

BOARD REPORT PARKS DEPARTMENT
November 15- 26, 2019

Cleaning center – floors, rest rooms, kitchen
Monthly / daily vehicle inspections
Follow up on insurances – building rentals
Community center use: Chamber event, Watkins Glen Small Fry Football Banquet, party
Continue to replenish dog bags in the park dog stations
Mulching in camp, Lakeside, and LaFayette
Still dealing with internet problems in the park – we installed a 16’ pole to add another “repeater”
Still dealing with follow up with FEMA with information I had already submitted.
Started installing metal siding on the maintenance shop
Inputting seasonal camp records for 2020
Worked on campground ads for 2020
Worked on NY State NO BOAT buoy permit materials
Meeting with contractors to see how we can re-do the community center kitchen floor
Getting pricing on port-a-john rentals for Lakeside Park for next season
Heater in the center rest room not working – calling on prices for a new motor also having a hard time getting new filters for the units – odd size
Revising forms for 2020 – camp leases, boat leases, dock leases, reservation forms, center and pavilion
TRANE did quarterly service maintenance and need to replace a crank case on the east unit of the center HVAC unit
Repair a piece on the steering on the John Deere tractor