

## SUPERINTENDENTS REPORT

April 6th 2020 – April 20th, 2021

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Attend bi-weekly Clute Park construction meetings
- 1 personnel issue parks
- Meet with Electric Supervisor over generator install at Village office.
- Meet with Charlie Scaptura over lateral issue
- Call homeowner at 115 Monroe over high-water bill, set up meeting (ongoing).
- Orientation of new water OIT (operator in training)
- Participate in one interview for parks position
- Meet with Electric Supervisor to discuss dead trees in Park (Lakeside), Quotes coming to remove trees
- Village wide power failure Monday 4/13
- Go over tile selections for Clute park
- Discussions with Teamsters over sick time use
- Numerous discussions with Aqualogics over meter replacements at all water pump stations (ongoing).
- Meet with Streets Supervisor over 2<sup>nd</sup> St and 3<sup>rd</sup> St.
- Meet with new MEOs to see how it is going
- New hire Parks Manager position letter taken to all departments.
- Participate in conference call with Enterprise Fleet Management (village vehicle replacements)
- Village resident concern over dead trees that were planted last year (Magee St), will look at replacing this year (ongoing).
- Request quote for pump replace from Charlie Scaptura, Clute park.
- Work on computer files at Water Plant.
- Telemetry install at all lift stations Watkins and Montour (ongoing)
- Budget review
- Vouchers
- File clean up and shredding

Regards  
Terry A Wilcox