaning shorelines
Typed up seasonal newsletter and preparing winter storage agreements
Worked on scheduling for park office staff - short staffed
Cleaning up around the maintenance shops

