

Parks and Events Board Report

For October 5, 2021

Hiring/Staffing:

- 3 Seasonal Temporary Positions – Hire at \$14.00, starting date Oct 6th
- 2 Seasonal Temporary Positions – Ice Skating Receipts/Clerical - \$14/hour – Oct 25th start date – to cover Thu and Sun 11 to 5, Fri and Sat 11 to 7 – ice-skating
- First Aid/CPR and AED – needed for ice-skating staff, background checks

Recreation Programs:

- Ice-Skating – Nov to Mar
- Roller-Skating – Feb/Mar to May
- Use of Volunteers – liability waiver and background checks

Beautification of Clute Park:

- Split Rail fence – nearing completion
- 4 more Trees to be removed, 24 more planted October 18th

Seneca Lake Events Center:

- Trane – HVAC maintenance contract – securing more bids or inhouse
- Department of Health – Joanne Clark insights for kitchen set up
- Training on Air – I-pad programming
- Techline Communications – revised bid requested for cabling and conduit work
- Audio Equipment – for Skating area – 6 speakers mounted outside – 3 Bids required
- Insulation of Ice-rink – will use Lakeside Pavilion
- Board of Trustee – field trip requested 2nd week of October – date pending

Upcoming Special Events – Applications Attached:

- Holiday Christmas Lighting – Sat Nov 27 – Craig to oversee
- Holiday Fair – Dec 3, 4 – Craig to oversee
- Village Christmas – Dec 10 – Special Event

Grants:

- Community Foundation - Elmo Royce Haight application – Equipment Support – Parks & Rec
- Lakeside Ice-skating – 100 pairs of skates – grant to support
- New Your State Urban Forestry Council – Arbor Day Event – approval needed
- 2021 Tourism Assistance Program – Chamber of Commerce due Oct 7 – approval needed
- Elks Club and Watkins Montour Lions Club – grant for ice-skating equipment

Concerns and Celebrations:

- Christmas Tree Donation Secured – Schichtel's Nursery – Oct 18
- In-kind Donations – Clute Park Decorations via Watkins Glen Promotions
- Hobart Stone in-kind donation – Bridgette Hobart – Oct 5th pick up moved to spring
- Kayak 3-year lease renewal – rfp needed
- Holiday Decorations for streets – Chamber of Commerce Support and CDC date Nov 6 & 13

Thanks for reading – Craig - Parks and Event Center Manager