

WASTEWATER DEPARTMENT  
WORK REPORT

April 7th 2019 – April 21st, 2020

Perform daily operation and maintenance of the Wastewater facility. Attend monthly JPC meetings. Attend weekly managers meetings. Tri-weekly SPS (Sewage Pump Station) checks. Attend bi-weekly construction meetings for both plant and lift stations. Ops report, DMR completed for month of March. Furniture list with Barb ordered for new WWTP. Planting of trees along access road to WWTP. Trees planted on Magee St. Hose and switch contact chambers. Chemical deliveries. Participate in budget call with Rhonda and EFC. Walk force main with LDG and Vacri. Discuss budget with Dean (Montour Falls). Shredding of old files. Half staffing due to COVID. Cut grass in plant. Plant clean up. Repair leaking urinal. Order and receive Nitrile gloves to keep at office for all employees.

Regards  
Terry Wilcox